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Government of the District of Columbia



# FY 2010 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT

October 1, 2009 - September 30, 2010



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## ABBREVIATIONS

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ADAP	AIDS Drug Assistance Program
ADDI	American Dream Down-payment Initiative
AFHMP	Affirmative Fair Housing Marketing Plan
AI	Analysis of Impediments to Fair Housing Choice
AMI	Area Median Income
CAPER	Consolidated Annual Performance Evaluation Report
CBDO	Community-Based Development Organization
CDBG	Community Development Block Grant
CDC	Centers for Disease Control
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CPP	Citizen Participation Plan
DCHA	District of Columbia Housing Authority
DCRA	Department of Consumer and Regulatory Affairs
DFD	DHCD's Development Finance Division
DHCD	Department of Housing and Community Development
DHS	Department of Human Services
DMPED	Deputy Mayor for Planning and Economic Development
DOES	Department of Employment Services
DOH	Department of Health
DSLBD	Department of Small and Local Business Development
EAHP	Employer Assisted Housing Program
EMSA	Eligible Metropolitan Statistical Area
ESG	Emergency Shelter Grant
FHIP	Fair Housing Initiatives Program
FRPAP	First Right Purchase Assistance Program
FY2010	Fiscal Year 2010
HAHSTA	HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration
HAP	Homeownership Assistance Program
HCVP	Housing Choice Voucher Program
HDS	Housing Development Software
HoDIF	Home Ownership Developers Incentive Fund
HoFEDD	Housing Finance for the Elderly, Dependent, and Disabled
HOME	HOME Investment Partnerships Program
HOPWA	Housing Opportunities for Persons with AIDS
HPAP	Home Purchase Assistance Program
HPTF	Housing Production Trust Fund
HQS	Housing Quality Standards
HRA	Housing Regulation Administration
HUD	U.S. Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
LAA	D.C. Language Access Act of 2004
LAHDO	Land Acquisition for Housing Development Opportunities
LBP	Lead-Based Paint
LIHTC	Low-Income Housing Tax Credit
LISC	Local Initiatives Support Corporation
LSDBEs	Local, Small, and Disadvantaged Business Enterprises



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LSW	Lead Safe Washington
NCRC	National Capital Revitalization Corporation
NIF	Neighborhood Investment Fund Target Areas
NOFA	Notice of Funding Availability
NRSAs	Neighborhood Revitalization Strategy Areas
PART	Pre-Apprenticeship Readiness Training
PMD	DHCD's Program Monitoring Division
RCS	DHCD's Residential and Community Services Division
RFA	Request for Applications
RFP	Request for Proposals
SAFI	Site Acquisition Funding Initiative
SFRRP	Single Family Residential Rehabilitation Program
TBRA	Tenant Based Rental Assistance
TPTAP	Tenant Purchase Technical Assistance Program
URA	Uniform Relocation Act
WASA	Water and Sewer Authority
WIC	Workforce Investment Council

## EXECUTIVE SUMMARY

The Fiscal Year 2010 Consolidated Annual Performance and Evaluation Report (the “FY2010 CAPER”) is a summary of the accomplishments under the District of Columbia’s Fiscal Year 2010 Annual Action Plan (the “FY2010 Annual Action Plan”). The FY2010 CAPER consists of narrative statements which explain the progress made in carrying out the activities, and achieving the objectives and priorities set forth in the FY2010 Annual Action Plan. It also describes the methods used to comply with federal regulations. Appendices with tables and reports supply additional details about the use of federal entitlement funding for the District of Columbia (“DC”). All of this information serves to document the significant amount of work contributed by the DC Department of Housing and Community Development (“DHCD”) and community partners in an effort to carry out the priorities of the District’s Five-Year Consolidated Plan (“Consolidated Plan”).

The CAPER is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (“HUD”). The purpose is to report on DHCD’s use of federal entitlement funding allocated from HUD and related program income. The federal entitlement funding and related program income sources, listed below, are from the Community Development Block Grant Program (“CDBG”), the HOME Investment Partnerships Program (“HOME”), the Emergency Shelter Grant Program (“ESG”), and the Housing Opportunities for Persons with AIDS Grant Program (“HOPWA”). DHCD has been designated by the District of Columbia to receive and administer the entitlement funds allocated through the Consolidated Plan. However, the HOPWA grant is received directly by, and is administered by, the HIV/AIDS, Hepatitis, STD, and Tuberculosis Administration (previously known as the HIV/AIDS Administration) of the DC Department of Health (“DOH”).

### Fiscal Year 2010 Federal Funding:

CDBG Entitlement Allocation	\$18,179,591
CDBG Program Income	10,380,449
HOME Entitlement Allocation	9,322,221
HOME Program Income	1,370,021
ESG Entitlement Allocation	802,910
HOPWA Entitlement Allocation	<u>12,213,518</u>
<b>Total:</b>	<b>\$52,268,710</b>

### Fiscal Year 2010 Actual Expenditures:

CDBG	\$32,123,914
HOME	13,334,565
ESG	569,537
HOPWA	<u>12,863,439</u>
<b>Total:</b>	<b>\$58,891,455</b>

DHCD is pleased to report solid performance across all priority areas and specific objectives in FY2010. Although performance in some program areas was directly impacted by the national recession, DHCD’s performance in other areas met or exceeded targets despite the austere resource environment. This exemplifies the broad array of programs offered and evidences

DHCD’s continuing efforts to be an effective steward of federal funds in the service of District residents.

DHCD has continued to successfully provide and expand affordable housing opportunities for District residents while facing a very challenging housing and economic market. In previous years, increasing land and construction costs, a great demand to live in the District, and intense competition from private housing developers all contributed to the difficulty of creating and maintaining affordable units. In FY 2010, land and construction costs remained high in the District. At the same time, the District, like many jurisdictions across the country, faced rapidly diminishing local resources in addition to limited credit and private financing options. Despite these challenges, DHCD still created, preserved or assisted in the rehabilitation of 2,505 affordable ownership or rental units. The availability of HUD resources to leverage funds from other public and private sources was essential to achieving the objectives and priorities set forth in the Consolidated Plan and the FY2010 Annual Action Plan.

Table 1 is a summary of DHCD’s accomplishments relative to the objectives and priorities set forth in the FY2010 Annual Action Plan.

**Table 1: Summary of Accomplishments, FY2010**

Total affordable housing units funded	2,505	Comprehensive housing counseling sessions	17,990
Homeownership units funded	912	Technical assistance services provided to small businesses	3,564
First-time homebuyers funded by the Home Purchase Assistance Program (HPAP)	362	Loans or grants by the Single Family Rehab Program	50
First Right Purchase Assistance Program (Tenant Purchase) units funded	340	Affordable housing units rehabilitated	1,021
Special needs housing units funded	475	Storefront façades improved	73

Other accomplishments in FY2010 include the following:

- DHCD applied for and secured 100% of the funds allocated to the District by formula for which DHCD was the designated recipient by either the U.S. Department of Housing and Urban Development (HUD) or the U.S. Treasury Department, including funds under the following programs: \$9,550,562 for the Neighborhood Stabilization program (Round Two ); \$20,994,850 for Section 1602 (Grants in Lieu of Low Income Housing Tax Credit Program); \$11,644,346 for the Tax Credit Assistance Program (TCAP); \$7,489,476 for the Homelessness Prevention and Rapid Re-housing Program (HPRP); \$4,896,122 for the Community Development Block Grant-Recovery (CDBG-R); and \$2,616,843 for Lead Hazard Reduction Grants.
- DHCD submitted its Five-Year Consolidated Plan (FY11-15) and Annual Action Plan for FY11 to the Washington Field Office of the U.S. Department of Housing and Urban

Development (HUD) following nearly a year of intensive community outreach and input.

- DHCD held the 2nd Annual Housing Expo & Foreclosure Prevention Clinic at the Walter E. Washington Convention Center where approximately 900 people interacted with representatives from the mortgage industry, community-based organizations, and DC government agencies offering information, services and referrals to attendees.
- The Housing Resource Center (HRC) was fully operational and approximately 6,400 stakeholders visited the HRC for counter services regarding DHCD services and programs.
- DHCD, DCRA, OP and OAG formed a multi-agency Inclusionary Zoning (IZ) implementation team to create the administrative framework for IZ implementation. IZ successfully became law in the District of Columbia in FY10. DHCD is in the final stages of implementing an information technology solution for IZ, which will provide an efficient and effective management tool as well as make the IZ program accessible via the internet, through DHCD's existing DC Housing search website.
- DHCD's Development Finance Division committed and funded 100% of its TCAP and CDBG-R allocations.
- DHCD's Lead Safe Washington (LSW) program successfully began implementation of the Lead Hazard Reduction Demonstration Grant for DC.
- DHCD successfully implemented the Negotiated Employee Assisted Housing Program (NEAHP). The Home Purchase Assistance Program (HPAP) staff promoted the new NEAHP benefit in partnership with the community-based organizations funded by DHCD to do intake and outreach for DHCD's residential and community service programs, the Greater Washington Urban League (GWUL), and the unions that represent the eligible union employees.

Despite challenging times, in FY2010, DHCD funded 2,505 total units of affordable housing, 38 percent higher than the 1,820 units initially projected. This number includes units financed for acquisition, rehabilitation and new construction, as well as lead multi-family and Home Purchase Assistance Program units. Focusing on infrastructure and efficiency, DHCD used creative and resourceful methods to fund as many affordable housing units as possible. In addition, the Department also met community development goals in the areas of community services activities, including housing counseling, small business technical assistance, and façade improvements. Housing counseling was a particular focus in FY2010. DHCD worked with several agencies, non-profit organizations, community-based grantees, and the private sector to enhance outreach, education, and counseling around foreclosure prevention and loss mitigation within the District.



## A. Assessment of the Five-Year Goals and Objectives

FY2010 marked the fifth and final year of the District of Columbia's five-year Consolidated Plan. The Five-Year Consolidated Plan for Fiscal Year 2006–2010 included specific objectives and priorities pertaining to suitable living environments, decent housing, and economic development activities to be achieved during the five-year period. These objectives and priorities, designed to assist persons of low- and moderate-income, are identified on an annual basis in the five Annual Action Plans. They include the following:

- Creation and retention of affordable homeownership and rental housing through new production, preservation, and rehabilitation; comprehensive housing counseling; and eviction prevention and homeless assistance;
- Expansion of homeownership through first-time homebuyer financial assistance, and technical assistance and counseling to convert rental properties to affordable homeownership; and
- Support of neighborhood-based economic and community revitalization activities through business expansion and retention services.

In an effort to prioritize needs and efficiently allocate resources, DHCD collaborated with citizens, elected officials, public-private agencies, and nonprofit organizations to determine community development needs for FY2010. The main areas of need acknowledged were affordable housing, economic development, and homelessness prevention and social service goals for the District of Columbia. DHCD is pleased to report solid performance across all priority areas and specific objectives.

During FY2010, DHCD focused on three strategic areas: (1) preserving and increasing the supply of affordable housing through new construction and rehabilitation; (2) increasing homeownership opportunities; and (3) revitalizing neighborhoods, promoting community development, and providing economic opportunities. To help meet the diverse housing needs of the District's low- to moderate-income residents, DHCD operated programs for individuals, developers, and community groups. In addition, completing the third year of integration of the local Housing Regulation Administration into its organizational structure, DHCD also worked to ensure the preservation and maintenance of affordable rental housing by regulating building sales and conversion, administering the DC Rental Housing Act of 2006, and by enforcing the DC Tenant Opportunity to Purchase Act (TOPA).

In terms of preserving and increasing affordable housing, DHCD provided funding for the pre-development, rehabilitation and construction of 2,505 affordable units for both multi-family and single-family developments over the past year.

With respect to homeownership, DHCD provided loans for down payment and closing costs for 362 new first-time homeowners through our Home Purchase Assistance Program (HPAP). DHCD also converted 340 rental units into home ownership by assisting tenants in acquiring their rental units for condominium or co-op ownership under the District of Columbia's First Right to Purchase Assistance Program. DHCD assisted 85 families to remain in their homes by providing loans and grants for rehabilitation, including repairs for accessibility improvements, eliminating code violations, lead remediation, and the replacement of lead pipes. DHCD also provided housing counseling to 17,990 tenants, home buyers and new homeowners to increase access to housing and stable homeownership.

In connection with neighborhood revitalization and addressing community needs, DHCD activities ranged from small business technical assistance to individual assistance to prevent homelessness. As part of our neighborhood investments over the past year, DHCD funded our non-profit partners to provide technical assistance for 3,564 small neighborhood businesses and to complete construction on façade improvement projects for 73 small businesses. As part of efforts to prevent homelessness, with ESG funds, emergency assistance was provided to prevent 123 households from becoming homeless and shelter was provided for 113 families in a family shelter.

The following Table 2 shows the District's progress from FY 2006 through 2010 in addressing the priorities set by the community.



**Table 2: Outcome Performance Measurements (FY06 – FY10)**

	Expected FY06	Actual FY06	Expected FY07	Actual FY07	Expected FY08	Actual FY08	Expected FY09	Actual FY09	Expected FY10	Actual FY10	5-Year Goal	5-Year Total	5-Year % of Total
<b>OBJECTIVE: SUITABLE LIVING ENVIRONMENT</b>													
<b>Outcome: Availability/Accessibility</b>													
Support homeless families.	55	103	45	76	60	115	70	114	56	113	286	521	182.17%
Promote home ownership through the reclamation of abandoned properties.	5	5	6	27	10	29	15	34	15	17	51	112	219.61%
<b>Outcome: Sustainability</b>													
Support property management	94	34	75	187	75	176	100	182	150	179	494	758	153.44%
Enhance function and apperarence of business facilities to strengthen commercial corridors.	100	120	50	25	39	45	90	32	100	73	379	295	77.84%
Conduct program monitoring activities	60	90	68	73	70	71	75	76	70	192	343	502	146.36%
<b>OBJECTIVE: ECONOMIC DEVELOPMENT</b>													
<b>Outcome: Sustainability</b>													
Support retention and growth of local neighborhood businesses.	1500	1205	1500	3292	1450	3106	700	2113	2000	3564	7150	13280	185.73%



A. Assessment of the Five-Year Goals and Objectives

<b>OBJECTIVE: DECENT HOUSING</b>	Expected FY06	Actual FY06	Expected FY07	Actual FY07	Expected FY08	Actual FY08	Expected FY09	Actual FY09	Expected FY10	Actual FY10	5-Year Goal	5-Year Total	5-Year % of Total
<b>Outcome: Availability/Accessibility</b>													
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement.	1883	1637	3000	4782	1800	5371	2500	3577	2500	3856	11683	19223	164.54%
Provide housing information services to persons living with HIV/AIDS.	1450	2173	1850	5844	1850	6917	3200	11400	10140	13094	18490	39428	213.24%
Provide supportive services to HOPWA assisted housing	2000	3170	2098	3695	2000	4373	2000	2472	323	342	8421	14052	166.87%
Provide operating support to housing for persons living with HIV/AIDS.	30	38	478	305	400	221	400	274	0	0	1308	838	64.07%
Provide Comprehensive housing counseling services to low/moderate income households	7992	15528	15000	19079	15000	17338	15000	12532	15000	17990	67992	82467	121.29%
<b>Outcome: Affordability</b>													
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	1800	1402	1800	1526	1800	1990	1700	1196	1700	1595	8800	7709	87.60%
Increase supply of new single and multi-family ownership housing units.	200	1178	200	1247	200	305	1000	403	1000	910	2600	4043	155.50%
Support tenants through tenant organizations with first right to purchase assistance to convert rental units to ownership units.	1700	9657	1700	2688	1700	8170	2000	3482	2000	2364	9100	26361	289.68%
Increase homeownership opportunities for first time low-moderate income residents	240	278	250	513	475	508	500	320	300	362	1765	1981	112.24%
Preserve and Increase homeownership opportunities for very low and low-income residents who are HOME income eligible.	25	59	38	100	30	161	40	113	30	58	163	491	301.23%
Preserve existing homeownership through assistance with rehabilitation to code.	60	86	60	125	60	142	70	66	75	85	325	504	155.08%
Assist conversion of rental units to condominium / co-op ownership units.	150	691	150	149	250	282	200	59	100	340	850	1521	178.94%
Prevent increases in homelessness	190	220	176	232	200	115	200	183	111	123	877	873	99.54%
Provide TBRA rental subsidies to person with HIV/AIDS	739	563	817	616	790	749	700	680	700	599	3746	3207	85.61%
Provide short-term rental, mortgage and utility assistance to persons with AIDS.	600	996	500	386	500	428	500	288	326	378	2426	2476	102.06%

## B. Affirmatively Furthering Fair Housing

As an entitlement jurisdiction DHCD is a recipient of federal funding and must adhere to Section 808(e)(5) of the Fair Housing Act, which requires Affirmatively Furthering Fair Housing (“AFFH”). As part of its responsibility for implementing the Consolidated Plan, DHCD is committed to promoting fair housing choice for all residents of the District. In 2005, DHCD conducted an Analysis of Impediments (the AI”), and has since taken appropriate actions to overcome the adverse effects of impediments identified through the analysis. DHCD maintains records reflecting actions taken in this regard. This includes a comprehensive review of the District’s “rules, regulations, business practices, administrative policies practices, and procedures, laws, legislation, and other factors created by the private and government sectors,” which could directly or indirectly affect or create an impediment to “fair housing choice” in the District of Columbia. DHCD is currently working on updating the AI. In accordance with Section 104 of the Housing and Community Development Act of 1974 (24CFR Part 570.496(a), DHCD certifies that it will affirmatively further fair housing.

### Actions Taken to Affirmatively Further Fair Housing

The 2005 AI looked at actions that could have a restricting effect on housing choice (impediments), as well as provided recommendations for the District to address the impediments. During the past year, District activities to increase housing opportunities for the general public and persons with special needs have included the following:

- **Interagency partnership** – DHCD has partnered with the DC Department of Mental Health (DMH) to increase funding for affordable housing units which will house DMH consumers, including persons with disabilities.
- **Community-Based Organization (CBO) partnerships** – DHCD partnered with CBOs and other institutions to implement an integrated legal assistance, housing counseling, and financial assistance program to constituents.
- **Inclusionary zoning** – DHCD, working with the DC Deputy Mayor for Planning and Economic Development and with the DC Department of Consumer and Regulatory Affairs, implemented the DC Inclusionary Zoning Program. This innovative regulatory program requires that developers of 10 or more units set aside up to 10 percent of the residential units for affordable housing. In return, they receive a 20% density bonus to build the affordable housing and market rate housing.
- **DCHousingSearch.org** – DHCD launched its interactive website where individuals can browse up-to-date, detailed listings of available for-rent and for-sale properties. Listed properties include those developed or renovated with DHCD or DC Housing Finance Agency funding, as well as privately managed properties (those affordable to households with incomes up to 120% of AMI and those managed under the DC Housing Authority's Housing Choice Voucher Program). **DCHousingSearch.org** provides the ability to search using criteria such as number of bedrooms and baths; rent and deposit requirements; location (including a mapping feature); special amenities; as well as accessibility features for people with disabilities.
- **R-HOME consortium meetings** – DHCD held monthly meetings with the R-HOME consortium of industry, government and community based organizations to discuss the effects of predatory lending on District constituents, ways to assist homeowners with potentially troubled mortgages, and how to offer responsible and safe home financing products to lower income households.

- **Targeted foreclosure prevention** – The Department has identified high interest first trust loans in its portfolio, and proactively worked with these borrowers to avoid foreclosure. Names are forwarded to a partner housing counseling agency to contact and counsel if necessary, in an effort to prevent default.

### **Affirmative Marketing**

DHCD instituted and continues to enforce an internal certification process for all of its housing projects (new construction, rehabilitation and acquisition), as well as its service programs. The certification process ensures compliance with federal and local laws, and regulations. The process also ensures that housing construction projects and service programs are affirmatively marketed and accessible to groups least likely to know about the services or housing.

As the agency charged with ensuring compliance with affirmatively furthering fair housing, DHCD aims to ensure that prospective buyers, tenants and service recipients, regardless of their protected category, are informed about programs and prospective housing developments across the District, and that they feel welcome to apply. Through the certification process, DHCD brings greater diversity to areas that are suspected of having been subjected to housing discrimination based on the residents' protected class. Another result of the certification is that communities not likely to apply for the housing without special outreach efforts are targeted (due to self or forced segregation, linguistic isolation, neighborhood racial or ethnic composition and patterns, location, and or the price of housing, about the availability of housing).

In the program arena, the certification process is standard for all HUD programs. This certification ensures that non-housing activities, a standalone program or one associated with new current construction or rehabilitation project also abides by the affirmative marketing principle. DHCD requests completion of an Affirmative Marketing Plan (“AMP”) certification form for those types of projects and services. For housing projects and services, an Affirmative Fair Housing Marketing Plan (AFHMP) certification is submitted with accompanying information on all housing services and residential housing projects of five units or more, whether these are located in one parcel or a scattered multi-family project.

### **Language Access Act**

The District of Columbia Language Access Act of 2004 (LAA) is designed to provide greater access and participation by “Limited English Proficiency” or “No-English Proficiency” (LEP/NEP) communities in public services, programs, and activities. The District’s implementation and monitoring of the LAA supports the Fair Housing Act’s affirmatively furthering fair housing requirement by ensuring equal opportunity and accessibility to programs and services to all District residents.

Since 2001, DHCD has partnered with both the Mayor’s Office on Latino Affairs and the Mayor’s Office on Asian and Pacific Islander Affairs, and more recently with the Mayor’s Office on African Affairs to ensure the Department’s programs and information are available in the appropriate languages.

The agency has implemented the approved 2009–2010 Biannual Language Access Action Plan by adhering to the LAA’s five action objectives:

1. A thorough review of each agency’s mechanisms for data collection in order to design better outreach programs for target LEP communities;
2. The use of oral language (interpretation) services to ensure that the agency’s message on how to access the programs and services is reaching and understood by these communities;
3. The translation of vital documents in the appropriate language of the community targeted, which depicts agency information on how services are acquired, or vital information which could have a direct impact on health or safety;
4. Ensuring that cultural competency, awareness and sensitivity training is provided to staff; and
5. The creation of targeted LEP/NEP community educational outreach material to ensure that language barriers do not impede District residents from accessing programs and services.

Each District agency reports on its LAC achievements to the DC Office of Human Rights (“OHR”) on a quarterly basis. These results are analyzed yearly and are the basis for the agency’s bi-annual plan.

DHCD holds an annual diversity and LAA training to ensure its public contact personnel are well apprised of the law and compliance measures.

DHCD proactively ensures that all LEP/NEP Communities have the agency’s information through its sub-recipients and directly through the agency’s website where a fact sheet about the pertinent programs can be found for easy download. The program information is available in Amharic, Chinese, Spanish, and Vietnamese. DHCD has also ensured that bilingual interpreters are available at its public hearings as needed.

The addition of the Housing Regulation Administration to the Department and the establishment of the enhanced Housing Resource Center in FY2009 have greatly increased the opportunities to further engage and do outreach to the LEP community on DHCD programs and housing services.

**Impediments Identified in the Analysis**

The District continues to address the four major areas of impediments to fair housing choice found in the 2005 AI. These were:

1. Lack of compliance of fair housing laws by the real estate and housing industry (real estate, lending/mortgaging, insurance/appraisals, etc.).
2. Decreasing number of affordable housing units for low and moderate-income households and special needs residents in target neighborhoods already experiencing a shrinking market.
3. Information on full range of housing available across many District neighborhoods offering affordable housing is not made available to individuals and families seeking homes due to segregated residential patterns.

4. Low levels of home buying literacy among particular protected classes and a high degree of home seekers with no or blemished credit history.

Locally, the complaint evidence from the D.C Office of Human Rights shows that discrimination continues at its current pace and in some instances, has increased. Real estate and mortgage abuses have aggravated economic problems for low-income families, as they are much more susceptible to scams that promise to get them into a home with limited income.

**Efforts to Remove Barriers to Affordable Housing**

The District, through DHCD and other agencies, maintains and continues to implement strong measures that remove potential barriers to fair housing. Several of our efforts are listed below:

- **Housing Production Trust Fund** – The District continues to maintain a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF) that is managed by DHCD.
- **Rental Housing Conversion and Sale Amendment Act of 2005** – DC continues to enforce the Rental Housing Conversion and Sale Amendment Act of 2005 – this strong First Right of Refusal law is now administered at DHCD, more effectively aligning the purpose of the law with the Department charged with creating and preserving affordable housing opportunities.
- **The Housing Regulation Administration (HRA)** – HRA, which includes the Rental Accommodations Division, the Rental Conversion and Sale Division and the Housing Resource Center, continues to administer the District’s rental housing regulations and now implements the District’s Inclusionary Zoning program. The HRA is able to provide a faster response to apartment building conversion concerns which can affect low income and disenfranchised tenants since the notification process is streamlined within the agency and displacement can be avoided or prevented altogether.
- **Program Monitoring Division** – Through the Program Monitoring Division’s fair housing unit, DHCD provides technical assistance and training to sub-recipients on fair housing and accessibility compliance for construction projects and programs. As well, DHCD continues to monitor all its sub-recipients to ensure compliance with fair housing and equal opportunity laws and regulations.
- **Fair Housing Symposium** – The District held its Ninth Annual Fair Housing Symposium in April 2010. This year, DHCD partnered with the DC Office of Human Rights and the Equal Rights Center to bring District residents and service providers a day full of experts in the areas of accessibility, policy, predatory lending, language access and immigration as it relates to fair housing. This year’s theme, “Furthering Fair Housing, Pathway to Opportunity,” and the program’s panel discussions echoed the national sentiment of change.
- **Community-Based Organization partners** – The Department partners with non-profit and private sector housing advocates and practitioners to affirmatively further fair housing and provide greater education coverage of housing and fair housing issues to target communities. This is accomplished by funding community-based organizations to provide outreach and education to District residents who are tenants and homeowners on topics such as purchase programs for first time homeowners, comprehensive homeownership and housing counseling, foreclosure prevention and assistance for relocation, and location of apartments. DHCD has contracted with University Legal Services, Latino Economic Development Corporation, Lydia’s House



and the Central American Resource Center, and Housing Counseling Services, Inc. , to provide comprehensive housing services.

- **Targeted spending of scarce resources** – While the impact of the current economic and housing environment has created new challenges in efforts to preserve homeownership in diverse communities, the Department has partnered with community-based, private sector and nonprofit partners such as the Fannie Mae Corporation and the Urban Institute to ensure effective analysis and targeting of scarce resources to maximize outreach and education to empower residents about their choices.
- **Americans with Disabilities Act training program** – For several years, DHCD has hosted an annual mandatory accessibility compliance training covering Section 504 of the Rehabilitation Act of 1973, the Fair Housing Act as Amended, and the Americans with Disabilities Act for staff and sub-recipients. This year, the seventh annual training is scheduled for December 2010. The training covers practical and regulatory actions and requirements concerning accessible features for multifamily and single family housing and its parallels in the local municipal and federal regulations.

Likewise, other housing agencies and non-profit community development corporations also offer tools for assisting first time homebuyers and residents in crisis. The DC Housing Finance Agency has a Home Resource Center dedicated to education and training to first time homebuyers on homeownership opportunities. Manna, Inc., a non-profit housing corporation which builds affordable housing, also has its own first time home buyer training program and mortgage assistance program, through a sister organization, for low income residents citywide.



### C. Affordable Housing

The challenges in FY2010 continue to be the increasing cost of housing, competition for a shrinking pool of affordable units, the impact of housing costs on the most vulnerable populations, the need for a well-educated and well-paid workforce to match living costs, regional employment trends, lack of access to transportation to regional employment opportunities, and the threat of displacement due to rising rents and/or the expiration of federally subsidized housing.

DHCD administers a number of programs that create and preserve opportunities for affordable housing and economic development, and revitalize underserved communities. DHCD continues to utilize its competitive funding process to target specific projects to achieve this mission, by issuing RFPs for development and acquisition projects and RFAs for service-oriented grants. Additionally, DHCD works with partner organizations—including private, non-profit or semi-governmental development and financing entities—to provide housing and economic opportunities for low-to-moderate income residents.

For each fiscal year, based on community consultation, experiences within the marketplace, U.S. Census and other data, DHCD establishes objectives to meet the District’s priority needs. These objectives are identified in the Department’s Annual Action Plan. Table 3 presents a summary of DHCD’s specific objectives for FY2010 within the categories specified by HUD and consistent with the District’s priorities.

#### Specific Housing Goals and Objectives

During FY2010, DHCD assisted 362 first-time homeowners with loans from the Home Purchase Assistance Program (HPAP), and assisted another 340 units in the conversion from rental units to ownership as condominiums or co-ops. DHCD also provided housing counseling assistance to 17,990 individuals. This goal was revised during the year to reflect the actual level of activity and demand for services.

DHCD increased the supply of affordable housing by funding rehabilitation of multi-family and single-family units or pre-construction of new units for a total of 2,505 units. Among the affordable units supported were 1,864 rehabilitated or preserved units and 641 new construction multi-family or single-family units. Of the units funded in FY2010, 722 units were affordable to very low-income residents, 1,007 units were affordable to low-income residents, and 776 units were affordable to low-to-moderate income residents.

**Table 3: Summary of Specific FY2010 Objectives**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
<b>Rental Housing</b>					
Preserve and increase rental housing supply for low-moderate income, extremely low and very low-income residents.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>• No. of affordable units</li> <li>• No. of Section 504 accessible units</li> <li>• No. of years of affordability</li> <li>• Units in compliance with Lead Safe Housing Rule</li> </ul>	1,700	1,529	DH-2 DH-1
Support tenants through tenant	CDBG,	<ul style="list-style-type: none"> <li>• No. of tenants receiving</li> </ul>	2,000	2,364	DH-2



Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
organizations with first right to purchase assistance to convert rental units to ownership units.	HOME	counseling for unit purchase			
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement	CDBG	<ul style="list-style-type: none"> <li>No. of tenants receiving counseling</li> </ul>	2,500	3,285	DH-1
<b>Owner Housing</b>					
Increase homeownership opportunities for first time low-moderate income residents	CDBG, HOME, LOCAL	<ul style="list-style-type: none"> <li>No. of first-time homebuyers</li> <li>No. receiving down-payment assistance/ closing costs</li> </ul>	500	362	DH-2
Increase homeownership opportunities for very low- and low-income residents who are HOME-income eligible	HOME	<ul style="list-style-type: none"> <li>No. of first-time homebuyers</li> <li>No. receiving down-payment assistance/ closing costs</li> </ul>	30	58	DH-2
Preserve existing home-ownership through assistance with rehabilitation to code standards.	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>No. of owner-occupied units rehabilitated or improved</li> </ul>	70	85	DH-2
Increase supply of new single and multi-family ownership housing units	CDBG, HOME, HPTF	<ul style="list-style-type: none"> <li>No. of affordable units</li> <li>No. of Section 504 accessible units</li> <li>No. of years of affordability</li> </ul>	1,000	912	DH-2
Assist conversion of rental units to condominium /co-op ownership units.	CDBG, HPTF	<ul style="list-style-type: none"> <li>No. of units</li> <li>No. of affordable units</li> <li>No. of years of affordability</li> </ul>	200	340	DH-2
Promote home ownership through the reclamation of abandoned properties.	CDBG	<ul style="list-style-type: none"> <li>No. of units</li> <li>No. of affordable units</li> <li>No. of years of affordability</li> </ul>	15	35	DH-2
Provide comprehensive housing counseling services to low/moderate-income individuals.	CDBG	<ul style="list-style-type: none"> <li>No. of low/moderate income individuals served.</li> </ul>	15,000	17,990	DH-1
<b>Community Development</b>					
Support retention and growth of local neighborhood businesses	CDBG	<ul style="list-style-type: none"> <li>No. of businesses assisted</li> </ul>	2,000	3,564	EO-3
<b>Economic Development</b>					
Enhance function and appearance of business facilities to strengthen commercial corridors.	CDBG	<ul style="list-style-type: none"> <li>No. of businesses assisted</li> </ul>	100	73	SL-3
<b>Planning/Administrative</b>					
Conduct program monitoring activities	CDBG, HOME	<ul style="list-style-type: none"> <li>No. of monitoring activities</li> </ul>	70	192	N/A

### Section 215 Housing Opportunities

Section 215 of the Affordable Housing Act contains eligibility requirements for affordable housing as well as a definition, specifically pertaining to the HOME program. Sections 92.252

and 92.254 under Title 24 Code of Federal Regulations, Part 92 (24 CFR 92) further explains rental and owner-occupied HOME housing criteria necessary to qualify as Section 215 housing.

As such, during FY 2010, three types of assistance qualified as Section 215 housing:

1. A total of 58 households received down payment assistance using HOME dollars through our HPAP program, which are allowable under HOME laws, regulations, and guidelines;
2. No single-family owner-occupied households were rehabilitated using HOME funds under the single-family rehabilitation program; and,
3. Approximately 100 multifamily units were acquired, rehabilitated or constructed using HOME funds.

**Efforts to Address Worse Case Needs**

In FY2010, the District took several steps to address worse case housing needs, which are defined as low-income households who live in seriously substandard housing or have been involuntarily displaced.

The most important step taken by the District government was to use a dedicated source of local funding for the production of affordable housing. The Housing Production Trust Fund (HPTF or “Fund”), authorized by the Housing Production Trust Fund Act of 1988 as amended by the Housing Act of 2002, as a local source of money for affordable housing development. Capital for the HPTF is supplied from the legislated share of DC deed recordation taxes and real estate transfer taxes, currently 15%. The Fund is designed to direct assistance toward the housing needs of the most vulnerable District residents—very low- and extremely low-income renters. Pending the receipt of feasible project proposals, the statute requires that:

- A minimum of 40 percent of all Fund monies disbursed each year must benefit households earning up to 30 percent of the area median income (AMI);
- A second minimum of 40 percent of the Fund monies must benefit households earning between 31 and 50 percent of the AMI;
- The remainder must benefit households earning between 51 and 80 percent of the AMI; and
- At least 50 percent of the Fund monies disbursed each year must be used for the development of rental housing.

The remainder of the funds may also be used for for-sale housing development, and loans associated with our other programs, such as First Right Purchase Assistance Program and Lead Safe Washington.

Another step the District has taken to address worse case housing needs is by discouraging projects that involve the displacement of persons. However, if displacement of persons should occur in a project, DHCD will make provisions for the appropriate relocation assistance as established by federal regulations. It is DHCD’s policy to minimize displacement in all of its projects. Each program officer in the Development Finance Division (DFD) keeps track of any relocation required for a project. Project managers review developers’ plans and revise those

plans as necessary to minimize displacement. Where relocation is required, the project managers ensure, as part of the underwriting process, that the relocation plans are adequate and are funded as part of the project development costs. A number of DFD project managers have received training in the Uniform Relocation Act (URA). OPM has convened a team to oversee project compliance, including URA compliance, and to update the Division's operating protocols to ensure that all specialized monitoring disciplines are being addressed.

In FY 2010, seven (7) residential properties required submission and approval of temporary and/or permanent relocation plans. These projects were 1708-1710 T Street-Jasper29 T, Dahlgreen Courts, GW Carver 2000 (residents), Webster Gardens, 4000 Kansas Avenue (pending), E & G DC Co-op Development (pending) and Mayfair Mansion II (pending). In addition, three (3) non-residential properties required submission and approval of permanent relocation plans. One of the projects was housed at the Skyland Shopping Center. The project was Spin Cycle (DMPED). The remaining non-residential projects were Brookland Airspace Lofts and Barbara Chambers Children Center. Many of the developers were able to temporarily relocate tenants to other vacant units on their project sites to the extent possible in order to avoid relocation to off-project sites. Other developers housed residents permanently off-site in comparable units that were decent, safe and sanitary and inspected by DHCD. Any required relocation generated by DHCD's single family rehabilitation projects is incorporated into each project work plan, and associated costs are factored into the budget.

### **Non-Homeless Special Needs Population**

Addressing the non-homeless special needs population, which includes the elderly and people with disabilities, is an important aspect of DHCD's Annual Action Plan. During the past fiscal year, to address the needs of this population, DHCD utilized five (5) programs to fund projects for the special needs population. These were the Home Purchase Assistance Program (HPAP), Single Family Residential Rehabilitation Program, Multi-Family Housing Construction and Rehabilitation Program, First Right Purchase Program, and the Handicapped Accessibility Improvement Program. In FY2010, DHCD funded a total of 475 special needs housing units.

DHCD has partnered with the DC Department of Mental Health (DMH) to increase funding for affordable housing units which will house DMH consumers, including persons with disabilities.

## D. Continuum of Care

HUD encourages communities to address housing and homelessness through a comprehensive, collaborative, and strategic approach that it has promoted since 1994. HUD's Continuum of Care concept facilitates this process and is designed to help communities envision, organize, and plan comprehensive and long-term solutions to address the problem of homelessness.

The District's current homeless and homeless special needs' housing efforts are coordinated and managed by the Community Partnership for the Prevention of Homelessness (the Partnership). The Partnership serves as the lead agency for the District's Continuum of Care program under a FY2005 contract from the Department of Human Services (DHS) – renewable for up to four option years based upon achievement of the contract's performance objectives and the decision of the District. The contract funds the Partnership to address the needs of the District's homeless population, including other special needs subpopulations of the homeless (e.g., the frail elderly, chronically mentally ill, drug and alcohol abusers, and persons with HIV/AIDS).

The Partnership, with the approval of DHCD, determines annually which services will be funded with the Emergency Shelter Grant (ESG) to address the most pressing emergency and prevention needs. In FY2010, the ESG funds paid for prevention and shelter operations. Table 11 describes the uses of ESG funds in FY2010.

### Actions Taken to Address Homeless Needs

Numerous activities are undertaken in the District to address the needs of homeless persons, and the special needs of persons that are not homeless but require supportive housing. Many of these activities are undertaken with the use of ESG and/or local funds.

The ESG program supports the District's homeless Continuum of Care program and the related objectives of the Consolidated Plan that provide for homeless or special needs populations. In FY2010 ESG funds continued to support prevention efforts and facilities operating at the entry point of the Continuum of Care, in order to maintain and improve those facilities even while the District works to build the permanent affordable and supportive housing that will end homelessness over time.

Improvements to the Continuum have been ongoing. The District's plan to end homelessness includes new efforts based on the Interagency Council on Homelessness and designed to support the Continuum of Care concept. It rests on three centerpiece policies:

1. Increase homeless prevention efforts within local and federal government,
2. Develop and/or subsidize at least 6,000 units of affordable, supportive permanent housing to meet the needs of D.C.'s chronically homeless and other very low-income persons at risk of homelessness, and
3. Provide wraparound mainstream supportive services fully coordinated with Continuum of Care programs and special needs housing.

The goals focus on 1) keeping as many people as possible from becoming homeless in the first place through direct prevention efforts and increasing the supply of affordable housing; and 2) enriching the homeless Continuum at all levels with supportive services that rapidly re-house

persons with and without special needs. This refocuses the District's efforts over time from a "shelter first" to a "housing first" model that ends homelessness.

Within this general context, ESG funds continue to be used to support policy goal #1, which is to prevent homelessness and to maintain and improve the entry level of the Continuum of Care. Efforts to prevent homelessness in the District of Columbia have been enhanced by local funding of a rental assistance program in FY2010, but ESG prevention funds which are distributed through a network of neighborhood based organizations, continue to be the backbone of the District's prevention efforts.

#### **Actions Taken to Prevent Homelessness**

Prevention funds for the DC Emergency Assistance Fund are awarded through a Memorandum of Agreement that established a mutually beneficial partnership wherein ESG funds are supporting a citywide homeless prevention effort managed by the Foundation for the National Capital Region, which receives other prevention funds from the Fannie Mae Walkathon that occurs each November. DHCD also exceeded the FY2010 Action Plan Goal of assisting 111 individuals/families with emergency eviction prevention by providing prevention grants to 88 families and 35 individuals for a total of 123 cases.

## E. Other Actions

The District continued to support and use several methods to remove possible barriers to affordable housing such as: a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF); improving programs and processes to make project funding more efficient; targeting investment by type of project and geographically; using inter-agency coordination and public-private partnerships to leverage public funding; and by increasing outreach and marketing of programs and funding opportunities.

DHCD worked to improve its various programs to effectively address underserved needs. The Department continued to fund outreach and assistance programs for tenants in buildings with expiring Section 8 and/or other federal programs. Tenants were provided information on purchase options under the District's First Right statute, comprehensive housing counseling and assistance for relocation, location of apartments, and for first-time home ownership.

In FY2010, DHCD hosted and participated in a number of outreach and community participation events specifically focused on homeownership and foreclosure prevention. In June, DHCD, in partnership with the Greater Washington Urban League, the DC Housing Finance Agency, the DC Housing Authority and the Department of Insurance, Securities and Banking, held a Homeownership Expo and Foreclosure Clinic at the Washington Convention Center. The event provided residents with access to a variety of housing resources. Approximately 900 people attended the free event and took advantage of the many educational opportunities offered, including workshops, credit and foreclosure counseling, exhibitors and free credit reports.

During FY2010, DHCD allocated its funds based on the determination of priority needs identified in the Consolidated Plan and the Annual Action Plan and by the suitability of activities that are planned to meet those needs. Actions taken to address those needs are as follows:

### Address Obstacles to Meeting Under-Served Needs

DHCD addressed obstacles to meeting under-served needs in the District through the following activities:

- Funded homeless providers for shelter operational costs and provision of essential services for homeless persons and for transitional housing.
- Funded a broad range of housing counseling services, including program intake, community outreach, and citizen participation, with an emphasis on home ownership, eviction and mortgage default prevention, and preservation of existing housing placements.
- Conducted and participated in meetings with community agencies, neighborhood groups, and concerned citizens to discuss needs, available grants, the grant process, and other relevant information.
- Conducted site visits of target areas to assess/confirm needs and consider appropriate actions.
- Utilized a variety of funding sources to assist with rehabilitation of owner-occupied housing of low-income residents.

- Provided information on housing discrimination and landlord-tenant laws to low-income families, nonprofit organizations, local realtors, and property owners.

### **Foster and Maintain Affordable Housing**

The Department has collaborated/partnered with non-profit and for-profit developers to preserve existing and offer new affordable housing opportunities to those residents unable to meet the current cost demands of the District's escalating real estate market. The Department offers programs that help first-time homebuyers purchase homes and assist current homeowners with home repairs. In addition, the District provides funding for housing counseling services to assist residents in moving towards home ownership and self-sufficiency. The District also funds commercial and economic development initiatives that help revitalize our communities and provide employment opportunities to the unemployed and underemployed residents. The Department makes special needs housing, preservation of affordable units with expiring Low Income Housing Tax Credit use agreements, and retention of Section 8 rental properties a specific funding priority in our RFPs.

### **Eliminate Barriers to Affordable Housing**

In FY2010, the District took several steps to ameliorate the negative impacts of the current housing market, but realizes the fact that resources produced fewer units in an atmosphere characterized by pricing pressures.

The most important step taken by the District government is adding a dedicated source of local funding for housing production through its Housing Production Trust Fund (HPTF). In FY2010, the HPTF budget was \$51,328,694. The "Fund" is a local source of money for affordable housing development. DHCD combines all its eligible funding sources, federal and local, in its competitive funding process to maximize its support for affordable housing and community development projects. The HPTF is aimed at assisting the most vulnerable District residents. The Housing Act of 2002 requires that 80% of funds benefit households earning up to 50% of Area Median Income (AMI), and that 50% of funds disbursed each year must be used for the development of for-sale housing.

The District also uses other methods to remove possible barriers to affordable housing such as: targeting investment by type of project and geographically in its funding processes; using inter-agency coordination and public-private partnerships to leverage public funding; and increasing outreach and marketing of programs and funding opportunities.

### **Institutional Structure and Coordination**

Another way to remain competitive in the District is to maximize the leverage of public investment by working with other agencies and/or stakeholders. The District of Columbia government's institutional structure facilitates internal coordination and cooperation.

In FY2010, executive functions were organized under the Mayor, City Administrator and two Deputy Mayors who supervise "clusters of agencies." This Deputy Mayor structure facilitates consultation across responsibility areas, and maximizes leveraging of public investments.



DHCD reports to the Deputy Mayor for Planning and Economic Development along with the following agencies: the Office of Planning (OP), the Department of Consumer and Regulatory Affairs (DCRA), the Department of Employment Services (DOES), the Department of Small and Local Business Development (DSLBD), the Department of Insurance, Securities, and Banking (DISB), the Office of the Tenant Advocate (OTA), and the Office of Cable Television. DHCD also works closely with the DC Housing Authority (DCHA) and the DC Housing Finance Agency (DCHFA) to maximize dollars available for housing opportunities for all income levels from extremely low to moderate income.

### **Improve Public Housing and Resident Initiatives**

DHCD has partnered with the DC Housing Authority (DCHA) in redevelopment of the Frederick Douglass/Stanton Dwellings (Henson Ridge), the New East Capitol public housing communities and the Arthur Capper/Carrollburg Dwellings and the Eastgate Public Housing sites through the HOPE VI Program.

The HOPE VI Program redevelopment plan for Frederick Douglass/Stanton Dwellings, renamed Henson Ridge, calls for a new, 600-unit community with all new infrastructure (streets, sidewalks and alleys), a new community center, new parks and open spaces, as well as significant investment in neighborhood schools. The development includes 320 homeownership units targeted to households with a range of incomes. The 280 rental units will serve a mix of public housing and moderate-income families. The housing mix also includes 42 senior bungalows, 28 stacked-flat apartments and 530 townhouses.

To date, DHCD has committed \$8 million for infrastructure improvements, including \$5 million in CDBG funds (disbursed) and \$3 million in capital funds (disbursement in progress). In FY 2010, DHCD completed underwriting a \$2.9 million HPTF loan to DCHA for assistance in the acquisition of 22 three and four bedroom townhouses at Henson Ridge for modification as accessible UFAS units, obtained DC Council approval and executed the contract for acquisition in March 2010 and disbursed the funds.

The New East Capitol HOPE VI project, renamed Capitol Gateway Estates (formerly East Capitol Dwellings and Capitol View Plaza along with a HUD-foreclosed property), originally was to include 555 units of newly constructed mixed-income units. One hundred ninety-six units were to be public housing, 214 affordable and market rate rental units and 145 homeownership units; utilizing both lease-to-purchase and Section 8 home ownership rules thus ensuring home ownership for a number of current residents.

However, DCHA acquired Capitol View Plaza II from the Federal Housing Administration (FHA) and has developed a new redevelopment plan for Capitol Gateway Estates that received final approval from HUD. The new redevelopment plan, with a total 761 units includes 152 units of senior housing, 221 tax credit housing units, 177 market rate units, and 211 units of public housing replacement.

In FY 2010, expenditures continued on completion of the Capital Gateway Demolition contract and disbursements began on infrastructure work related to the redevelopment of the Parkside Public Housing.

## Evaluate and Reduce Lead-based Paint Hazards

The District of Columbia Department of Housing and Community Development, Lead Safe Washington Program (LSW) applied for a Lead Hazard Reduction Demonstration Grant in 2008 and in May 2009 through the American Recovery and Reinvestment Act of 2009, was awarded \$2,616,843 with a District match of \$2,162,619 to render a total of 170 units lead safe during a three year period under Grant number DCLHD0193-08. The Program completed the initial training requirements and has received city wide environmental clearance from HUD to begin lead construction.

The following is a summary of the key accomplishments of the programs and activities under Grant DCLHD0193-08:

- Lead risk assessments were conducted on more than 120 housing units in the District of Columbia.
- Lead-safe construction was completed and subsequent lead-safe clearance was achieved in 42 housing units in the District of Columbia for which lead-based paint hazards were identified. The Program also has 5 single family units under construction and 30 multi-family units to start construction in a week. Additionally, the program also has about 100 unit's single/multifamily properties on the pipeline.
- About \$700,000.00 has been expended on Program activities so far within the original grant funding under DCLHD0193-08. Costs were incurred in the specific expense line items of the original budget.
- The District of Columbia provided matching funds of more than \$2.1 million, exceeding the requirement for matching funds dictated by the original budget.

The implementation of Lead Safe Washington's Lead Hazard Reduction Demonstration Grant (DCLHD0193-08) programs has had a major impact on the extent to which Title X activities are a reality in the District of Columbia. For example:

- Largely as a result of Lead Safe Washington, DHCD continues to play a leadership role in the District's overall activities on eliminating lead-based paint hazards. LSW as one of the original members of the Mayor's Interagency Lead Task Force has continued to provide consistent leadership in that group since 2006.
- Because of the ability for property owners to access lead hazard abatement funding through Demonstration Grant (DCLHD0193-08), the regulatory authorities within District Government—namely, the Departments of Health, the Environment, Consumer and Regulatory Affairs, and the Office of the Attorney General—have had much greater leverage in litigating cases of lead hazards involving a child with an Elevated Blood Level (EBL) for lead. The “carrot and stick”—lead hazard funding vs. the potential for significant consequences from the judiciary—continues to be a useful approach for ensuring that property owners whose housing units have lead-based paint hazards move swiftly to eradicate those hazards from their properties.
- Within DHCD, the full implementation of the Lead Safe Washington Initiative strengthened and formalized the requirements for lead safety already in place within the Department's multifamily affordable housing development and single family residential rehabilitation programs.



- As LSW's Lead Hazard Reduction Demonstration Grant program became increasingly visible in the community, the field of District-certified lead abatement entities (risk assessors, contractors, clearance inspectors) became more formally and completely engaged in addressing lead hazards within the constraints of the federal Lead Hazard Reduction Demonstration program. This has led to a more responsive field of contractors and more competitive pricing for lead hazard control activities.
- Since January 2008, Lead Safe Washington has seen a significant growth in the number of property owners, especially multifamily rental property owners, approaching the program with interest in making application for funding to render those units lead-safe. Owners representing more than 250 units are now in discussion with Lead Safe Washington about application for lead-safe financing.
- Comprehensive housing counseling agencies and other community-based organizations under grant agreement to the Department of Housing and Community Development have been provided training on the Lead Safe Washington Initiative and routinely address both the dangers of lead hazards and the benefits of funding available from Lead Safe Washington in all individual and group client contacts.

It should be noted that the grant agreements under HUD's Lead Hazard Reduction Programs have certain restrictions on units for which lead hazard remediation activities may be counted toward grant accomplishments; and the completed and cleared unit figures above reflect those restrictions. As a result, those figures do not reflect the full extent to which the Department has promoted remediation of lead-based paint hazards, or the extent to which the Department's financing of affordable housing has secured lead-safe housing units.

During this last year, DHCD has actively engaged public agencies and private entities in its efforts to address lead-based paint hazards. The following actions are outreach efforts over the year.

Lead Safe Washington's (LSW) outreach and education efforts continue to be two-fold; both consumer-based and multifamily owner-based. Consumer-based efforts are targeted toward ensuring that the initiative has broad access to large numbers of constituents who are interested in learning how to improve the livable quality of their homes. Our efforts in this respect include letters sent to property owners of multifamily properties and property owners and tenants of units reported by the DC Department of the Environment who have a child with an elevated blood lead level living in the home. Outreach efforts center on multifamily property owners with 150 units or less. LSW's multifamily owner-based outreach efforts continue to work to draw new landlords and cooperative associations into the fold of large-scale projects designed to produce significant numbers of lead-safe units.

DHCD continues to hold monthly DHCD contractors meetings to provide outreach to lead abatement contractors licensed in DC. These outreach sessions focused on the Department's efforts and policies regarding the Lead Safe Washington Program.

Our consumer-based efforts center on community fairs and other health fair public events in which LSW has the opportunity to have direct contact with consumers interested in ensuring the livable quality of their homes. Our owner-based efforts occur largely through direct "cold calls" to owners of multifamily properties, of properties expected to be good candidates for

grant-funded hazard reduction as well as through dissemination of written materials to real estate associations and tenant organizations. Our detailed information highlights the LSW program and the detrimental hazards of lead-based paint. Letters sent to owners and tenants of properties containing a child with an elevated blood level as reported by the DC Department of the Environment have proven to be an effective means to provide outreach and enroll property.

The last week of October is “National Lead Awareness Week”, and again this year DHCD partnered with the Department of Health and a number of non-government organizations to convene a kick-off for Lead Awareness Week called the “D.C. Lead Safe Fair: Healthy Homes-Healthy Children.” The Fair offered information on lead-related health screenings, government programs and services, and businesses or organizations that provide products or services to populations most affected by the effects of lead-based paint.

Also, as part of the National Lead Awareness Week, this year the program hosted EPA region 3 conference in conjunction with DDOE to educate the stake holders as well as the constituents on the new Renovate, Repair and Painting (“RRP”) rules as it affects lead remediation.

In addition, DHCD continues to meet with contractors, community groups, and other interested stakeholders to ensure the dissemination of lead-safe information through an extensive Outreach and Education Campaign funded under the Grants.

### **Compliance with Program and Comprehensive Planning Requirements**

To ensure compliance with program requirements, our Program Monitoring Division conducts site monitoring and compliance reviews annually of all agencies receiving CDBG, HOME, and ESG funding. The Program Monitoring Division focuses on accountability and reviews agency records and financial practices to determine compliance with grant regulations. DHCD made changes to its forms at the end of the year to better capture needed data and facilitate tracking of funds.

For comprehensive planning purposes, DHCD staff works closely with the Office of Planning on local affordable housing issues. The Office of Planning assisted DHCD with the development of the Five-Year Consolidated Plan during the past year.

### **Antipoverty Strategy**

By funding housing for extremely low, very-low and low-income residents, DHCD contributes to the District’s anti-poverty strategy by lifting families out of poverty and providing them with stable housing and a means to build wealth for the future. DHCD also supports other District Government initiatives in reducing poverty and utilizes its federal and local funds to help residents improve their financial stability through housing and financial counseling programs conducted by a network of community-based organizations. DHCD also provides funds to CBOs to assist small businesses with technical assistance and to improve their physical appearance to retain and expand neighborhood job opportunities.

The comprehensive housing counseling services funded by DHCD provide tenants and prospective homeowners with assistance in such matters as household/home management and maintenance, improving credit, household budgeting, and foreclosure prevention all geared

toward improving residents' opportunities to obtain and retain decent housing with the prospect of moving toward ownership and the development of equity. Residents of buildings with expiring Section 8 protections are provided targeted assistance in locating housing options, and are introduced to the DHCD-sponsored Tenant First Right to Purchase Program to move toward ownership.

The Tenant First Right to Purchase Program provides technical assistance, seed funds and "earnest" money to tenant groups to assist them in organizing so they are prepared to take advantage of their first right of refusal when a building is for sale. The program also provides new tenant owner groups with management/technical assistance. Converted buildings are also eligible to apply to DHCD for rehabilitation funding. During FY2010, DHCD provided 2,364 tenant households with these services through one technical service contract with University Legal Services.

DHCD provides education and outreach to ensure that Fair Housing Laws are understood and that all residents are provided with information on their rights of access to housing in the District of Columbia. DHCD's fair housing brochures are available in several languages. During FY2010, DHCD reached over 100 residents with fair housing information and/or assistance. In addition, DHCD also contributes to the District's anti-poverty strategy by encouraging developers to meet Section 3 requirements.

Other agencies play the roles in the reduction of poverty. The Department of Human Services administers income support, welfare to work and a range of programs to support families and individuals. The Community Partnership for the Prevention of Homelessness provides emergency support from ESG funds to prevent eviction. The Office on Aging provides support services to seniors and partners with DHCD in the development of senior housing.

The Department of Employment Services (DOES) provides extensive job training opportunities through its city-wide "One Stop Service Centers." The Workforce Investment Council (WIC) brings together private and public sector stakeholders to develop strategies to increase employment opportunities for DC residents and to support and to assist DOES in its employment mission. The DC Public School Administration has created career-oriented high schools in a number of specialized areas, including the Technology and Hospitality Industries to facilitate students progressing from school to real jobs in the DC market.

DMPED manages the New Communities and Great Streets initiatives that address both physical and socio-economic-educational needs of targeted areas by combining government resources with those of private and non-profit developers or organizations to bring long-term and comprehensive revitalization to the designated area. "New Communities" is a comprehensive partnership to improve the quality of life for families and individuals living in distressed neighborhoods. DHCD administers one of the key resources for New Communities, the Housing Production Trust Fund. The companion program to New Communities is "Great Streets." Great Streets is a strategy to revive the local commercial corridors bordering the new communities so that the balance of services that neighborhoods need are restored along with the housing and social fabric.

These two initiatives are a new and aggressive approach to fighting poverty that includes current residents and businesses in the planning for an inclusive neighborhood that attracts a mixture of incomes and families, singles, and elders into the revitalized neighborhoods.

### Neighborhood Revitalization Strategies

As part of the Five-Year Consolidated Plan, DHCD continued the designation of its two Neighborhood Revitalization Strategy Areas (NRSAs): 1) Georgia Avenue NRSA; and 2) Carver/Langston Terrace-Ivy City/Trinidad (CLTICT) NRSA.

For the Georgia Avenue NRSA, the District continues to address economic development along the almost 5-mile corridor by approaching it as a single linear neighborhood. The Georgia Avenue Corridor has a distinct identity because it is one of the major north-to-south transportation routes connecting Maryland to downtown DC. The targeted area includes the 39 census blocks that abut Georgia Avenue from Florida Avenue, NW to Eastern Avenue, NW.

The NRSA development strategy for Georgia Avenue includes housing and commercial development, employment and entrepreneurial training, and infrastructure improvements. A combination of projects and program activities has been identified in the NRSA supporting these initiatives to serve as the core tools for revitalizing the Corridor. Table 4 show the output achieved during FY2010 along Georgia Avenue.

**Table 4: Georgia Avenue NRSA Performance Data**

Goal	Lead Entity	Description	2010 Accomplishments
<b>Housing and Community Development</b>	DHCD,DCHA,DCHFA	<ul style="list-style-type: none"> <li>• Rehabilitate 25 single-family homes by 2007;</li> <li>• Provide loans to assist in the rehabilitation of multifamily units</li> <li>• Provide Lead-Safe Washington services</li> <li>• Provide down payment assistance for first time homebuyers</li> </ul>	<ul style="list-style-type: none"> <li>• HPAP had 5 home purchases</li> <li>• Assisted 36 residents along Georgia Avenue rehab their homes.</li> <li>• Funded acquisition and new construction of Georgia Commons Apartments located at 3910-3912 Georgia Avenue NW. Project will have a total of 130 units of which 104 will be designated as affordable units for households making 60% or less of AMI. In FY2010, two blocks west of Georgia Avenue located on Missouri Avenue NW, executed funding contract for new construction of a 36 unit seniors building on which construction has begun and two blocks west of Georgia Avenue located on 13<sup>th</sup> Place NW, executed funding contract for rehabilitated 62 unit apartment buildings to provide affordable rental units. Construction has begun on this project</li> <li>• 48 storefront facade</li> </ul>
<b>Small Business Development Center</b>	DHCD, DC Chamber of Commerce Foundation, DC Main Street Program	<ul style="list-style-type: none"> <li>• Entrepreneurial training;</li> <li>• Small Business management and training</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Provided technical assistance to eight small businesses</li> </ul>
<b>Sidewalk and Infrastructure Improvements</b>	DDOT	<ul style="list-style-type: none"> <li>• Resurfacing/ redevelopment of sidewalks and infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>• Construction underway.</li> </ul>

For the CLTICT NRSA, the District continues to address the need for more affordable housing development within the almost residential area by approaching it as a single community. The CLTICT NRSA includes five census tracts defined by New York Avenue, Florida Avenue and Bladensburg Road, and includes Gallaudet University and the Farmer’s Market, as well as major residential and light industrial developments.

The NRSA development strategy for CLTICT NRSA includes housing and commercial development, employment and entrepreneurial training, and infrastructure development. A comprehensive set of projects and programs has been developed around these four areas to serve as the core tools for revitalizing the neighborhood over the next five years. Table 5 show the output achieved during FY2010 within Carver, Langston, Ivy City, Trinidad.

**Table 5: Carver, Langston, Ivy City, Trinidad NRSA Performance Data**

Goal	Lead Entity	Description	2010 Accomplishments
<b>Housing and Community Development</b>	DHCD, Home Again Program	<ul style="list-style-type: none"> <li>• Increase Home Ownership Opportunities</li> <li>• Single Family Residential Rehabilitation Program</li> <li>• Provide Lead-Safe Washington services In Ivy City/Trinidad</li> </ul>	<ul style="list-style-type: none"> <li>• HPAP had six home purchases</li> <li>• Nine units completed in last fiscal year</li> <li>• Development rights awarded to 37 properties to four developers in FY2007 in Ivy City which will result in the development of 50 new affordable units at 80% AMI. Requests for construction assistance were underwritten and contracts executed in FY 2010 for rehabilitation construction which began in 2010 for 8 ownership housing units by Mi Casa located on Galludet Street and Capitol Avenue NE and 8 ownership housing units by DC Habitat for Humanity located on Providence Street NE..</li> <li>• Funded new construction of 15 units of special needs housing for Hyacinth’s Place located at 1058-1060 Bladensburg Road NE. Units will be for DMH customers. Construction began in Fall 2010 and will be completed by June 2011.</li> </ul>
<b>Employment and Entrepreneurial Training</b>	DOES, NSI	<ul style="list-style-type: none"> <li>• Training and employment for 75 individuals</li> <li>• Conduct 2 career fairs each year</li> </ul>	<ul style="list-style-type: none"> <li>• Job training for 135 individuals</li> <li>• Three job fairs were held in the area.</li> </ul>
<b>Infrastructure improvements</b>	DDOT, DPR, DMPED, NSI	<ul style="list-style-type: none"> <li>• Improvements to two community parks in the area</li> <li>• Proposed Redevelopment of Alexander Crummell School</li> </ul>	<ul style="list-style-type: none"> <li>• Construction underway.</li> <li>• Action has started on Alexander Crummell School.</li> <li>• Contracted with civil engineer for a storm water management survey and report.</li> </ul>

### Section 3

Section 3 of the Housing and Urban Development Act of 1968 requires that recipients of the US Department of Housing and Urban Development (HUD) funds (and their contractors and subcontractors), to the greatest extent feasible, provide job and other economic opportunities to low and very-low income persons (Section 3 residents) and Section 3 Business Concerns. DHCD, as a recipient of HUD funding, must ensure that all its recipients, and the contractors they hire, provide employment opportunities to low and very-low income residents in particular public housing residents and recipients of public assistance. DHCD's Section 3 program helps in creating employment opportunities and contracting opportunities for businesses that are owned by or that employ Section 3 residents. Recipients of community development funds from DHCD are required to either hire Section 3 residents or subcontract with Section 3 business concerns.

DHCD has implemented a comprehensive compliance program to ensure the compliance of its recipients and their contractors. DHCD reviews all housing construction, housing rehabilitation and public construction projects for Section 3 applicability. Recipients for covered projects are required to submit a detailed plan stating their Section 3 goals and how they would comply with Section 3 prior to receiving funds. This is the first prong of DHCD's compliance approach. Additionally, covered recipients are required to submit plans detailing their Section 3 goals, how they notify the community of opportunities and efforts to comply. Recipients are monitored during the life of their project for compliance; monitoring includes site visits, reviews of documents and quarterly reporting.

Education is the second prong of DHCD's compliance approach; DHCD conducted its third annual mandatory training in September 2010 on Section 3 policy and procedure for recipients and their contractors. General contractors, local businesses, community groups, YouthBuild organizations, and representatives from the housing authority were attendance. Partners in DHCD's Section 3 efforts from the District of Columbia Housing Authority including the Resident Services Manager and Section 3 Compliance Coordinator were introduced and given an opportunity to discuss their programs. Additionally, YouthBuild representatives and certified Section 3 business concerns were in attendance. This training was designed to provide a refresher on agency policy and procedure but also to apprise non-recipients on the Section 3 program and opportunities that are available.

The third prong of the agency's compliance approach is Section 3 Business Concern certification. The certification was implemented in 2009 and designed to facilitate compliance with Section 3 among DHCD recipients and their contractors. The certification is an application process that required any business wishing to receive the preferences available to businesses under 24 CFR §135.36 to submit an application based upon the requirements listed in the regulations. Recipients and their contractors were notified of certified Section 3 Business Concerns limiting the opportunity for them to assert that there were in fact not any bona fide Section 3 businesses for them to contract with.

Additionally, DHCD held its first orientation event for fiscal year 2010 on the Section 3 Business Concern certification at the agency. The orientation targeted local businesses, small business assistance groups, minority contractor groups, and Certified Business Enterprise to

advise them of Section 3 related opportunities at the agency and DHCD policy. As a result of the event the number of certified Section 3 Business Concerns tripled in 2010.

DHCD will submit all Section 3 information required under 24 CFR §135.90 to HUD Headquarters on or before January 10, 2011 in order to assist in meeting reporting requirements under Section 808(e)(6) of the Fair Housing Act and Section 916 of the HCDA of 1992. The data will indicate the efforts made to direct the employment and other economic opportunities generated by HUD Financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low -income persons, particularly those who are recipients of government assistance for housing.



## F. Leveraging Resources

The District's housing and community development programs require, whenever possible, the maximum use of private financial resources. Because DHCD uses its funds to "close the gap" of needed financing for its selected projects, the private sector provides the bulk of each project's funds. Banks and other financial institutions serve as the private financing sources of all housing production, rehabilitation, or capital improvements and ongoing operations.

Many banks have special community lending operations, partly in response to the provisions of the Community Reinvestment Act, which encourage local lenders to invest in affordable housing and other community support projects. Several local banks have been active in supporting nonprofit affordable housing development. The District's public dollars leverage these private funds.

DHCD also works in tandem with non-profit and semi-governmental development organizations to leverage funds for affordable housing and economic opportunity. In addition, the District government and nonprofit developers have actively reached out to capture foundation grants. Many nonprofit organizations seek foundation funding to provide social support services, especially to special needs populations. Among the organizations that are active in this area are the Fannie Mae Corporation, Meyer Foundation, Local Initiatives Support Corporation (LISC), and the Enterprise Foundation. Many of these organizations have provided funding to help support DHCD's annual housing expo.

### Matching Funds

Three HUD programs require matching funds: HOME, ESG, and Lead Safe Washington. The Lead Safe Washington program is funded by the lead-based paint grants received in FY 2009: the Lead Hazard Control Grant and the Lead Hazard Reduction Demonstration Grant. The District's FY2010 local match requirement for the Lead-Based Paint grants was \$2.1 million supported by Housing Production Trust Fund (HPTF) and the Unified Fund.

Under 24 CFR 92.218 *et. seq.*, the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District's FY2010 local match requirement for HOME was \$2,330,555.

DHCD meets its HOME and Lead match obligation through local contributions from HPTF and the Unified Fund. Eighty percent of all HPTF monies must benefit households earning up to a true 50 percent of the area median income, which is below the HOME income eligibility maximum; moreover, HPTF-assisted rental projects must be affordable for 40 years, which exceeds the HOME affordability period requirement. In FY2010, the Department's HPTF budget was \$51,328,694. As the Department incurs HOME and Lead match-eligible expenses, it ensures that adequate funding is provided for the matching contribution.

In addition to its federal ESG funds, the District of Columbia provided local match dollars to support outreach and prevention services; support shelter operations and fund renovation of shelter space. The District worked to provide assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers. The FY2010 local match for ESG is \$1,224,216 in cash and fair market value of free shelter rent.



## G. Citizen Comment

To ensure general citizen participation in the District of Columbia's 2010 CAPER process, DHCD followed its adopted Citizen Participation Plan. Information on the public hearing and public review period was developed and delivered to neighborhood associations, social services agencies, local non-profits, churches, civic service clubs, advisory councils, District staff, City Council, and interested citizens. Notice of the hearing was published in the D.C. Register and local newspapers on or about November 5<sup>th</sup>, 2010. (See Appendix E) The CAPER was made available for a 30-day review and comment period in accordance with HUD guidelines and the Citizen Participation Plan.

The purpose of the public hearings was to provide citizens with an update on the implementation of the current CDBG, HOME, HOPWA and ESG activities and offer the CAPER for public review.

DHCD took the following actions to make the Notice of Public Review available and to invite public comment on the CAPER for FY2010:

- **Direct mailings** – DHCD Office of the Mayor, City Administrator and Deputy Mayor for Planning and Economic Development; the Council of the District of Columbia; Advisory Neighborhood Commissioners (ANC); ANC Chair offices; Community Development Corporations and Community-Based organizations; Special Needs Housing Organizations; Non-profit Housing Groups; Latino, Asian and Pacific Islander Community Organizations and groups; and private citizens.
- **Email distribution** – DHCD's housing partners, community leaders and neighborhood-based list-serves
- **Website** – The draft CAPER was posted on DHCD's website for review.
- **Media** – Notice of 15-day Public Review was provided to diverse media outlets, including the D.C. Register, the Washington Times, the Afro-American, and El Tiempo Latino.

At the end of the public review period, DHCD received 20 public comments on the CAPER. A summary of these comments from witnesses during a public hearing regarding the programs covered in the District's FY2010 CAPER are listed below.

### Public Hearing 12/08/2010

The CAPER was held on Wednesday December 8, 2010. More than 35 people attended and 20 people testified. Of the 20 people who testified, 18 provided positive feedback about the agency's work in the community. A large majority of the comments centered on the outstanding job we do in our Residential and Community Service Division. Two people gave constructive criticism about the need for more agency transparency and a timely payment process for vendors. Senior staff responded to their comments and spoke with both individuals following the hearing. The hearing successfully provided yet another forum for agency staff to listen to residents about the impacts of DHCD's programs and services.



## H. Self Evaluation

DHCD responds to questions concerning the self evaluation of the District's overall performance in implementing the Five Year Consolidated Plan and, in particular, its performance during FY2010:

### 1. Are activities and strategies having an impact on identified needs?

Yes: The District, through its neighborhood-based activity programs, strategically invests funds through housing development and community-based non-profit organizations to support the enhancement of economic opportunities, affordable housing preservation and development for the benefit of the District's low-to-moderate income residents. The District funds an array of activities that are tailored to meet/satisfy the needs of each service community only limited by the capacity of the non-profit organization that serves that particular community. Over the past few years, the portfolio of activities funded from year to year has adjusted to meet the changing priorities and the availability of funds.

In FY2010, the Department's Property Acquisition and Disposition Division (PADD) combined local capital funds and federal funds to support the ability of non-profits to acquire property in the District in a timely, affordable manner in order to be better able to serve their constituents, and the Department's affordable housing mission. The strategic neighborhood focus of our RFPs has permitted the Department to focus and concentrate affordable housing and community facilities in targeted neighborhoods to create more effective revitalization synergies in those neighborhoods.

### 2. What indicators would best describe overall results?

During FY2010, the District effectively utilized a comprehensive set of key performance indicators (KPIs) to track the progress of each program and activity identified in the Consolidated Plan. Several of DHCD's measurements include activities and services that are linked directly to the Consolidated Plan. Examples of such tracking activities are the number of low-to-moderate households assisted in becoming first-time homeowners and the number of low-to-moderate income households served through our neighborhood based activities.

The number of affordable housing units funded is a critical measure that indicates the revitalization of our neighborhoods and how the need for affordable rental and ownership housing for low and moderate-income households is being addressed.

### 3. Are major goals on target?

Yes: Over the past few years, DHCD has made a tremendous amount of progress in meeting the priorities set forth in the Consolidated Plan. DHCD increased the supply of affordable housing; expanded homeownership opportunities; and contributed to economic and community revitalization.

In FY2010, DHCD increased the supply of affordable housing by 2,505 units through funds provided for multi-family rehabilitation and/or for pre-development loans for new multi-family and single-family construction projects. ESG funds provided emergency assistance to prevent 123 households from becoming homeless and to provide shelter for 113 families in a family

shelter. DHCD also provided housing counseling to 17,990 tenants, home buyers and new homeowners to increase access to housing and stable homeownership.

DHCD's affordable housing construction projects spurred neighborhood revitalization and local economic development. As part of its neighborhood investments over the past year, DHCD funded technical assistance for 3,564 small neighborhood businesses to assist in their retention and expansion, and completed construction on façade improvement projects for 73 small businesses.

The District maintains goals and targets for the priority needs of the communities it serves. Progress continues to meet newly established goals: creation of new affordable housing, preservation of existing affordable housing, expansion of homeownership opportunities and meeting the needs of the homeless and those at-risk of becoming homeless. In FY2010, the District's annual allocation of CDBG and HOME grants were supplemented by funding from competitive federal and state grants, as well as our local Housing Production Trust Fund, local operating funds, and capital improvement program funds. Efforts to house special needs populations, such as the elderly and people with physical and intellectual disabilities, continue to improve through close partnerships with other District agencies.

#### **4. What barriers may have a negative impact on fulfilling strategies and achieving the overall vision?**

The number one barrier that prevents the District from fulfilling its vision for District households is the scarcity of resources. Even after leveraging the District's annual Federal entitlement funding of approximately \$41 million with almost \$51 million in local Housing Production Trust Fund dollars, the District's affordable housing and neighborhood economic and community revitalization needs continue to outpace resources. Further, the local Housing Production Trust Fund is funded by revenue from deed and recordation taxes. Generation of this revenue has been negatively impacted by the weak real estate market in FY2010 and projected for FY2011. Therefore, for at least the next two years, dramatically fewer local dollars will be available to leverage the shrinking federal resources.

Moreover, the high cost of housing in the District of Columbia continues to be a barrier as the median home sales price for the District is \$452,000, which is down from last year's median price of \$468,000 but higher than the national median price of \$239,200. In FY2010, the national mortgage foreclosure crisis impacted the District in a serious way, heightening the need for the District to maximize resources for foreclosure prevention and the acquisition of vacant and abandoned properties to prevent neighborhood blight.

#### **5. Based on this evaluation, what adjustments or improvements to strategies and activities might meet the identified needs more effectively?**

In the face of declining revenues on the local level and diminishing federal fund balances, the District will evaluate all of its strategies for FY2011 to maximize available resources for affordable housing.

## I. Monitoring and Compliance

During FY2010, DHCD continued to improve its sub-recipient monitoring program and procedures. DHCD developed its annual sub-recipient monitoring plan, and conducted monitoring reviews of DHCD programs and sub recipients, including the Neighborhood Based Activities (NBA) sub-recipients and the RLA Revitalization Corporation. The Program Monitoring Division (PMD) issued monitoring reports that included specific findings and recommendations to be addressed.

PMD continued to use its tracking database to monitor DHCD and sub-recipient corrective action for reports issued by OPM and by external agencies such as HUD, the D.C. Office of the Inspector General, and respective A-133 auditors. Several findings/recommendations were closed due to the division's tracking and follow-up. The Program Monitoring Division also regularly monitors the Integrated Disbursement Information System (IDIS) for CDBG, HOME, HOPWA and ESG commitment and spending requirements. The division issues monthly spending reports for the above programs.

Annually, PMD conducts regular ongoing site visits as well as tenant file monitoring of affordable housing developments, including HOME, Low-Income Housing Tax Credit and Housing Production Trust Fund units, to ensure compliance with program goals and federal regulations. Site visits include property inspections. OPM monitored 1,200 affordable units this year.

### Community Housing Development Organizations (CHDOs)

During FY2010, DHCD certified two new CHDOs and recertified nine CHDOs in accordance with the CHDO definition stated in 24 CFR 92.2. The Department also requires that all CHDOs recertify their compliance with that definition prior to issuing CHDO funds to them. To maximize the use of CHDO funds, the Office of Program Monitoring monitors the CHDO reservation requirement (in IDIS) on an ongoing basis, and DHCD both advertises technical assistance opportunities to the CHDOs and solicits CHDO participation from nonprofit organizations.

### Community-Based Organizations (CBOs)

DHCD monitors the CBO's three times a year. (November, April and September) Our on-site monitoring review is focused on the following areas of program administration and regulatory compliance: (This monitoring depends on the program the CBO is working on.)

- Program performance review (national objective, eligible activities, contract objectives, scope of work, contract schedule , contract budget)
- General management practices (procurement practices, conflict of interest)
- Financial management practices (accounting system, internal controls)
- Recordkeeping/reporting practices
- Anti-discrimination compliance
- Activity-specific monitoring

## **Status of Grant Programs**

Most services and activities are conducted within the planned time frame of one to two years. All CDBG, HOME, HOPWA and ESG funded activities are managed and completed well within established schedules, except for the activities that have been delayed due to changed circumstances, service areas or populations. DHCD has implemented a policy that projects must be ready for funding within three months of the application date.

## J. CDBG Program and Use of Funds

During FY2010, Community Development Block Grant (CDBG) activities were conducted in accordance with the priority goals and objectives identified in the Consolidated Plan. DHCD’s total CDBG program allocation for FY2010 was \$18,179,591. Funds were distributed among homeownership and home rehabilitation assistance, affordable housing/real estate development, neighborhood investment, economic and commercial development, and administration costs. As stated in statutory requirements, DHCD did not spend more than fifteen percent (15%) of its allocated grant amount on public services and no more than twenty percent (20%) on administrative costs, irrespective of actual expenditures during the program year.

According to the Integrated Disbursement and Information System (IDIS) PR26 Financial Summary Report, DHCD spent 11.67% of its allocated FY2010 grant amount on public services and 18.87% of its allocated grant amount on administration costs.

In FY2010, \$10,380,449 was generated in program income through the CDBG Program. In terms of actual expenditures versus the budgeted amount during FY2010, DHCD spent \$32,123,914 of CDBG funds. The actual expenditure amounts as well as budgeted amounts are listed below.

**Table 6: FY2010 CDBG Program (CD-29) Budget**

	Budget	Cash/Accrued Expenditures
<b>1. Homeownership and Home Rehabilitation Assistance</b>		
a. Home Purchase Assistance Program (HPAP)	2,602,133	5,221,720
b. Residential Rehabilitation Programs	1,200,000	506,758
<b>Subtotal</b>	<b>3,819,983</b>	<b>5,728,478</b>
<b>2. Affordable Housing/Real Estate Development</b>		
a. Property Acquisition and Disposition	0	0
b. Development Finance Division Project Funding	16,866,976	12,100,301
c. Tenant Purchase Technical Assistance	3,162,593	1,646,348
<b>Subtotal</b>	<b>20,029,659</b>	<b>13,746,649</b>
<b>3. Neighborhood Investment</b>		
a. Public Safety and Crime Prevention	712,183	40,425
b. Storefront Façade Development	895,992	1,660,396
c. Housing Counseling	1,767,112	1,382,079
d. Commercial Corridor/Small Business Development	1,318,813	1,183,287
e. Affordable Housing Preservation – Tenant Intervention	1,372,803	615,309
<b>Subtotal</b>	<b>6,066,297</b>	<b>4,881,496</b>
<b>4. Economic and Commercial Development</b>		
a. Economic Development	66,287	0
b. Real Estate & Property Management	33,806	0
c. DMPED	3,214,359	2,408,826
<b>Subtotal</b>	<b>3,314,353</b>	<b>2,408,826</b>
<b>5. Agency Management and Financial Operations</b>	<b>5,046,664</b>	<b>4,525,544</b>
<b>6. Program Monitoring and Compliance / Portfolio Mgt.</b>	<b>1,330,549</b>	<b>842,921</b>
<b>Total CDBG Program</b>	<b>39,607,505</b>	<b>32,123,914</b>

On the subject of timeliness, the District met expectations when an analysis of timeliness ratio was computed for the CDBG program on July 31, 2010, the required statutory day that a jurisdiction cannot have more than 1 ½ times its most recent grant amount unspent. The DHCD's ratio was 1.41%. As of September 30, 2010, the District had \$9,285,226 of CDBG money that remained unspent; however, this amount is committed to a wide array of activities.

CDBG housing activities undertaken by the DHCD addressed the following Consolidated Plan goals: encouraging revitalization of low-income neighborhoods, housing repairs for elderly persons, and support services to low-income elderly and disabled persons. DHCD's CDBG housing activities for FY2010 were:

- Multi-family rehabilitation,
- Tenant purchase,
- Home purchase assistance,
- Single family rehabilitation, and
- Housing for people with special needs.

Public service activities were focused on the needs of the District's very low to moderate-income residents by assisting with high priority needs. These included, but are not limited to, housing counseling services, neighborhood services, and support for tenants. Other needs listed in the Consolidated Plan and accomplished over the past program year were employment training, small business technical assistance, and façade improvement.

### **Changes in Program Objectives**

While DHCD has used CDBG successfully to carry out its programs, DHCD nonetheless makes changes to its programs as needed.

- DHCD continues to strengthen the monitoring protocols for its Development Finance Division (DFD) programs and its Residential and Community Services Division programs.
- DHCD has completely revamped the Department's first-time homebuyer assistance programs, by determining levels of assistance that more strongly relate to household income and prevailing real estate market prices; lowering requirements for the homebuyer's contribution of cash toward the home purchase; and providing more favorable terms for loan repayment. The changes had an immediate positive impact on the Department's homebuyer assistance programs. This was a dramatic improvement in the Department's success toward facilitating homeownership, which had been on the decline for the prior three years as a result of rapidly escalating home sale prices in the District of Columbia.

DHCD's programs have been designed to meet the HUD national objectives of benefiting low- and moderate-income persons, and elimination of slums and blight (through, for example, acquisition, disposition and rehabilitation).

## K. HOME Program and Use of Funds

DHCD’s HOME Program for FY2010 was designed to address both rental housing activities as well as owner-occupied housing activities, which deal with the Consolidated Plan’s housing goals of increasing the availability of affordable rental units targeted to extremely low, very low-, and low-income families and to encourage revitalization of low-income neighborhoods through housing rehabilitation.

HOME activities implemented in FY2010, which adhere to the Consolidated Plan goals, were:

- Multifamily development, including rehabilitation;
- Down payment assistance through the HPAP program; and,
- Single family rehabilitation.

In FY2010, \$1,370,021 was generated in program income through the HOME Program. In terms of actual expenditures versus the budgeted amount during FY2010, DHCD spent \$13,334,565 of HOME funds. The actual expenditure amounts as well as budgeted amounts are listed below.

**Table 7: FY2010 HOME Program Budget**

	<b>Budget</b>	<b>Cash/Accrued Expenditure</b>
<b>1. Homeownership and Home Rehab Assistance</b>		
a. Home Purchase Assistance Program	3,000,000	2,875,943
b. Residential Rehabilitation Programs	165,381	0
<b>Subtotal</b>	<b>3,165,381</b>	<b>2,875,943</b>
<b>2. Affordable Housing/Real Estate Development</b>		
a. DFD Project Financing	13,400,551	7,901,000
b. Community Housing Development Organization	0	1,400,297
<b>Subtotal</b>	<b>13,400,551</b>	<b>9,301,297</b>
<b>3. Neighborhood Investment</b>		
a. CHDO Operating Grants	450,000	324,275
<b>Subtotal</b>	<b>450,000</b>	<b>324,275</b>
<b>4. Agency Management Program</b>	<b>1,510,473</b>	<b>700,049</b>
<b>5. Program Monitoring and Compliance / Portfolio Mgt.</b>	<b>191,093</b>	<b>133,000</b>
<b>TOTAL HOME Program</b>	<b>18,717,498</b>	<b>13,334,565</b>

### HOME Match Requirement

Under 24 CFR 92.218 et. seq., the District must provide a matching contribution of local funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District’s FY2010 local match requirement for HOME was \$2,330,555. DHCD provided this match through Housing Production Trust Fund-financed investments in housing that met the HOME definition of affordable housing. (See HOME Match Report, Appendix F)

## HOME MBE and WBE Report

Submittal of each annual CAPER must also include Part III of HUD Form 4107, otherwise known as HOME Annual Performance Report. Specifically, this report is used to report on the contracting and subcontracting opportunities with MBEs and WBEs for any HOME projects completed during FY2010. While there are no statutory requirements for contracting with a MBE or WBE, HUD uses this report to determine the outreach efforts of the Agency to MBEs and WBEs. (See HUD Form 4107, Appendix F)

In terms of Affirmative Marketing, DHCD has established measures to guarantee compliance with affirmative marketing guidelines, including providing prospective funding recipients and all other affected stakeholders, i.e. developers, non-profits, the general public and tenants, with information on such fair housing requirements. The grantees are informed of their responsibility to make good faith efforts to provide information and otherwise attract eligible persons from racial, ethnic, familial composition, and gender groups in the District to occupy the available housing units who otherwise would not be aware of such programs or projects. Following are some actions mandated to assure affirmative marketing:

- All housing related programs and projects must display the “Equal Housing Opportunity” logo/slogan or statement in any advertising or solicitation for tenants or participants.
- Management companies of multifamily funded projects must display the fair housing posters wherever applications are accepted.
- Inform and solicit applications for vacant units for persons in the housing market who are least likely to apply for housing unless special outreach is completed.
- Inform targeted community agencies of the availability of units in order to reach the ethnically/racially/linguistically isolated community.
- Accept referrals from the D.C. Housing Authority that match the affirmative marketing requisites.
- Obtain information about apartment buildings occupied by community organizations and churches whose members are non-minority and are located in the various neighborhoods in which the program operates.

DHCD also continues to ensure that all its public documents have the District’s Non-Discrimination clause as mandated by the Mayor’s Executive Order 11246 and the implementing regulations at 41 CFR Chapter 60. This clause provides that:

In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code Section 2-1401.01 et seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, status as a victim of an intra-family offense, or place of residence or business. Sexual harassment is a form of sex discrimination which is prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.



## L. HOPWA Program and Use of Funds

The District of Columbia Department of Housing Community Development (DHCD) is the Formula Grantee for the Housing Opportunity for Persons with AIDS (HOPWA) for the Washington, DC Eligible Metropolitan Statistical Area (EMSA). The mission of DHCD is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia. HOPWA is administered by the HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA), formerly the HIV/AIDS Administration, of the District of Columbia Department of Health. The mission of HAHSTA is to prevent HIV/AIDS, STDs, Tuberculosis and Hepatitis, reduce transmission of the diseases and provide care and treatment to persons with the diseases. The HOPWA program goals are to reduce homelessness, minimize the risk of homelessness, increase housing stability and promote the general health and well-being of residents with HIV and their families.

The EMSA for the Washington DC Regional Metropolitan area includes the District of Columbia; portions of northern and northwest Virginia, three counties in suburban Maryland and Jefferson County, West Virginia, and represents a subset of the CARE Act Part A eligible metropolitan area, also administered by HAHSTA. This puts HAHSTA in the unique position of administering housing programs across four states each operating within unique local housing and medical continuums of care.

HAHSTA directly administers funding and oversees services for residents of the District of Columbia, and supports housing programs in each of the neighbor jurisdictions through individual service agreements with a designated administrative agent.

Each of the three neighboring jurisdictions is administered in a different way.

1. Northern and Northwest Virginia. A quasi-governmental organization, the Northern Virginia Regional Commission (NVRC), serves as the administrative agency for northern and northwest Virginia. The service area includes the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park.
2. Suburban Maryland. The Prince George's County Housing Authority serves as the administrative agency for residents of Prince Georges County, Calvert County and Charles County.
3. Jefferson County. The AIDS Network of the Tri-State Area (ANTS) serves the dual role of administrative agency and housing service provider for this region. Unusually, ANTS is located in Berkley County, but oversees the use of HOPWA funds for Jefferson County.

Services supported among the four jurisdictions vary somewhat based upon client need and the availability of other sources of funding for housing and housing-related services. The administrative agent in each jurisdiction is responsible for working within their community in conjunction with the HAHSTA to implement HOPWA funding to augment the regional housing continuum. Services for each jurisdiction in fiscal year 2010 were as follows:

The District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Project Based Rental Assistance (PBRA or Supportive Housing)
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services: Housing case management, a job readiness program, and a day program

Northern and Northwest Virginia:

- TBRA
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Suburban Maryland:

- TBRA
- STRMU

Jefferson County, West Virginia

- TBRA
- STRMU
- Support Services: Housing case management and transportation services

**Table 8: FY2010 HOPWA Program EMSA-Wide Budget**

	<b>Budget</b>	<b>Cash/Accrued Expenditures</b>
1. Housing Information Services	\$540,374	\$436,244
2. Resource Identification	0	0
3. Acquisition, Rehab., Conversion, Lease, and Repair of Facilities	0	0
4. New Construction, Dwellings and Community Residences	0	0
5. Permanent Housing Facility	\$35,647	\$34,647
6. Short Term Transitional Facility	\$2,037,430	\$1,992,305
7. Tenant-based Rental Assistance	\$8,010,550	\$6,665,927
8. Short-Term Rent, Mortgage, and Utility Payments	\$650,036	\$732,243
9. Support Services/without housing	\$889,137	\$846,824
10. Permanent Housing Placement	\$41,133	\$66,763
11. Supportive Services/w housing	\$1,282,053	\$842,782
12. Technical Assistance	0	0
13. Administrative Expenses – 7% Cap	\$854,946	\$839,423
14. Administrative Expenses/Grantee 3% Off the Top Total HOPWA Formula Award	\$366,406	\$406,282
<b>TOTAL HOPWA Program</b>	<b>\$14,707,712</b>	<b>\$12,863,439</b>

## Distribution of HOPWA across the Washington DC EMSA

DHCD is the HOPWA Formula Grantee for the Washington, DC EMSA. The District's Department of Health, HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA) is the agency within the District of Columbia responsible for the fiscal and programmatic administration and oversight of the HOPWA award. In FY2010, the HOPWA program in the Washington DC EMSA spent \$12,863,439 in support of housing services. Notably, this amount represents more than the \$12,213,518 awarded through the HOPWA formula grant in the EMSA in FY2010. As HAHSTA in conjunction with community partners maximized the fiscal accountability and implementation of HOPWA programming, HAHSTA was able to utilize unexpended dollars from previous years to address the increased needs of clients. HAHSTA expects that by the end of FY2011 those unexpended dollars from prior years will have been fully spent.

HAHSTA awards sub-grants to project sponsors in the District of Columbia through a competitive Request for Application (RFA) process. In 2010, HAHSTA spent \$8,440,799 to support 13 agencies. These agencies provided the following services in the District of Columbia:

- Tenant Based Rental Assistance (TBRA)
- Permanent Housing Placement
- Transitional Housing/Short Term
- Short-Term, Rent, Mortgage, and Utility Assistance (STRMU)
- Housing Information and Referral Services: Intake, Assessment, and linkage services
- Support Services/without Housing: Support Services with Housing, Housing case management, Substance Abuse Counseling

In the District, HAHSTA monitors these programs both fiscally and programmatically to ensure coordination within the overall housing continuum of care, efficiency in service delivery, and compliance with federal and local regulations. This is done through both remote and on-sight monitoring.

HAHSTA contracts out with sub-recipients in each of the Suburban Jurisdictions comprised in the EMSA. The sub-recipients, in turn will sub-contract with local service providers based on the community needs and in conjunction with statewide housing Action Plans applicable to the region. The sub-recipients responsible for planning in the jurisdictions are as follows:

- *Prince George County Department of Housing Authority (Suburban Maryland)*  
The HOPWA Program in Suburban Maryland incorporates services to Prince George's, Calvert, and Charles Counties. Maryland sub-contracts out with two project sponsors to deliver the following services:
  - TBRA
  - STRMU

In FY2010, Maryland expended \$2,170,695 in support of these services. HOPWA programs in Suburban Maryland are operated in collaboration with a broader continuum of care that helps clients to meet their daily needs for housing, mental health, substance abuse and other supportive services. The priorities and allocations of the Suburban Maryland region correlate with those of the Washington, D.C. Eligible Metropolitan Area.

- *Northern Virginia Regional Commission (NVRC)*

The Northern and Northwest Virginia portion of the EMSA serves the counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, and Warren and the cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas, and Manassas Park. NVRC spent \$1,826,594 to fund 6 sub-grants to community-based organizations and local housing authorities to provide the following services:

- TBRA
- STRMU
- Facility Operations
- Housing Information and Referral Services: Internet housing resource database, intake, assessment and linkage services
- Support Services: Legal services and transportation

Besides being the sub-recipient for HOPWA services in the Virginia jurisdiction, NVRC is also the administrative agent for the distribution of Ryan White CARE Act Part A funding in the region. As a result, the NVRC is able to broadly assess the comprehensive needs of clients in the region and coordinate housing and medical services into fuller continuum of care for residents of the region.

- *West Virginia AIDS Network of the Tri-State Area*

The AIDS Network of the Tri-State Area (ANTSA) is sub-recipient for HOPWA services in Jefferson County, West Virginia. In FY2010, ANTS expended \$102,298 in the delivery of the following services:

- TBRA
- STRMU
- Support Services: Housing case management and transportation services

ANTSA acts as the administrative agent for the Ryan White CARE Act Part A as well as the sub-recipient for HOPWA funding for the West Virginia jurisdiction of the Washington DC EMSA. Uniquely, ANTS operates both as a sub-recipient and as a project sponsor providing administrative oversight for the region and direct services to clients. Currently Jefferson County, West Virginia is the only jurisdiction in the EMSA not experiencing waiting lists for TBRA and STRMU.

**Table 9: Summary of Specific HOPWA Objectives for FY2010**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/ Objective*
Provide housing information services to persons living with HIV/AIDS	HOPWA	• No. of persons assisted	10,140	13,094	DH-1
Provide short-term rental, mortgage and utility assistance to persons with HIV/AIDS	HOPWA	• No. with short-term rental assistance	326	378	DH-2
Provide supportive services to HOPWA-assisted housing	HOPWA	• No. of persons assisted	323	371	DH-1
Provide operating support to	HOPWA	• No. of persons assisted	250	275	DH-1

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective*
housing for persons living with HIV/AIDS					
Provide TBRA rental subsidies to persons with HIV/AIDS	HOPWA	<ul style="list-style-type: none"> <li>No. of persons assisted</li> </ul>	700	599	DH-2
Acquisition, rehabilitation, conversion, lease, and repair of facilities (24 CFR 574.300.B.3)	HOPWA	<ul style="list-style-type: none"> <li>No. of housing units</li> <li>No. of affordable units</li> <li>No. of units designated for persons with HIV/AIDS</li> </ul>	0	0	DH-2

The actual expenditures outlined in the CAPER exceed the formula allocation to the EMSA. HAHSTA worked with community partners during FY2010 to maximize fiscal capacity. As a result, HAHSTA was able to fully expend the annual award and utilize unexpended funds from prior years to address increased client needs. As of the end of FY2011 all funds unexpended in prior years are primarily spent.

The EMSA was unable to serve the number of clients TBRA and Supportive Housing clients projected in the FY2010 Action Plan. In 2010, the unemployment rate in the District of Columbia rose from 7.1% in October 2009 to 11.4% in September 2010 (DC Dept. of Employment Services). The result of this unexpected downturn in the economy and increased unemployment rate was an increase in demand on all HOPWA funded housing programs. Through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the ability of the program to access clients in need of housing assistance and to make them aware of HOPWA programs.

In addition, the HAHSTA, in conjunction with its community partners, improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing. This increased the length of time individuals remained in these programs. So, despite increased need, clients enrolled on TBRA in the District remained on TBRA throughout the year. In fact, during FY2010 only 20 individuals moved off of the waiting list into the TBRA program. So while fewer individuals were served, TBRA dollars were utilized effectively in assisting the families supported to remain continually housed throughout the fiscal year. While these numbers most certainly reflect a lack of exit strategies for individuals receiving TBRA services, it also reflects the effectiveness of targeted support services for individuals stabilized through TBRA. This shift directly impacted the ability of the EMSA to service the number of clients projected.

**Summary of Achievements**

Over FY2010, HAHSTA working with the our partners in Maryland, Virginia and West Virginia made significant strides in meeting the program priorities outlined in the FY2010 Annual Action Plan:

*Priority #1: Decrease the current waiting list for TBRA and Supportive Housing*

During FY2010, the Washington DC EMA experienced a dramatic increase in the waiting list. Several factors contributed to this increase.

- In 2010 the unemployment rate in the District of Columbia rose from 7.1% in October 2009 to 11.4% in September 2010 (DC Dept. of Employment Services, Oct. 21, 2010,

<http://newsroom.dc.gov/show.aspx/agency/does/section/2/release/18391>). The result of this unexpected downturn in economy and increased unemployment rate was an increase in demand on all HOPWA funded housing assistance programs.

- HAHSTA through outreach to local governmental partners and improved education within the HIV/AIDS continuum of care improved the program's ability to access clients in need of housing assistance and to make them aware of HOPWA programs.
- The HAHSTA, in conjunction with its community partners, improved the systemic supports necessary to maintain individuals on TBRA and in supportive housing, thereby, increasing the length of time individuals remained in these programs.
- Finally, long-term programs funded by the U.S. Department of Housing and Urban Development (HUD) such as the Housing Choice Voucher Program (formerly Section 8) designed to provide more permanent housing support options for low-income individuals also experienced increased demand resulting in long waitlists. The lack of exit strategies into these more permanent housing programs for clients on TBRA and in Supportive Housing programs led to a stagnancy in HOPWA programs. In the District only 11 new clients moved off of the waiting list to receive a TBRA voucher, 28 new clients were enrolled in northern and northwest Virginia, and no new clients were moved from the waiting list into TBRA in Suburban Maryland.

In FY2010, without more resources, HAHSTA expects the waiting list for TBRA and Supportive Housing programs to continue to grow. HAHSTA will continue to improve coordination with other programs in the housing continuum of care and to work with clients on the waitlist to maximize access to other housing resources.

*Priority #2: Continue to provide opportunities to empower clients to self-sufficiency*

In FY2010, HAHSTA made a series of strategic programmatic changes to improve clients' ability to manage their own housing needs and to maximize their access to housing services.

- HAHSTA worked with community partners to increase the flexibility of the application process for HOPWA assistance programs by eliminating the need to apply through case management systems and by providing universal access to applications through Internet links and expanded application assistance through the Metropolitan Housing Access Program (MHAP), formerly known as the "Gatekeeper".
- HAHSTA also worked with MHAP to increase program support for clients in the District of Columbia to begin actively managing clients on TBRA and Supportive Housing waiting lists with the goal of expanding access to services beyond HOPWA funded programming and providing homeless prevention services for clients not currently able to access TBRA or Supportive Housing programs.
- In FY2010 HAHSTA helped to improve coordination client by linking the websites for the MHAP to District of Columbia's Department of Housing and Community Development's (DHCD) affordable housing search engine [www.DCHousingsearch.org](http://www.DCHousingsearch.org) and encouraged both landlords and clients to use the system.
- In Northern and Northwest Virginia, the Northern Virginia Regional Commission similarly increased active support for clients on the TBRA waitlist through the HIV Resources Project (<http://www.novaregion.org/index.aspx?nid=684>), an Internet resources center that includes an affordable housing search engine and links to local housing and medical resources. The HIV Resources Project now includes staff to actively engage and support clients on the waiting list through increased contact, on-going needs assessment and resources linkage.

- In FY2010 HAHSTA eliminated the case management requirement for all TBRA clients in the District and targeted case management services to those most in need. First, HAHSTA improved linkage for support services to non-HAHSTA funded support services to include such as Ryan White Case Management and District of Columbia Dept of Employment Services. In addition, HAHSTA tied housing need and assessment to the newly developed Ryan White medical case management acuity scale. By incorporating housing into the medical case management acuity scale, HAHSTA ensures that clients needing housing support are adequately linked to medical services and that the scale incorporates each client's ability to access safe, affordable housing into the level of case management services received.

*Priority #3: Provide housing information and referral.*

Across the EMA housing information and referrals services includes a broad spectrum of programs that provide information exchange around housing and housing-related services; assessments for individual client needs; and referral and linkage to alternate support and housing services for clients both engaged in housing services and on the TBRA and Supportive Housing waiting list;

- The focus in the District of Columbia shifted to include an active management process for clients on the waiting list. These services include increased provider contact to ensure clients remain engaged in services, to assess clients' current housing needs, and to facilitate resource linkages.
- Universal access for clients increased to include increased access to programming in the District of Columbia and to Suburban Maryland through the MHAP website: <http://www.housingetc.org/gatekeep.htm>.
- In Virginia, housing information services were expanded to include improved services to clients on the waitlist for TBRA, Supportive Housing and STRMU. Staff from the HIV Resource Project maintains monthly contact with clients on the waitlist to assess risk and provide linkage to non-HOPWA funded services within the continuum of care.

*Priority #4: Develop and implement standardized housing programs and policies.*

As demand for housing support increased across the Metropolitan Washington Area, HAHSTA and its administrative partners worked together to coordinate effort to streamline programs, maximize efficiency, and improve access for clients.

- In the District of Columbia, HAHSTA consolidated payment and entry systems for TBRA, STRMU, and PBRA programs into a single point of payment and single point of entry respectively which lead to a more standardized delivery system and decreased administrative expense.
- In the District of Columbia during FY2010, HAHSTA modified policies and procedures around budget modifications to allow programs more flexibility to manage programs.
- Dramatic increases in the usage of our programs, led HAHSTA to analyze the fiscal management and impact of our housing programs. As a result, HAHSTA has shifted the focus of support services for FY2010 to leverage support service providers outside of HAHSTA rather than directly funded support service. Over the course of FY2010 policies and procedures around support services will continue to be refined to support systemic changes and maximize program efficiency.

- Policy and procedure across the EMSA will continue to be updated regularly based on identified need for changes in the delivery of housing across the jurisdictions; consultation with clients and stakeholders; and formalization of revised policies.

*Priority #5: Ensure quality housing options.*

Despite increased demand for all forms of HOPWA funded housing assistance, HAHSTA and its administrative partners were able to ensure quality housing options for those engaged in HOPWA programs and to improve access for those on the waiting lists.

- In FY2010, the EMSA was able to maintain the level of supported housing options to clients across all jurisdictions.
- Although the combination of increased need and decreased transitioning of clients into long-term, non-HAHSTA funded permanent housing programs has led to an increase in waiting lists, the restructuring of support services completed in FY2010 will ensure that in FY2011 clients receiving a TBRA or Supportive Housing subsidy remain housed.

## M. ESG Program and Use of Funds

DHCD exceeded its FY2010 Action Plan goal under the ESG to provide shelter for 56 families. Shelter has provided for 113 families by supporting operations of a family shelter at 1448 Park Road NE. DHCD has also provided at least 88 families and 35 individuals with Emergency rental assistance and eviction prevention grants.

**Table 10: Summary of Specific Homeless Objectives for FY2010**

Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome/Objective
Homeless Objectives					
Prevent increases in homelessness	ESG	<ul style="list-style-type: none"> <li>No. of households that received emergency financial assistance to prevent homelessness</li> </ul>	111	123	DH-2
Support homeless families	ESG	<ul style="list-style-type: none"> <li>No. of homeless families given overnight shelter.</li> </ul>	56	113	SL-1
Maintain the quality of shelter provided to homeless persons	ESG	<ul style="list-style-type: none"> <li>Emergency Housing:</li> <li>No. of beds created in an overnight shelter or other emergency housing.</li> </ul>	0	0	SL-1

In FY2010, funds reported on are from the ESG 2007 award that was given to DHCD in a grant agreement dated for 2010. DHCD is on track to expend 100% of the ESG within the required 24-month spending period, which will expire on March 15, 2012. In addition, a portion of the ESG 2007 funds which were funds awarded to DHCD on December 2007 were expended in FY2010. (Tables 10 and 11 show the ESG expenditures and accomplishments for FY2010.)

**Table 11: ESG Program Expense, FY2010**

Activity/Service	Planned	Actual	ESG Expense
Homeless Prevention/Emergency Assistance Grants	111	123	\$166,029
Shelter Operations	56	113	\$355,196
Administration Cost	NA	NA	\$ 48,313
<b>Total</b>	<b>167</b>	<b>236</b>	<b>\$569,537</b>

\*families/adults

### Distribution of Funds by Goals

In FY2010, using 2007 and 2008 ESG funds, the Community Partnership paid for the following activities as planned per its FY2010 spending plan though the FY09 action plan was based on ESG 2009 budget figures:

- Homeless Prevention/Emergency Assistance Grants for Families and Adults-
  - Goal: Grants were to be made to eligible recipients through the Emergency Assistance Fund and neighborhood-based Family Support Collaborative.

- Actual: 123 families and individuals have received prevention assistance totaling \$166,029

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$240,870 (2010 ESG)

Total Expenditure: \$135,001 (2007 ESG)

\$ 31,028 (2008 ESG)

Anticipated Outcome Measure: 111 clients served

Actual Outcome Measure: 123 clients served (88 families and 35 adults)

The ESG 2010 agreement with The Community Partnership was not executed until March 15, 2010. Prevention activity began again October 1, 2009. The program has under spent because fewer applicants requested assistance for DCEAF for period of March 01, 2010 to September 30, 2010.

## 2. Shelter Operations

- Goal: Grants were to be made for the cost of rent at the Park Road Family Shelter (45 units) for a total of \$521,885
- Actual: A total of \$147,262 of ESG 2007 funds and \$207,934 of ESG 2008 (equaling a total expenditure of 355,196) were paid in expenses for Shelter Operations which funded the rent for the 45-unit shelter at the Park Road Family Shelter which was expected to serve 56 different families. The shelter served 113 families during the fiscal year.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$521,885 (2010 ESG)

Total Expenditure: \$147,262 (2007 ESG)

\$207,934 (2008 ESG)

Anticipated Outcome Measure: 56

Actual Outcome Measure: 113 families

In FY2010, The 113 families served at the Park Road Family Shelter greatly exceeded the target of 56. The target was set based on experience with families moving slowly out of emergency shelter due to lack of transitional housing. At the end of FY2008 and for all of FY2010, the District has been moving families into the System Transformation Initiative program, a scattered site transitional program which has eased the burden on emergency shelter by providing more transitional housing options for families. In FY2010, the System Transformation Initiative which is funded by the DC Department of Human Services and coordinated by The Community Partnership, housed 281 families. The size and scope of this program created additional movement for families residing in all of the shelter programs in the city including Park Road. In FY2010, many families were moved out of the Shelter system and into the Mayor's Permanent Supportive Housing Program.

## 3. Staff, Operating Costs and Administration

- Goal: Funds in the amount of \$40,155 were included in the ESG 2008 recitals to cover a portion of administrative costs for the Community Partnership's staff involved in the ESG program and for fiscal monitoring of ESG-funded activities.



- Actual: The Community Partnership for the Prevention of Homelessness spent \$48,313 of the budgeted amount for administration.

Sponsor: The Community Partnership for the Prevention of Homelessness

Funding Source: ESG

Budget Amount: \$40,155

Total Expenditure: \$17,107 (2008 ESG)  
\$31,206 (2007 ESG)

Anticipated Outcome Measure: N/A

Actual Outcome Measure: N/A

## ESG Matching Funds

In addition to its federal ESG funds, the District provided local matching dollars to support outreach and prevention services and support shelter operations. The District works to provide assistance for the homeless through community-based organizations, faith-based organizations and other non-profit service providers.

**Table 12: Local ESG Match Expenditures for 2010**

<b>Prevention/Emergency Assistance Grants</b>		
<b>Nonprofit Organization</b>	<b>Funding Source</b>	<b>Funding Level</b>
Virginia Williams Family Resource Center (Family Central Intake) – operated by the Coalition for the Homeless	TANF block grant allocated by DHS, funding staff salaries	\$667,938
<b>Total Prevention</b>		<b>\$667,938</b>

<b>Essential Services/Shelter Operations</b>		
<b>Shelter Operations</b>	<b>Funding Source</b>	<b>Funding Level</b>
Park Road Family Shelter, 1448 Park Rd NW	TANF and local funding, DHS Appropriation funding program costs	\$556,278
<b>Total Shelter Operations</b>		<b>\$556,278</b>

## Method of Distribution

In FY2010, DHCD worked directly through the Community Partnership for the Prevention of Homelessness and its sub-grantees to carry out the intent of the ESG program.

The Partnership utilizes three categories of procurement to establish or expand services from District and federal funding sources.

1. Open Competition is the most frequently used method. The Partnership issues Requests for Proposals (RFPs) for desired services. The RFPs define in detail the services required. Draft RFPs are reviewed in a public conference prior to the issuance of a final RFP in order to insure maximum understanding and participation by potential providers. The Partnership accepts competitive applications from any interested organization. Applications submitted in response to RFPs are evaluated and ranked, according to the ranking criteria outlined in the RFP, by panels of three to five

persons consisting of Partnership Board members and outside reviewers who have been determined to have no personal or financial interest in the provision of services under the various programs to be funded. The review panel makes recommended selection of awardees to the Partnership’s Executive Director who, in consultation with the Board, is responsible for determining which proposals shall be funded.

2. Limited Competition is used to competitively bid within a limited pool of qualified providers. The basic criteria for inclusion in such procurement include: long standing and unique experience, capacity to implement a special project for a limited period of time, and/or capacity to provide a unique and specialized service under extenuating circumstances.
3. Sole Source Contracts are used primarily for interim contracts for projects that may be subject to an open competition at a later date; collaborative agreements with substantively qualified agencies that can advance a particular initiative; or personal services and consultant contracts to achieve limited objectives.

### **McKinney-Vento Continuum of Care Funds**

Annual submissions to HUD for Continuum of Care funding utilize the open competition method of procurement. The application considers both new permanent housing proposals and renewals of existing transitional housing, permanent supportive housing and supportive services only (employment, healthcare, childcare). Once HUD announces the SuperNOFA competition, the Partnership issues an email blast to more than 125 programs and city leaders announcing the availability of HUD funding. Following this communication, several meetings are held to discuss the application process for new projects and to rank existing projects. The following criteria have been established by the Community Partnership in ranking applications:

- Performance on achieving past measurable objectives
- Demonstrable and credible outcomes on Housing, Income, Occupancy and Self-Sufficiency performance indicators
- Leveraging of public and private resources
- Cost effectiveness
- Project readiness for new proposals
- Access to mainstream services for clients
- Local and Federal policy priorities

### **Activity and Beneficiary Data**

The FY2010 Action Plan states that the District and Community Partnership will continue to seek McKinney-Vento Act “Continuum of Care” funds to maintain and build its system of care for homeless people. In FY2009, the Community Partnership received notice of awards in the amount of \$18,845,442 from its FY2009 “Continuum of Care” application to HUD. The 2010 Continuum of Care application prepared and submitted by the Community Partnership will be in the amount of, at least, \$19.6 million in McKinney-Vento funds, as follows:

**Table 13: 2010 Continuum of Care Project Priorities**

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
The Community Partnership	Catholic Charities	North Capitol Street	1	\$931,345	2	PH		
The Community Partnership	Open Arms Housing	The Dunbar	2	\$112,000	1		PH	
The Community Partnership	Anchor Mental Health	Samaritan Housing/CHI 5	3	\$477,676	1		PH	
The Community Partnership	The Community Partnership	FOCUS/CH Exp	4	\$123,530	1		PH	
The Community Partnership	Community Connections, Inc.	Youth Families	5	\$420,000	1		PH	
The Community Partnership	Community of Hope	Housing Families First	6	\$541,313	1		PH	
The Community Partnership	New Endeavors by Women	New Horizons	7	\$414,029	1		PH	
The Community Partnership	Transitional Housing Corporation	Housing with Care	8	\$430,837	1		PH	
The Community Partnership	The Community Partnership	HMIS Expansion	9	\$75,000	1		HMIS	
Catholic Charities	Catholic Charities	Tenants Empowerment Network	10	\$432,844	1		TH	
The Community Partnership	House of Ruth	Hope Rising	11	\$239,506	1		PH	
The Community Partnership	Catholic Charities	Families In Transition	12	\$201,038	1		TH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Olaiya's Cradle	13	\$189,057	1		TH	
House of Ruth	House of Ruth	Domestic Violence Transitional Housing Programs	14	\$321,806	1		TH	
The Community Partnership	Community Council for the Homeless at Friendship Place	Bridges Project 1 (B4)	15	\$110,674	1		PH	
Transitional Housing Corporation	Transitional Housing Corporation	Partner Arms 1	16	\$127,720	1		TH	
The Community Partnership	Catholic Charities	St. Mathias Mulumba House	17	\$245,421	1		TH	
Families Forward, Inc.	Families Forward, Inc.	Stable Families 1	18	\$234,862	1		TH	
Families Forward, Inc.	Families Forward, Inc.	Stable Families 3	19	\$207,041	1		TH	
The Community Partnership	Christ House	Kairos House	20	\$899,866	1		TH	
The Community Partnership	Community Connections, Inc.	Dual Diagnosed-Girard	21	\$121,727	1		PH	
The Community Partnership	Latino Transitional Housing Partnership	Latino Transitional Housing Partnership	22	\$592,184	1		TH	
The Community Partnership	House of Ruth	H of R-New Beginnings	23	\$134,834	1		TH	



M. ESG Program and Use of Funds

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
The Community Partnership	The Community Partnership	Chronic Homeless Initiative 2	24	\$285,457	1		PH	
The Community Partnership	Community Connections, Inc.	C&L- Supportive Housing	25	\$350,173	1		PH	
Pathways to Housing DC	Pathways to Housing DC	Serial Inebriates	26	\$514,025	1		PH	
The Community Partnership	Catholic Charities	Mt. Carmel House	27	\$189,000	1		TH	
Community Family Life Services, Inc.	Community Family Life Services, Inc.	Trinity Arms	28	\$140,205	1		TH	
The Community Partnership	Transitional Housing Corporation	Partner Arms 2	29	\$148,924	1		TH	
The Community Partnership	Rachael's-Permanent Housing	Rachael's-Permanent Housing	30	\$165,819	1		PH	
The Community Partnership	Community Connections, Inc.	Trauma-Suitland	31	\$109,725	1		TH	
House of Ruth	House of Ruth	Unity Transitional Housing Program	32	\$114,586	1		TH	
SOME, Inc.	SOME, Inc.	Exodus House	33	\$323,673	1		TH	
The Community Partnership	Miriam's House	Miriam's House	34	\$141,214	1		PH	
The Community Partnership	New Hope Ministries	Safe Haven	35	\$232,879	1		TH	
House of Ruth	House of Ruth	Reunified Families Transitional Housing Program	36	\$84,383	1		TH	
The Community Partnership	Community Council for the Homeless at Friendship Place	Bridges Project 2 (B5)	37	\$141,366	1		PH	
The Community Partnership	Calvary Women's Services	Calvary-Transitional Program	38	\$143,742	1		TH	
Coalition for the Homeless	Coalition for the Homeless	Spring Road Family Apartments	39	\$171,453	1		TH	
The Community Partnership	Community Connections, Inc.	HIV-G St	40	\$132,300	1		PH	
The Community Partnership	Coalition for the Homeless	Blair House	41	\$204,747	1		TH	
The Community Partnership	Neighbor's Consejo	Casa Paz (HUD 1)	42	\$149,203	1		TH	
Community Connections, Inc.	Community Connections, Inc.	Transitional Living Communities	43	\$106,863	1		TH	
The Community Partnership	Bethany, Inc.	Good Hope House	44	\$78,342	1		TH	
The Community Partnership	Gospel Rescue Ministries	Gospel Rescue Ministries	45	\$100,905	1		TH	
The Community Partnership	New Endeavors by Women	New Expectations	46	\$211,621	1		TH	



M. ESG Program and Use of Funds

Applicant	Project Sponsor	Project Name	Numeric Priority	Requested Project Amount	Term of Project	SHP New	SHP Renewal	S+C
The Community Partnership	Community Connections, Inc.	Permanent Families	47	\$188,313	1		PH	
SOME, Inc.	SOME, Inc.	Mickey Leland Transitional Housing Program for Homeless Men	48	\$101,333	1		TH	
The Community Partnership	Green Door	Green Door	49	\$144,758	1		PH	
The Community Partnership	New Endeavors by Women	New Generations	50	\$181,025	1		TH	
Community Connections, Inc.	Community Connections, Inc.	Training Apts	51	\$98,751	1		TH	
The Community Partnership	US Vets-DC	US Vets-DC	52	\$102,199	1		PH	
The Community Partnership	Neighbor's Consejo	Casa Libertad (HUD 2)	53	\$150,000	1		TH	
Hannah House, Inc	Hannah House, Inc	THEIRS Program for Family Reunification	54	\$148,115	1		TH	
The Salvation Army, A Georgia Corporation	The Salvation Army, A Georgia Corporation	The Harbor Light Center	55	\$475,935	1		TH	
SOME, Inc.	SOME, Inc.	Women's Transitional Housing Addictions Program	56	\$513,940	1		TH	
The Community Partnership	Woodley House	Holly House	57	\$86,003	1		PH	
House of Ruth	House of Ruth	Madison Transitional Housing Program	58	\$144,083	1		TH	
The Community Partnership	Access Housing	Chesapeake House	59	\$275,106	1		TH	
The Community Partnership	Covenant House Washington	My Place	60	\$257,261	1		PH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 1	61	\$67,628	1		TH	
Sasha Bruce Youthwork, Inc.	Sasha Bruce Youthwork, Inc.	Independent Living Program 2	62	\$129,593	1		TH	
<b>Subtotal: Requested Amount for CoC Competitive Projects</b>				<b>\$14,888,958</b>				
Department of Health	Community Connections, Inc.	Shelter Plus Care - SRA		\$253,056	1			S+C
Department of Housing & Community Development	The Community Partnership	Shelter Plus Care TRA		\$931,344	1			S+C
Department of Health	Community Connections, Inc.	Shelter Plus Care - TRA		\$335,160	1			S+C
Department of Housing & Community Development	The Community Partnership	Shelter Plus Care TRA		\$3,209,112	1			S+C
<b>Subtotal: Requested Amount for S+C Renewal Projects</b>				<b>\$4,728,672</b>				
<b>TOTAL CoC REQUESTED AMOUNT</b>				<b>\$19,617,630</b>				





## Appendix A Development Finance Division FY2010 Funded Activities

**Project:** 801 Pennsylvania Avenue SE – Rehabilitation

**Project Type/Description:** Community Facility with non-profit organization offices that provide services to low-moderate income persons, submitted in the RFP competition (under the DFD Project Financing Community Facility of the Program) for rehabilitation construction soft costs assistance.

**Address:** 801 Pennsylvania Avenue SE

**Ward:** 6

**Sponsor:** Community Connections Real Estate Foundation

**Anticipated Outcome:** Community facility office rehab

**Actual Outcome:** non-profit office rehab

**Beneficiaries:** Individuals at 80% or below of AMI

**Total Development Cost:** \$668,654

**DHCD Budget Funding:** \$668,654

**Total Expenditure:** \$419,702

**Funding Source:** CDBG

**Closing Date:** Oct - 09

**IDIS #: 1617**

**Project:** The Norwood Tenants Association

**Project Type/Description:** Seed money loan for a Tenant First Right of Purchase (TOPA) project predevelopment activities

**Address:** 1417 N Street NW

**Ward:** 2

**Sponsor:** Norwood Tenants Association

**Anticipated Outcome:** pre-development studies

**Actual Outcome:** Pre-development studies completed

**Beneficiaries:** 21 at 0-30% AMI, 21 at 31-50% AMI  
51-60% AMI, 61-80% AMI

**Total Development Cost:** \$44,357

**DHCD Budget Funding:** \$44,357

**Total Expenditure:** \$44,357

**Funding Source:** CDBG

**Closing Date:** Mar 10

**IDIS #: 1672**

**Project:** Capital Area Food Bank (Phase I)

**Project Type/Description:** Community Facility – funds for pre-development activities associated with redevelopment of 4900 Puerto Rico Avenue NE warehouse

**Address:** 4900 Puerto Rico Avenue NE

**Ward:** 5

**Sponsor:** Capital Area Food Bank

**Anticipated Outcome:** pre-development studies

**Actual Outcome:** Completed pre-development studies

**Beneficiaries:** Households at 80% AMI or below needing  
Emergency food supplies

**Total Development Cost:** \$37,154,877

**DHCD Budget Funding:** \$800,000

**Total Expenditure:** \$395,387

**Funding Source:** CDBG

**Closing Date:** Mar-10

**IDIS #: 1705**

**Project:** 2711 Q Street SE TOPA Acquisition

**Project Type/Description:** Tenant First Right to Purchase (TOPA) acquisition

**Address:** 2711 Q Street SE

**Ward:** 7

**Sponsor:** 2711 Q Street Tenant Association

**Anticipated Outcome:** 10 housing units acquired

**Actual Outcome:** 10 housing units acquired

**Beneficiaries:** 3 at 0-30% AMI, 3 at 31-50% AMI,  
2 at 51-60% AMI, 2 at 61-80% AMI

**Total Development Cost:** \$450,000

**DHCD Budget Funding:** \$450,000

**Total Expenditure:** \$450,000

**Funding Source:** CDBG

**Closing Date:** Jul- 10

**IDIS #: 1732**



**Project:** Phyllis Wheatley YWCA – Purchase of HUD Note

**Project Type/Description:** Special Needs Single Room Occupancy (SRO) acquisition – purchase of HUD insured mortgage

**Address:** 901 Rhode Island Avenue NW

**Ward:** 2

**Sponsor:** Phyllis Wheatley YWCA

**Anticipated Outcome:** retention of 117 affordable rental units

**Actual Outcome:** retention of 117 affordable ownership units

**Beneficiaries:** individual women at 0-30% of AMI

**Total Development Cost:** \$1,660,297

**DHCD Budget Funding:** \$1,660,297

**Total Expenditure:** \$1,660,297

**Funding Source:** CDBG

**Closing Date:** Jul- 10

**IDIS #:** 1726

**Project:** Dahlgren Courts – Seed Money, Earnest Money Deposit, & Acquisition

**Project Type/Description:** TOPA seed money and acquisition of 95 apartment units.

**Address:** 2520 & 2604 10<sup>th</sup> Street NE

**Ward:** 5

**Sponsor:** Dahlgren Courts Tenant Association

**Anticipated Outcome:** 95 affordable housing units

**Actual Outcome:** 0 affordable housing units

**Beneficiaries:** 16 households at 0-30% AMI,

34 at 31-50% AMI, 45 at 51-60% AMI

**Total Development Cost:** \$5,096,807

**DHCD Budget Funding:** \$5,096,807

**Total Expenditure:** \$4,663,489

**Funding Source:** CDBG

**Closing Date:** Jul.-10

**IDIS #:** 1729

**Project:** The Deauville – TOPA Acquisition

**Project Type/Description:** TOPA Acquisition of 67 apartments

**Address:** 3145 Mt. Pleasant Street NW

**Ward:** 1

**Sponsor:** NHT/Enterprise & 3145 Mt. Pleasant Street Tenant Association

**Anticipated Outcome:** 67 affordable rental units

**Actual Outcome:** 67 affordable rental units

**Beneficiaries:** 22 households at 0-30% of AMI,

22 at 31-50% AMI, 23 at 51-60% AMI

**Total Development Cost:** \$16,154,765

**DHCD Budget Funding:** \$4,137,000

**Total Expenditure:** \$3,730,938

**Funding Source:** CDBG

**Closing Date:** Jul-10

**IDIS #:** 1725

**Project:** 3121 Mt. Pleasant Street NW – TOPA Acquisition

**Project Type/Description:** TOPA Acquisition of 18 affordable apartments

**Address:** 3121 Mt. Pleasant Street NW

**Ward:** 1

**Sponsor:** 3121 Mt. Pleasant Street Tenant Association

**Anticipated Outcome:** 18 affordable apartments

**Actual Outcome:** 18 affordable housing units

**Beneficiaries:** 6 at 0-30% AMI, 6 at 31-50% AMI,

6 at 51-60% AMI

**Total Development Cost:** \$1,702,205

**DHCD Budget Funding:** \$1,702,205

**Total Expenditure:** \$1,702,205

**Funding Source:** HOME

**Closing Date:** Nov-09

**IDIS #:** 1124



**Project:** Ivy City Demonstration Initiative – Mi Casa Phase I  
**Project Type/Description:** Multi-family condo - rehabilitation

**Address:** 1302 & 1304 Galludet Street NE,  
1917 Capitol Ave. NE  
**Ward:** 5

**Sponsor:** Mi Casa, Inc. (CHDO)

**Total Development Cost:** \$1,310,560

**DHCD Budget Funding:** \$165,390 HOME,  
\$368,130 Unified Fund

**Total Expenditure:** \$148,851 HOME,  
\$331,317 Unified

**Anticipated Outcome:** 8 units of affordable ownership condos **Funding Source:** HOME, Unified Fund

**Actual Outcome:** 0 units of affordable ownership condos **Closing Date:** Nov -09

**Beneficiaries:** 2 households 0-30% of AMI, 2 at 31-50% AMI **IDIS #:** 1129, 2010-UFUND-ICMI-U  
4 at 51-60% AMI

**Project:** Jubilee Housing Phase II (The Euclid and The Sorrento) Additional Funds

**Project Type/Description:** Construction rehabilitation assistance for two affordable rental buildings with 74 units.

**Address:** 2233 18<sup>th</sup> Street NW & 1740 Euclid Street NW  
**Ward:** 1

**Sponsor:** Jubilee Housing, LP (CHDO)

**Anticipated Outcome:** 74 rental affordable units

**Actual Outcome:** 0 rental affordable units

**Beneficiaries:** 61 households at 0-30% AMI,  
5 at 31-50% AMI, 8 at 51-60% AMI

**Total Development Cost:** \$22,806,100

**DHCD Budget Funding:** \$3,675,000

**Total Expenditure:** \$3,307,500

**Funding Source:** HOME

**Closing Date:** Nov-09

**IDIS#:** 1014

### **Prior Year Federally Funded Projects with Disbursements in Fiscal Year 2010**

**Project:** Easter Seals Rehabilitation

**Project Type/Description:** Construction assistance for special needs community facility rehabilitation.

**Address:** 2800 13<sup>th</sup> Street NW

**Ward:** 1

**Sponsor:** Easter Seals of Greater Washington

**Anticipated Outcome:** Rehabilitated community facility

**Actual Outcome:** rehabilitation is proceeding

**Beneficiaries:** households with special needs children at  
80% or less of AMI

**Total Program Cost:** \$990,627

**DHCD Budget Funding:** \$990,627

**Total Expenditure:** \$250,755

**Funding Source:** CDBG

**Closing Date:** June 2008

**IDIS #:** 1469

**Project:** Permanent Home 4 Fatherhood Initiative

**Project Type/Description:** Community facility providing counseling to low income fathers in Ward 4 and throughout District

**Address:** 1104 Allison Street NW

**Ward:** 4

**Sponsor:** Georgia Avenue Family Support Collaborative

**Anticipated Outcome:** Community facility

**Actual Outcome:** Community facility

**Beneficiaries:** Households at 80% or less of AMI

**Total Development Cost:** \$736,981

**DHCD Budget Funding:** \$683,925

**Total Expenditure:** \$90,838

**Funding Source:** CDBG

**Closing Date:** Sep. 06

**IDIS #:** 1378



**Project:** The Oakmont/Mt. Lebanon Community Development Center

**Project Type/Description:** Construction assistance on the development of a community facility with 6 affordable rental housing units.

**Address:** 225-227 Morgan Street NW

**Ward:** 6

**Sponsor:** Mount Lebanon Community Development Center

**Anticipated Outcome:** Community facility with 6 rental units

**Actual Outcome:** construction is proceeding

**Beneficiaries:** Households at 80% or less of AMI

**Total Development Cost:** \$2,942,213

**DHCD Budget Funding:** \$1,140,272

**Total Expenditure:** \$399,226

**Funding Source:** CDBG

**Closing Date:** Oct. 08

**IDIS #: 1506**

**Project:** Holy Comforter Special Needs

**Project Type/Description:** Construction assistance for development of special needs program services and administrative offices – submitted in RFP competition

**Address:** 124 15<sup>th</sup> Street SE

**Ward:** 6

**Sponsor:** Holy Comforter Community Action Group (CAG)

**Anticipated Outcome:** community facility for program service delivery to low income District residents

**Actual Outcome:** community facility not completed

**Beneficiaries:** DC residents 80% or less of AMI

**Total Development Cost:** \$3,000,000

**DHCD Budget Funding:** \$3,000,000

**Total Expenditure:** \$520,636

**Funding Source:** CDBG (RFP Competition)

**Closing Date:** Jan-08

**IDIS #: 1405**

**Project:** Homes for Hope, Inc.

**Project Type/Description:** Construction assistance for special needs rental rehabilitation.

**Address:** 3005 G Street SE

**Ward:** 7

**Sponsor:** Homes for Hope, Inc.

**Anticipated Outcome:** 2 special needs affordable housing units

**Actual Outcome:** 2 housing units

**Beneficiaries:** 2 households at 0-30% of AMI

**Total Program Cost:** \$400,000

**DHCD Budget Funding:** \$400,000

**Total Expenditure:** \$595

**Funding Source:** CDBG

**Closing Date:** April 2008

**IDIS #: 1457**

**Project:** Skyland Shopping Center

**Project Type/Description:** CDBG funds were utilized to acquire a portion of the remaining existing properties, through the District's power of eminent domain, provide the necessary relocation costs/services to businesses affected by the acquisition of these properties and obtain the necessary services to dispose of the project site to a Developer for redevelopment of the site.

**Address:** 2704 Good Hope Road, SE

**Ward:** 7

**Sponsor:** District Government

**Anticipated Outcome:** low to moderate residents

**Actual Outcome:** low to moderate residents

**Beneficiaries:** low to moderate residents

**Total Development Cost:** \$4,000,000

**DMPED Budget Funding:** \$3,924,989

**Total Expenditure:** \$1,893,181

**Funding Source:** CDBG

**Closing Date:** June 08

**IDIS #: 1511, 1513, 1514, 1515**

**Project:** Wheeler Terrace Apartments

**Project Type/Description:** Acquisition and rehabilitation assistance for the complete rehabilitation of 118 existing apartments.

<b>Address:</b> 1201-1241 Valley Avenue, 3901 13 <sup>th</sup> Street SE	<b>Total Development Cost:</b>	\$33,395,427
<b>Ward:</b> 8	<b>DHCD Budget Funding:</b>	\$10,250,020
<b>Sponsor:</b> Community Housing, Inc. (CHI/CCPDC)	<b>Total Expenditure:</b>	\$740
<b>Anticipated Outcome:</b> 118 affordable rental apartments	<b>Funding Source:</b> CDBG	

<b>Actual Outcome:</b> 0 affordable rental apartments	<b>Closing Date:</b> Jul-08
<b>Beneficiaries:</b> 113 households at 0-30% AMI, 5 households at 61-80% AMI	<b>IDIS #:</b> 1505

**Project:** Dance Institute of Washington

**Project Type/Description:** Construction assistance for construction of dance school and day care center.

<b>Address:</b> 3400 14 <sup>th</sup> Street NW	<b>Total Development Cost:</b>	\$4,017,815
<b>Ward:</b> 1	<b>DHCD Budget Funding:</b>	\$1,270,000
<b>Sponsor:</b> Dance Institute of Washington	<b>Total Expenditure:</b>	\$1,681
<b>Anticipated Outcome:</b> Completion of community facility	<b>Funding Source:</b> CDBG	
<b>Actual Outcome:</b> Completion of community facility	<b>Closing Date:</b> Jul -05	
<b>Beneficiaries:</b> households at 0-80% AMI	<b>IDIS #:</b> 1476	

**Project:** Ionia Whipper Educational & Residential Center

**Project Type/Description:** Predevelopment assistance for development of educational facility.

<b>Address:</b> 2000 Channing Street NE	<b>Total Development Cost:</b>	\$1,284,041
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b>	\$350,371
<b>Sponsor:</b> Iona R. Whipper Home, Inc.	<b>Total Expenditure:</b>	\$24,157
<b>Anticipated Outcome:</b> educational facility	<b>Funding Source:</b> CDBG	
<b>Actual Outcome:</b> educational facility development beginning	<b>Closing Date:</b> Jun - 08	
<b>Beneficiaries:</b> Orphans and wards of the District of Columbia	<b>IDIS #:</b> 1481	

**Project:** Foote Street Renovation (Phase II)

**Project Type/Description:** Construction assistance for the rehabilitation of a apartment building into a 6 unit affordable apartment building Construction has been completed but construction retain age remains to be paid out .

<b>Address:</b> 4212 Foote Street NE	<b>Total Development Cost:</b>	\$863,125
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b>	\$595,125
<b>Sponsor:</b> Marshall Consulting Group	<b>Total Expenditure:</b>	\$224,351
<b>Anticipated Outcome:</b> 6 affordable rental units	<b>Funding Source:</b> HOME	
<b>Actual Outcome:</b> 0 affordable rental units	<b>Closing Date:</b> Oct. 08	
<b>Beneficiaries:</b> 6 households at 61-80% AMI	<b>IDIS #:</b> 983	



**Project:** Israel Manor Senior I  
**Project Type/Description:** Pre-development for Senior housing project to be located in the 1000 blocks of Rhode Island Avenue NE

<b>Address:</b> 1000 Block of Rhode Island Avenue NE	<b>Total Program Cost:</b> \$5,660,111
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$371,000
<b>Sponsor:</b> Israel Baptist Church	<b>Total Expenditure:</b> \$224,229
<b>Anticipated Outcome:</b> 33 affordable senior housing units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 affordable senior housing units	<b>Closing Date:</b> Jun. 09
<b>Beneficiaries:</b> 33 households at 51-60% AMI	<b>IDIS #: 1093</b>

**Project:** 1029 Perry Street NE  
**Project Type/Description:** Construction assistance for the rehabilitation of an existing building to provide 16 affordable homeownership housing units.. Construction is completed and construction retainage release

<b>Address:</b> 1029 Perry Street NE	<b>Total Development Cost:</b> \$2,888,557
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$800,000
<b>Sponsor:</b> Manna, Inc.	<b>Total Expenditure:</b> \$606,832
<b>Anticipated Outcome:</b> 16 homeownership housing units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 affordable homeownership housing units	<b>Closing Date:</b> Aug 09
<b>Beneficiaries:</b> 3 households at 31-50% AMI, 5 at 51-60% AMI, 8 at 61-80% AMI	<b>IDIS #:1010</b>

**Project:** TJ29 Workout – Scattered Site Rehabilitation  
**Project Type/Description:** Scattered Site Rehabilitation on three scattered properties in Wards 7 and 8.

<b>Address:</b> 1708-1710 T Street SE, 1814-1816 29 <sup>th</sup> Street SE, 1350-1354 Jasper Place SE	<b>Total Development Cost:</b> \$19,513,014
<b>Ward:</b> 7,8	<b>DHCD Budget Funding:</b> \$100,000
<b>Sponsor:</b> William C.Smith & Co.	<b>Total Expenditure:</b> \$90,000
<b>Anticipated Outcome:</b> rehab of 98 affordable rental units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 affordable rental apartments	<b>Closing Date:</b> Jul-09
<b>Beneficiaries:</b> 20 households at 31-50% AMI, 78 at 51-60% AMI	<b>IDIS #: 756</b>

**Project:** District Alliance for Safe Housing (DASH)  
**Project Type/Description:** Construction assistance for rehabilitation of special needs housing. 44 rehabilitated affordable rental units are funded by this project.

<b>Address:</b> 1835 3 <sup>rd</sup> Street NE	<b>Total Development Cost:</b> \$9,546,674
<b>Ward:</b> 5	<b>DHCD Budget Funding:</b> \$5,251,764
<b>Sponsor:</b> DASH Properties LLC	<b>Total Expenditure:</b> \$2,345,277
<b>Anticipated Outcome:</b> 44 special needs rental units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 0 affordable special needs rental units	<b>Closing Date:</b> Jan 09
<b>Beneficiaries:</b> 11 households at 0-30% AMI, 11 at 31-50% AMI, 11 at 51-60% AMI, 11 at 61-80% AMI	<b>IDIS #: 1019</b>



**Project:** Jubilee Housing I  
**Project Type/Description:** Construction assistance for substantial rehabilitation of 118 units in four buildings. Construction proceeded all during 2008, completed on three and is proceeding on the fourth building in 2009.

<b>Address:</b> 1631 & 1659 Fuller Street, 1631 Euclid Street, and 2416 17 <sup>th</sup> Street NW	<b>Total Development Cost:</b> \$20,488,277
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$4,595,421
<b>Sponsor:</b> Jubilee Housing Limited Partnership	<b>Total Expenditure:</b> \$331,536
<b>Anticipated Outcome:</b> 118 affordable rental apartments	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 118 affordable rental apartments	<b>Closing Date:</b> Sept. 2005
<b>Beneficiaries:</b> 100% at 0-80% AMI	<b>IDIS #:</b> 628

**Project:** NCCLT Scattered Sites  
**Project Type/Description:** Rental Rehab multi-family housing, submitted in the RFP competition (under the DFD Project Financing Rental Housing portion of the Program) for rehabilitation construction assistance. Construction proceeded in 2008.

<b>Address:</b> 915 & 931 Street NW, 905 and 927 R Street NW	<b>Total Development Cost:</b> \$1,080,000
<b>Ward:</b> 1	<b>DHCD Budget Funding:</b> \$1,080,000
<b>Sponsor:</b> New Columbia Community Land Trust	<b>Total Expenditure:</b> \$31,965
<b>Anticipated Outcome:</b> 6 units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 6 units	<b>Closing Date:</b> Dec. 06
<b>Beneficiaries:</b> 6 units at 0-50% AMI	<b>IDIS #:</b> 568

**Project:** 54<sup>th</sup> Street Apartments  
**Project Type/Description:** Construction assistance for new special needs housing – submitted in the RFP competition (under the DFD Project Financing Rental Housing portion of the Program) 8 new accessible special needs rental units are funded by this project. Construction proceeded in 2008 and will be completed in the first quarter of 2009.

<b>Address:</b> Queens Stroll Place and 54 <sup>th</sup> Street SE	<b>Total Development Cost:</b> \$1,044,448
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$466,081
<b>Sponsor:</b> 54 <sup>th</sup> Street Corporation	<b>Total Expenditure:</b> \$56,382
<b>Anticipated Outcome:</b> 8 accessible affordable rental units	<b>Funding Source:</b> HOME (RFP competition)
<b>Actual Outcome:</b> 8 accessible affordable rental units	<b>Closing Date:</b> April 2007
<b>Beneficiaries:</b> 100% at 0-30% AMI	<b>IDIS #:</b> 752

**Project:** Amber Overlook  
**Project Type/Description:** Construction assistance for new multi-family ownership development submitted in the RFP competition (under the DFD Projects Financing Ownership portion of the Program).

<b>Address:</b> C Street, Call Place and St. Louis Ave, SE	<b>Total Development Cost:</b> \$27,738,373
<b>Ward:</b> 7	<b>DHCD Budget Funding:</b> \$6,837,000
<b>Sponsor:</b> Ameridream, Inc..	<b>Total Expenditure:</b> \$232,169
<b>Anticipated Outcome:</b> 100 affordable homeownership units	<b>Funding Source:</b> HOME
<b>Actual Outcome:</b> 40 affordable homeownership units	<b>Closing Date:</b> Jul. 06
<b>Beneficiaries:</b> 17 at 0-40% AMI, 23 at 41-50% AMI 60 at 61-80% AMI	<b>IDIS #:</b> 684





## Appendix B Residential Community Services FY2010 Funded Activities

### Housing Counseling Services

#### 1. Housing Counseling Services (IDIS # 1644 CDBG)

2410 17<sup>th</sup> Street, NW

**DHCD Budget Funding - \$1,040,718**

**Total Expenditure - \$761,027**

##### Outputs:

- 204 HPAP/EHAP applications submitted
- 1064 families were prepared to purchase a home in the future through pre-purchase counseling and training
- 164 families purchased a home
- 617 clients receive follow-up services, counseling and problem resolutions.
- 46 single family LSW/SFRRP applications submitted to DHCD for consideration
- 253 clients counseled in Homestead requirements
- 575 residents attended foreclosure prevention clinics
- 1,245 clients received money/credit counseling or training
- 399 clients received relocation counseling
- 792 clients received eviction counseling
- 117 clients received T/A for First Right Purchase (# buildgs)
- 2260 clients received counseling referrals from HRA
- 625 clients received tenant counseling services (# buildgs)

#### 2. Lydia's House (IDIS # 1643 CDBG)

3939 South Capitol Street, SW

**DHCD Budget Funding - \$330,000**

**Total Expenditure - \$234,550**

##### Outputs:

- Homeownership Counseling provided to 1132 individuals
- Foreclosure prevention provided to 103 households
- General credit counseling provided to 516 households
- Processed 133 HPAP Applications submitted to the Greater Washington Urban League (GWUL)
- 3 applications processed for LSW
- 67 clients received eviction counseling
- One regular monthly Homebuyers Club

#### 3. University Legal Services (IDIS #1642 CDBG)

220 I St. NE

**DHCD Budget Funding - \$ 1,008,904**

**Total Expenditure - \$769,485**

##### Outputs:

- Total of 2,918 clients for Homeownership and Home Management services
- Provided 210 clients for direct Homebuyer training (HPAP/EAHP received their NOE)
- Provided Single Family rehab counseling to 530 clients
- Provided foreclosure counseling to 342 clients
- Processed 18 LSW applications
- Provided service to 57 clients for Rental/Eviction Counseling
- Provided a total of 268 Workshops

**4. Latino Economic Development Corporation (IDIS # 1640 CDBG)****2316 18<sup>th</sup> Street, NW****DHCD Budget Funding - \$486,895****Total Expenditure - \$336,658****Outputs:**

- Provided homeownership counseling to 2279 potential applicants
- Submitted 120 HPAP applications
- 110 approved HPAP applicants
- Provided credit counseling to 178 clients
- Provided post purchase counseling to 36 clients
- Educated tenants in 58 buildings, which are home to more than **5000** units of affordable housing
- Provided T/A to 7 buildings for the First Right Purchase Program
- Educated 44 families about default/foreclosure prevention counseling and education

**5. Central American Resource Center (IDIS # 1641 CDBG)****1460 Columbia Rd NW****DHCD Budget Funding - \$203,125****Total Expenditure - \$134,334****Outputs:**

- Provided general mortgage default and foreclosure counseling to 133 families
- Provided pre-purchase counseling to 52 families
- Provided technical assistance to 830 renters – education regarding tenant rights and helping the associations to organize
- Provided eviction counseling to 126 individuals, specifically helping tenants file complaints against their landlords for housing code violations, providing counseling on tenant rights and responsibilities, and reading documents from English to Spanish pertaining to leases and other non-legal documents issued by landlords.
- Provided Credit counseling to 58 individuals
- Provided ongoing apartment management counseling to 74 individuals

**6. Housing Counseling Services (IDIS # 1597)****2410 17<sup>th</sup> Street, NW****DHCD Budget Funding - \$1,270,000****Total Expenditure - \$329,692****Source: CDBG****Outputs:**

- **169** HPAP/EHAP applications submitted
- **690** families prepared to purchase a home in the future through pre-purchase counseling and training
- **61** families purchased a home
- **192** residents receive certification
- **256** clients receive follow-up services, counseling and problem resolutions.
- **31** single family LSW/SFRRP applications submitted to DHCD for consideration
- **4** clients counseled in Homestead requirements
- **278** clients resolved (ownership problems)
- **149** residents attended the foreclosure prevention clinic
- **1,477** clients received money/credit counseling or training
- **585** clients received post occupancy counseling on issue related to their home/community



- **2,087** families received an intake interview to take the first steps to resolve a housing problem- families received comprehensive housing counseling or sought a new housing opportunity
- **49** foreclosure prevention clinics were held

**7. Lydia's House (IDIS # 1596)**  
**3939 South Capitol Street, SW**  
**DHCD Budget Funding - \$526,009**  
**Total Expenditure – \$62,611**  
**Source: CDBG**

**Outputs:**

- Conducted **54** First Time Homebuyer education workshops and **47** HPAP workshops
- **701** Clients received one-on-one counseling
- Processed **125** HPAP Applications submitted to the Greater Washington Urban League (GWUL)
- **26** Clients received tenancy counseling services that resulted in obtaining affordable or alternative temporary or permanent housing

**8. Latino Economic Development Corporation (IDIS # 1598)**  
**2316 18<sup>th</sup> Street, NW**  
**DHCD Budget Funding - \$424,799**  
**Total Expenditure - \$163,727**  
**Source: CDBG**

**Outputs:**

- **116** approved HPAP applicants
- Provided credit counseling to **58** clients
- **25** clients purchased homes through this program
- Educated tenants in **133** buildings, which are home to more than **6000** units of affordable housing
- Developed the leadership capacity of **15** tenant leaders through an ongoing Leadership Development Training Program.
- Provided technical assistance in asset-management to 6 owner-occupied buildings
- Provided technical assistance to tenants in **41** buildings to preserve affordable housing
- Provided **292** clients with homeownership training
- Provided general housing counseling to **245** clients
- Submitted **96** HPAP applications; **78** approved
- Provided credit counseling to **80** clients
- **50** clients purchased homes through this program
- Educated **33** families about default/foreclosure prevention counseling and education
- Provided **96** clients with homeownership training
- Provided general housing counseling to **77** clients

**9. Marshall Heights Community Development Organization (IDIS # 1610)**  
**3939 Benning Rd NE**  
**DHCD Budget Funding - \$558,520**  
**Total Expenditure - \$130,535**  
**Source: CDBG**

**Outputs:**

- **949** one-on-one home purchasing counseling sessions.
- **423** clients attended Housing Purchase Assistance Program (HPAP) seminars.
- **38** clients became eligible to purchase homes
- **11** clients purchased homes in FY 2008-2009

**10. Central American Resource Center (IDIS #1595)**

1460 Columbia Rd NW

**DHCD Budget Funding - \$378,122****Total Expenditure - \$65,320****Source: CDBG****Outputs:**

- Provided general mortgage default and foreclosure counseling to **112** families
- Provided technical assistance to **35** tenant associations – education regarding tenant rights and helping the associations to organize
- Provided eviction counseling to **150** individuals, specifically helping tenants file complaints against their landlords for housing code violations, providing counseling on tenant rights and responsibilities, and reading documents from English to Spanish pertaining to leases and other non-legal documents issued by landlords.

**Storefront Façade Activities****11. Latino Economic Development Corporation (IDIS # 1487 CDBG)**2316 18<sup>th</sup> Street, NW**DHCD Budget Funding - \$400,000****Total Expenditure - \$375,607****Outputs:**

- 100% of construction completed on 8 properties
- 95% of construction completed on 7 properties

**12. Latino Economic Development Corporation (IDIS # 1488 CDBG)**2316 18<sup>th</sup> Street, NW**DHCD Budget Funding - \$251,897****Total Expenditure - \$238,108****Outputs:**

- 100% of construction completed on ten properties

**13. Anacostia Economic Development Corporation (IDIS # 1735 CDBG)**

1800 Martin Luther King, Jr. Avenue, SE

**DHCD Budget Funding - \$328,244****Total Expenditure - \$43,311****Outputs:**

- In pre-development; Project will continue into FY 2011 for a minimum of five properties

**14. Barracks Row Main Street (IDIS # 1219 CDBG)**

733 8th St SE

**DHCD Budget Funding - \$150,000****Total Expenditure - \$149,503****Outputs:**

- 100% of construction completed on 8 properties

**15. Emory Beacon Of Light (IDIS # 1370 CDBG)**

6128 Georgia Avenue, NW

**DHCD Budget Funding - \$330,000****Total Expenditure - \$327,473****Outputs:**



- 100% of construction completed on 13 properties
- 16. Gateway Georgia Avenue Revitalization Corporation (IDIS # 1557 CDBG)**  
**6128 Georgia Avenue, NW**  
**DHCD Budget Funding - \$160,000**  
**Total Expenditure - \$157,503**  
**Outputs:**
- 100% of construction completed on 9 properties
- 17. Latino Economic Development Corporation (IDIS # 1492)**  
**2316 18<sup>th</sup> Street, NW**  
**DHCD Budget Funding - \$571,808**  
**Total Expenditure - \$28,497**  
**Source: CDBG**  
**Outputs:**
- 100% of construction completed on 5 properties
  - 95% of construction completed on 1 property:
  - 80% of construction completed on 2 properties
- 18. Marshall Heights Community Development Organization (IDIS # 1494)**  
**3939 Benning Rd NE**  
**DHCD Budget Funding - \$491,400**  
**Total Expenditure - \$62,037**  
**Source: CDBG**  
**Outputs:**
- 100% of predevelopment completed on 12 properties
- 19. Development Corporation of Columbia Heights (IDIS # 1486)**  
**3419 14<sup>th</sup> Street, NW**  
**DHCD Budget Funding - \$85,000**  
**Total Expenditure - \$15,200**  
**Source: CDBG**  
**Outputs:**
- 100% of predevelopment completed on 13 properties

### Crime Prevention Activities

- 20. Emory Beacon of Light, Inc. (IDIS # 1589)**  
**6128 Georgia Avenue, NW**  
**DHCD Budget Funding - \$300,000**  
**Total Expenditure - \$8,905**  
**Source: CDBG**  
**Outputs:**
- Provided crime prevention activity directed at **175** area youth and senior citizens through ongoing forums for discussion and problem resolution/conflict resolution for each group.
  - Conducted quarterly seniors forums and seminars on community education/crime prevention topics. –Preventing Internet/Financial Fraud, - Understanding the METRO Smart Trip Systems (Collaboration w/METRO), - Community & Neighborhood Crime Awareness (Collaboration w/MPD & DCFD), Reverse Mortgage (Collaboration w/Wells Fargo), Estate Planning (Collaboration w/DCRA, ADRC, AARP)



- Conducted/Facilitated bi-monthly youth leadership training for **25 – 35** youth. Topics range from community awareness, educational supports, conflict resolution, Drug Awareness & Use Prevention.
- Participated in one anti-crime community forum.
- Conducted weekly after school tutoring/mentoring program geared toward helping youth stay positive and focused on community strengthening ideals. (15 – 22 youth)
- Conducted a Community Holiday Talent Show geared toward community development and bridging the gap between generations. (Collaboration w/MPD-4D)

**21. Perry School Community Services Center, Inc. (IDIS#1542)**

128 M Street, NW

**DHCD Budget Funding - \$210,000**

**Total Expenditure - \$854**

**Source: CDBG**

**Outputs:**

- 182 youth participated
- Youth participated in youth crime prevention activities, such as violence prevention and conflict resolution
- Youth participated in various youth activities, such as tutoring, computer training and after school programs

**Commercial District and Small Business Technical Assistance**

**22. Gateway Georgia Avenue Revitalization Corporation (IDIS #1552)**

7826 Eastern Avenue, NW Suite 300

**DHCD Budget Funding - \$267,500**

**Total Expenditure - \$33,537**

**Source: CDBG**

**Outputs:**

- Developed and administered business owner survey
- Organized promotional event for **50** area businesses
- Conducted technical assistance to **25** local businesses
- Designed t-shirts and re-usable shopping bags to promote the upper Georgia Avenue corridor
- Developed marketing ads for **17** businesses

**23. Washington Area Community Investment Fund, Inc (IDIS #1550)**

3624 12<sup>th</sup> St NE

**DHCD Budget Funding - \$120,000**

**Total Expenditure - \$2,136**

**Source: CDBG**

**Outputs:**

- Provided direct technical assistance to **26** prospective or existing small business owners in Ward 8/Anacostia
- Packaged **1** small business loans
- Conducted **6** financial needs assessments
- Distributed **14** small business toolkits
- Held **1** Small Business Loan Days
- Organized **2** small business seminars

**24. Washington Area Community Investment Fund, Inc (IDIS # 1546)**

3624 12<sup>th</sup> St NE

**DHCD Budget Funding - \$305,000**

**Total Expenditure - \$6,872**

**Source: CDBG****Outputs:**

- Provided direct technical assistance to **66** prospective or existing small business owners along the H Street NE Commercial Corridor
- Packaged **2** small business loans
- Conducted **11** financial needs assessments
- Distributed **21** small business toolkits
- Held **3** Small Business Loan Days
- Organized **6** small business seminars

**25. Washington Area Community Investment Fund, Inc (IDIS # 1545)****Ward 7/Marshall Heights****3624 12<sup>th</sup> St NE****DHCD Budget Funding - \$120,000****Total Expenditure - \$1,751****Source: CDBG****Outputs:**

- Provided direct technical assistance to **38** prospective or existing small business owners in Ward 7/Marshall Heights
- Packaged **1** small business loan
- Conducted **6** financial needs assessments
- Distributed **15** small business toolkits
- Held **1** Small Business Loan Day
- Organized **2** small business seminars

**Columbia Heights Small Business Program****26. Development Corporation of Columbia Heights – Park Road (IDIS #1523)****3419 14<sup>th</sup> Street, NW****DHCD Budget Funding - \$400,000****Total Expenditure - \$37,162****Source: CDBG****Outputs:**

- Completed market analysis for Columbia Heights area
- Developed and distributed over **2,000** Business Directories
- Provided support and counseling to **45** businesses adversely affected by construction of Columbia Heights streetscape
- Provided technical support to **25** businesses interested in having a green roof
- Completed **12** business plans and **7** business licenses

**27. Development Corporation of Columbia Heights – 11<sup>th</sup> Street (IDIS #1522)****3419 14<sup>th</sup> Street, NW****DHCD Budget Funding - \$200,000****Total Expenditure - \$43,376****Source: CDBG****Outputs:**

- Completed market analysis for Columbia Heights area
- Developed and distributed over **2,000** Business Directories
- Provided support and counseling to **38** businesses adversely affected by construction of Columbia Heights streetscape
- Provided technical support to **19** businesses interested in having a green roof
- Completed **14** business plans and **6** business licenses



**28. Mid 14<sup>th</sup> Street/Tivoli North Business Association (IDIS #1541)**

3535 14<sup>th</sup> Street, NW,

**DHCD Budget Funding - \$100,000**

**Total Expenditure - \$67,790**

**Source: CDBG**

**Outputs:**

- 30 hrs dedicated to beautify business corridor
- Approved grant to install 30+ tree boxes along the corridor and planted flowers
- 15 business members received one-on-one internet training with web designer
- 20 business members received industry counseling with beauty salon expert
- 8 restaurant business members received operations assistance
- 7 business members received pro bono legal counseling
- 8 business members discussed small business loans with bank representatives
- 40 plus member businesses met with Police Chief Kathy Lanier and Mayor Fenty to discuss safety in the area
- 115 businesses promoted their businesses utilizing the internet
- 1 stage was sponsored in nearby festival to promote the businesses in the corridor
- Created database depicting diversity in owners in business corridor
- 35 businesses in Ward 1 received business operations assistance, graphic design, and merchandize retail subsidy program.

**29. Columbia Heights Shaw Family Support Collaborative (IDIS #1519)**

1816 12<sup>th</sup> Street, NW,

**DHCD Budget Funding - \$208,424**

**Total Expenditure - \$61,628**

**Source: CDBG**

**Outputs:**

- 52 streets cleaned daily
- 88 bags of trashed removed and collected daily
- 85 graffiti sites were cleaned/writing removed
- 156 tree boxes cleaned and maintained
- 33 resident-driven neighborhood clean-ups
- 261 planning meetings
- 45 work slots set aside for Green Team trainees
- 3 training seminars for the Green Team Program
- 1 Fall Fair & Clean-up of Columbia Heights Neighborhood

**HOME CHDO Operating Grants**

**30. Jubilee Housing, Inc. (IDIS #1140 HOME)**

1640 Columbia Road, NW

**DHCD Budget Funding - \$218,000**

**Total Expenditure - \$195,842**

**Outputs:**

- Phase II: 70 units - Monitor construction and secure financing for Ritz building representing a total investment of \$23million to house formerly homeless residents.
- Phase I: 118 Units – Place in service and secure LIHTCs for mental health consumers and an investment of \$20 million

**31. MANNA, Inc. (IDIS #1137 HOME)**

**828 Evarts Street, NE****DHCD Budget Funding - \$68,145****Total Expenditure - \$48,225****Outputs:**

- Organize and hold monthly meetings with tenant purchasers: three meetings held with tenant purchasers and outside buyers
- Mortgage counseling for individuals: manna Mortgage is working with seven of the nine contract holders. The staff of Manna Mortgage has spent 12-15 hours with each of these clients.
- Market homes to low-moderate income individuals: nine of the 16 units are under contract by low moderate income individuals
- Provide homebuyer club training: two of the contract holders participate in the homebuyers club. Currently, there are 97 additional members in manna's HBC

**32. Mi Casa, Inc. (IDIS #1138 HOME)****6230 3<sup>rd</sup> Street, NW****DHCD Budget Funding - \$113,885****Total Expenditure - \$80,208****Outputs:**

- 1320 Trinidad Property: sold
- Ivy City Phase I: Construction substantially complete
- Ivy City Phase II: Construction documents complete
- Lamont and Georgia Avenue Project: Gap Financing commitment secured
- 21-25 Kennedy Street: Funds committed to begin emergency repairs



**Appendix C Income Levels**

**DISTRICT OF COLUMBIA  
2010 MEDIAN INCOME TABLES  
Effective May 14, 2010**

**Very Low Income** - Gross household income 30% area median income (AMI), adjusted for household size per the following table: (This category is known as Extremely Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$21,750	\$24,850	\$27,950	<b>\$31,050</b>	\$33,550	\$36,050	\$38,550	\$41,000

**Low Income** - Gross household income 50% area median income (AMI), adjusted for household size per the following table: (This category is known as Very Low Income when referring to HOME)

1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$36,250	\$41,400	\$46,600	<b>\$51,750</b>	\$55,900	\$60,050	\$64,200	\$68,350

**Moderate Income** - Gross household income 80% area median income (AMI), adjusted for household size per the following table: (This category is known as Low Income when referring to HOME)

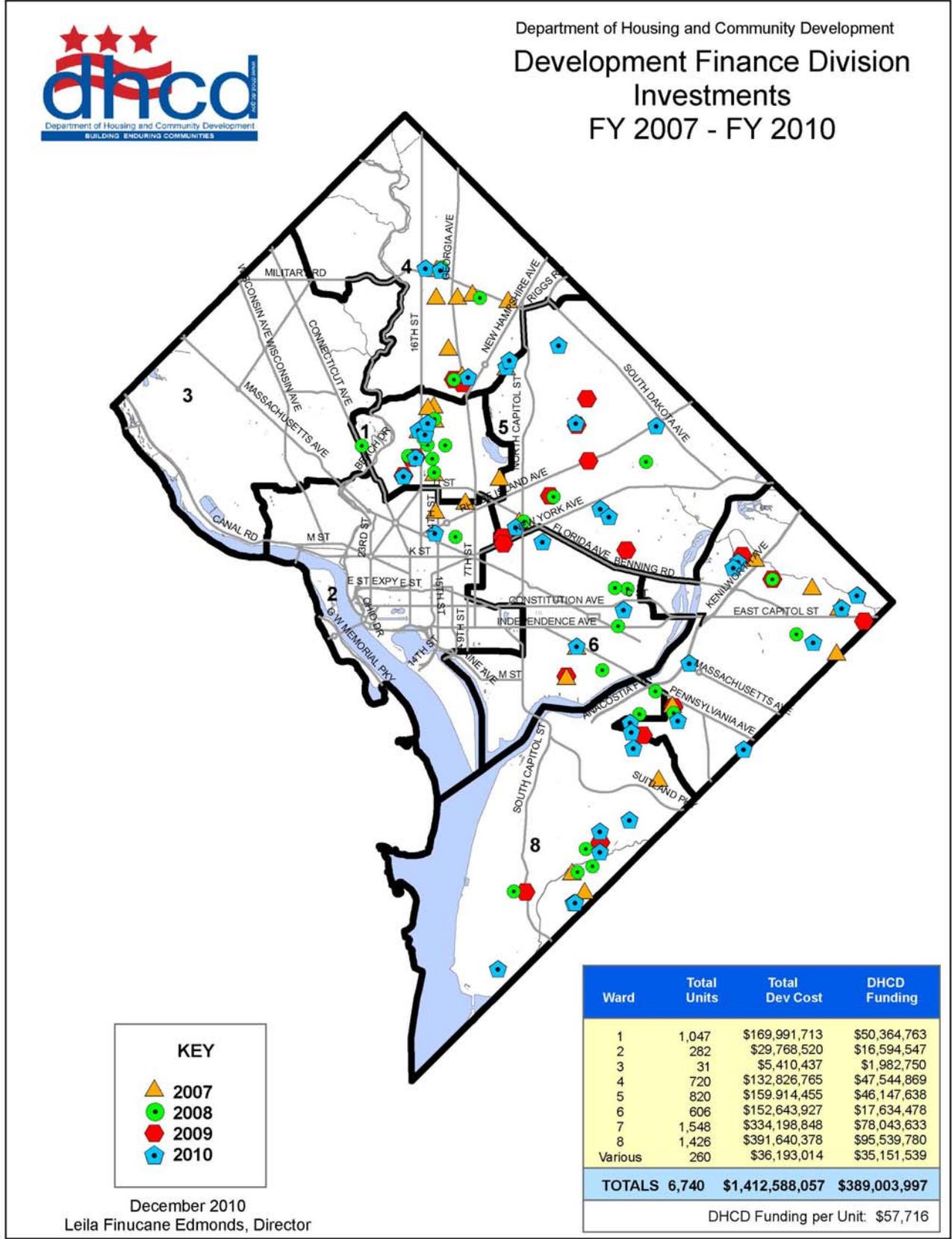
1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
\$45,100	\$51,550	\$58,000	<b>\$64,400</b>	\$69,600	\$74,750	\$79,900	\$85,050

Jurisdictions covered by these income limits include the following: Arlington, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, and Stafford County, and the Cities of Alexandria, Fairfax, Falls Church, Fredericksburg, Manassas and Manassas Park in Virginia; Washington, D.C.; and Calvert, Charles, Frederick, Montgomery, and Prince George's County in the State of Maryland.

Median Family Income for Washington Metropolitan Area is \$103,500 for a family of four.



### Appendix D Map of Funded Projects in FY2010







## Appendix E Public Notice

# PUBLIC HEARING NOTICE

### District of Columbia's Fiscal Year 2010 Consolidated Annual Performance Evaluation Report (CAPER)

Leila Finucane Edmonds, Director, D.C. Department of Housing and Community Development (DHCD or the Department) will hold a public hearing on Wednesday, December 8, 2010, to discuss the District's Fiscal Year (FY) 2010 performance in its use of funds received from the U.S. Department of Housing and Urban Development (HUD). DHCD received approximately forty million dollars from HUD in Fiscal Year 2010 through four programs: the Community Development Block Grant (CDBG) Program; the HOME Investment Partnerships Program; the Emergency Shelter Grant (ESG) Program; and the Housing for Persons with AIDS (HOPWA) Program. DHCD administers the CDBG and HOME funds directly; entered into an agreement with the Community Partnership for the Prevention of Homelessness to administer the ESG grant; and transferred the HOPWA grant to the D.C. Department of Health.

In preparation for the submission of the FY 2010 Consolidated Annual Performance and Evaluation Report (CAPER) to HUD, DHCD is soliciting public comment on the District's effectiveness during FY 2010 at using federal funds to meet the District's housing and community development needs. These comments will form part of DHCD's and the District's evaluation, as required by federal regulations (24 CFR 91.520). This hearing is reserved for a discussion of the District's FY 2010 performance.

The meeting will be held on **Wednesday, December 8, 2010**, at the Department of Housing and Community Development, 1800 Martin Luther King Jr., Avenue, SE, 1<sup>st</sup> floor conference room from 6:30 pm – 8:30 pm. If you would like to testify, you are encouraged to register in advance either by e-mail at [DHCDEVENTS@dc.gov](mailto:DHCDEVENTS@dc.gov) or by calling (202)442-7251. Please provide your name, address, telephone number, and organization affiliation, if any.

Telecommunications Device for the Deaf (TDD) relay service is available by calling (800) 201-7165. A sign language interpreter will be provided upon request by calling (202) 442-7251 five days prior to the hearing date.

Residents who require language interpretation should specify which language (Spanish, Vietnamese, Chinese-Mandarin/Cantonese, Amharic, or French). Interpretation services will be provided to pre-registered persons only. Deadline for requesting services of an interpreter is five days prior to the hearing date. Bilingual staff will provide services on an as needed basis to walk-ins without registration.

Written statements may be submitted for the record at the hearing, or until close of business, Friday, December 17, 2010. Mail written statements to: Leila Finucane Edmonds, Director, DHCD, 1800 Martin Luther King Jr., Avenue, SE, Washington, DC 20020.



*Adrian M. Fenty, Mayor*

*Leila Finucane Edmonds, Director, Department of Housing and Community Development*  
[www.dhcd.dc.gov](http://www.dhcd.dc.gov)





# Appendix F HOME Match Report

## Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 05/31/2007)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting 10/01/2009	Ending 09/30/2010	12/31/2010

### Part I Participant Identification

1. Participant Number 56-6001131	2. Participant Name Government of the District of Columbia		
3. Name of Person completing this report Reginald Wilson		4. Phone Number (Include Area Code) 202-442-7267	
5. Address 1800 Martin Luther King, Jr. Avenue	6. City Washington	7. State DC	8. Zip Code 20020

### Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
\$0.00	\$1,370,021	\$1,342,172	\$0.00	\$27,849

### Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
<b>A. Contracts</b>					
1. Number	1	0	0	0	1
2. Dollar Amount	\$9,735,959.00	.00	.00	.00	\$9,735,959.00
<b>B. Sub-Contracts</b>					
1. Number	26	0	1	4	19
2. Dollar Amount	\$16,214,355.00	.00	\$1,569,500.00	\$290,225.00	\$408,402.00
<b>C. Contracts</b>					
1. Number	1	0	1		
2. Dollar Amount	\$9,735,959.00	.00	\$9,735,959.00		
<b>D. Sub-Contracts</b>					
1. Number	26	0	26		
2. Dollar Amounts	\$16,214,355.00	0	\$16,214,355.00		

**Part IV Minority Owners of Rental Property**

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount	0					

**Part V Relocation and Real Property Acquisition**

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	0
2. Businesses Displaced	0	0
3. Nonprofit Organizations Displaced	0	0
4. Households Temporarily Relocated, not Displaced	0	0

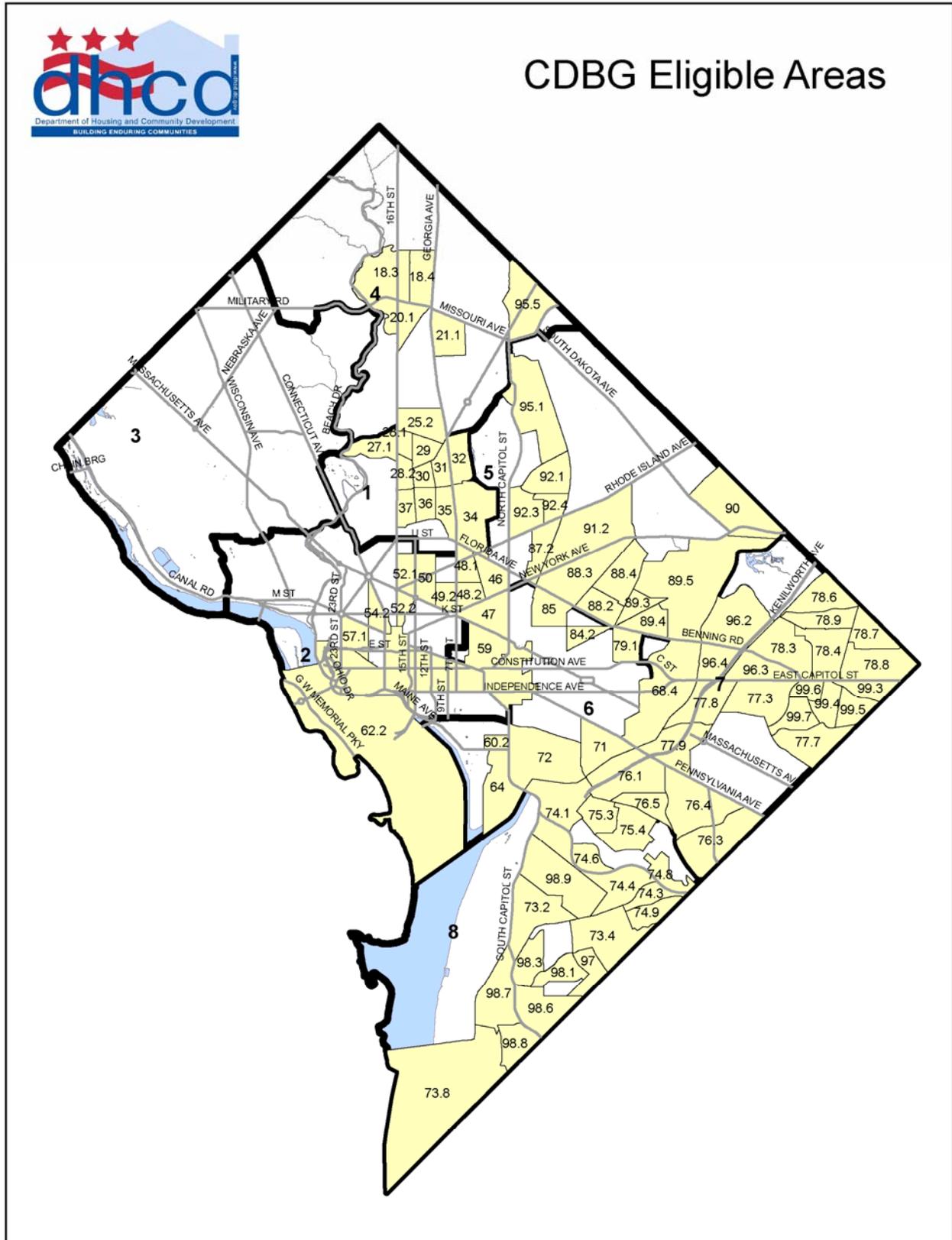
  

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost	0					

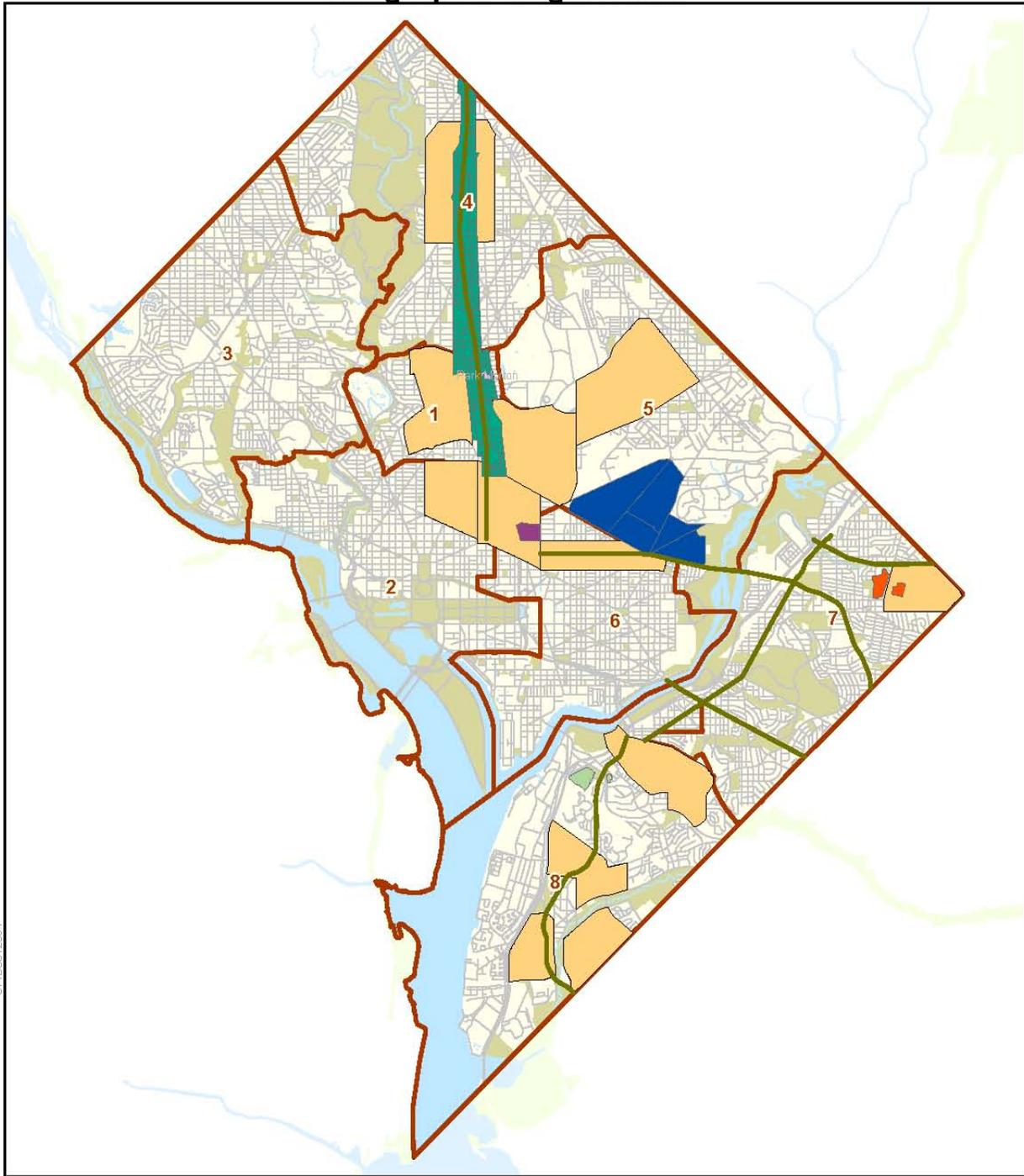




## Appendix G Map of CDBG Eligible Areas and Geographic Target Areas



### Geographic Target Areas



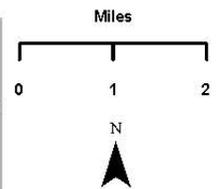
OPI/00012894

★ ★ ★ **Government of the District of Columbia**  
**Adrian M. Fenty, Mayor**

**Office of Planning ~ November 5, 2007**

This map was created for planning purposes from a variety of sources. It is neither a survey nor a legal document. Information provided by other agencies should be verified with them where appropriate.

 Great Streets	<b>New Communities</b>
 NRSA - Georgia Ave.	 Barry Farm
 NRSA - Ivy City/Trinidad	 Lincoln Heights/Richardson Dwellings
 Neighborhood Investment Fund (NIF) areas	 Park Morton
	 NW1/Sursum Corda



Government of the District of Columbia Department of Health  
HIV/AIDS, Hepatitis, STD, and TB Administration

H A H S T A

# Consolidated Annual Performance and Evaluation Report (CAPER) FY 2010 Housing Opportunities for People with AIDS (HOPWA)



Government of the  
District of Columbia  
Adrian M. Fenty, Mayor





## **Housing Opportunities for Persons With AIDS (HOPWA) Program**

### **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

OMB Number 2506-0133 (Expiration Date: 12/31/2010)

The HOPWA CAPER report for formula grantees provides annual information on program accomplishments in meeting the program's performance outcome measure: maintain housing stability; improve access to care; and reduce the risk of homelessness for low-income persons and their families living with HIV/AIDS. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning Regulations. The public reporting burden for the collection of information is estimated to average 45 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 68 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Overview. The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER, in conjunction with the Integrated Disbursement Information System (IDIS), fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives

HOPWA formula grantees are required to submit a CAPER, and complete annual performance information for all activities undertaken during each program year in the IDIS, demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER and IDIS data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

The revisions contained within this edition are designed to accomplish the following: (1) provide for an assessment of unmet need; (2) streamline reporting sources and uses of leveraged resources; (3) differentiate client outcomes for temporary/short-term and permanent facility-based assistance; (4) clarify indicators for short-term efforts and reducing the risk of homelessness; and (5) clarify indicators for Access to Care and Support for this special needs population. In addition, grantees are requested to comply with the Federal Funding Accountability and Transparency Act 2006 (Public Law 109-282) which requires federal grant recipients to provide general information for all entities (including subrecipients) receiving \$25,000+ in federal funds.

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**Central Contractor Registration (CCR):** *This is a new reporting requirement effective October 1, 2009.* The primary registrant database for the U.S. Federal Government; CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since 2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA. Per ARRA (American Recovery and Reinvestment Act) and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all sub-grantees or subcontractors receiving federal grant awards or contracts must have a DUNS (Data Universal Numbering System) Number and be registered with the CCR (Central Contractor Registration).

**Continued Use Periods:** Grantees that use HOPWA funds for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for ten years for HOPWA-eligible beneficiaries. For the years in which grantees do not receive and expend HOPWA funding for these activities, the grantee must submit an Annual Certification of Continued Project Operation throughout the required use periods. This certification is included in Part 5 in CAPER.

**Final Assembly of Report:** After the entire report is assembled, please number each page sequentially.

**Filing Requirements:** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: Office of HIV/AIDS Housing, Room 7212, U.S. Department



of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C. 20410.

**Definitions: Facility-Based Housing Assistance:** All HOPWA housing expenditures which provide support to facilities, including community residences, SRO dwellings, short-term or transitional facilities, project-based units, master leased units, scattered site units leased by the organization, and other housing facilities approved by HUD.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually; and six or fewer full-time equivalent employees. Local affiliates of national or larger organizations are not considered “grassroots.”

**Housing Assistance Total:** The non-duplicated number of households receiving housing subsidies and residing in units of facilities that were dedicated to persons living with HIV/AIDS and their families that were supported with HOPWA or leveraged funds during this operating year.

**In-kind Leveraged Resources:** These involve additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the rate established in HUD notices, such as the rate of ten dollars per hour. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance used directly in HOPWA program delivery.

**Output:** The number of units of housing or households that receive HOPWA housing assistance during the operating year.

**Outcome:** The HOPWA assisted households who have been enabled to establish or better maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other

health care and support. The goal that eighty percent of HOPWA clients will maintain housing stability, avoid homelessness, and access care by 2011.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including reasonable costs for security deposits not to exceed two months of rental costs).

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration requirements on program income for state and local governments at 24 CFR 85.25, or for non-profits at 24 CFR 84.24.

**Short-Term Rent, Mortgage and Utility Payments (STRMU):** Subsidy or payments subject to the 21-week limited time period to prevent the homelessness of a household (e.g., HOPWA short-term rent, mortgage and utility payments).

**Stewardship Units:** Units developed, where HOPWA funds were used for acquisition, new construction and rehabilitation, but no longer receive operating subsidies. Report information for the units subject to the three-year use agreement if rehabilitation is non-substantial, and those subject to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance: (TBRA):** An ongoing rental housing subsidy for units leased by the client, where the amount is determined based in part on household income and rent costs. Project-based costs are considered facility-based expenditures.

**Total by Type of Housing Assistance/Services:** The non-duplicated households assisted in units by type of housing assistance dedicated to persons living with HIV/AIDS and their families or services provided that were supported with HOPWA and leveraged funds during the operating year

**Part 1: Grantee Executive Summary**

**1. Grantee Information**

<b>HUD Grant Number</b> DCH08F001		<b>Operating Year for this report</b> <i>From (mm/dd/yy) To (mm/dd/yy)</i> 10/01/09 to 09/30/10		
<b>Grantee Name</b> Government of the District of Columbia, Department of Health, HIV/AIDS, Hepatitis, STD Administration (HAHSTA)				
<b>Business Address</b>		64 New York Avenue, NE, Ste. 5001		
<b>City, County, State, Zip</b>		Washington	District of Columbia	DC 20002
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		536001131		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 106731248
<b>Congressional District of Business Address</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Organization's Website Address</b>  http://www.doh.dc.gov		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Have you prepared any evaluation reports?</b> <i>If so, please indicate the location on an Internet site (url) or attach copy.</i>  No		<b>If yes, explain in the narrative section how this list is administered.</b>		

**2. Project Sponsor Information**

<b>Project Sponsor Agency Name</b> Community Family Life Services		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ms. Claudia Thorne, Executive Director		
<b>Email Address</b>		<a href="mailto:cthorne@cflsdc.org">cthorne@cflsdc.org</a>		
<b>Business Address</b>		305 E Street, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20001
<b>Phone Number (with area codes)</b>		202-347-0511 x 411		<b>Fax Number (with area code)</b> 202-347-0520
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-0910609		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 12-652-0121
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20011		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$299,109		
<b>Organization's Website Address</b>  http://www.cflsdc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



<b>Project Sponsor Agency Name</b> Damien Ministries		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Otis "Buddy" Sutson, Executive Director		
<b>Email Address</b>		<a href="mailto:osutson@damieministries.org">osutson@damieministries.org</a>		
<b>Business Address</b>		2200 Rhode Island Avenue, NE		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20018
<b>Phone Number (with area codes)</b>		202-526-3020	<b>Fax Number (with area code)</b> 202-526-9770	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1523098	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 161909825	
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20018, 20019		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	District of Columbia	
<b>Total HOPWA contract amount for this Organization</b>		\$195,000		
<b>Organization's Website Address</b>  <a href="http://www.damieministries.org">http://www.damieministries.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> DC Care Consortium		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Earl Fowlkes, Executive Director		
<b>Email Address</b>		<a href="mailto:efowlkes@dccare.org">efowlkes@dccare.org</a>		
<b>Business Address</b>		1156 15 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20036
<b>Phone Number (with area codes)</b>		202-223-9550		<b>Fax Number (with area code)</b> (202) 223-9382
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1787555		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 79-782-7037
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$510,000		
<b>Organization's Website Address</b>  <a href="http://www.dccare.org">http://www.dccare.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Extended Care, Inc.		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Denise Morgan Program Director		
<b>Email Address</b>		<a href="mailto:amoney1999@aol.com">amoney1999@aol.com</a>		
<b>Business Address</b>		1374 H Street, NE, Second Floor		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20002
<b>Phone Number (with area codes)</b>		202-388-5552		<b>Fax Number (with area code)</b> 202-388-5556
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-2288102		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> N/A
<b>Congressional District of Business Location of Sponsor</b>		Ward 6		
<b>Congressional District(s) of Primary Service Area(s)</b>		Ward 8		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$224,225		
<b>Organization's Website Address</b>  N/A		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



<b>Project Sponsor Agency Name</b> Greater Washington Urban League		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ms. Maudine Cooper, Executive Director		
<b>Email Address</b>		<a href="mailto:mcooper@gwul.org">mcooper@gwul.org</a>		
<b>Business Address</b>		2901 14 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20009
<b>Phone Number (with area codes)</b>		202-265-8200	<b>Fax Number (with area code)</b> 202-265-9878	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		53-0208981	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 072646755	
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large and MD4		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599, 20601-20604, 20607, 20608, 20611, 20612, 20613, 20616, 20617, 20622, 20623, 20625, 20632, 20637, 20640, 20643, 20645, 20646, 20658-, 20659, 20661, 20662, 20664, 20675, 20677, 20682, 20693, 20695, 20697, 20703-20710, 20712, 20715-20722, 20725, 20726, 20731, 20735, 20737, 20738, 20740-20750, 20752, 20753, 20757, 20762, 20768-20773		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington, All Cities within Prince George's County, MD, all cities within Charles County, MD	District of Columbia Prince George's County, MD, Charles County, MD	
<b>Total HOPWA contract amount for this Organization</b>		\$5,301,000		
<b>Organization's Website Address</b>  <a href="http://www.gwul.org">http://www.gwul.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Homes for Hope		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Dr. Veronica Jenkins, Executive Director		
<b>Email Address</b>		<a href="mailto:veronicajenkins@msn.com">veronicajenkins@msn.com</a>		
<b>Business Address</b>		3007 G Street, SE, Suite A		
<b>City, County, State, Zip,</b>		Washington	N/A	DC 20019
<b>Phone Number (with area codes)</b>		202-582-0169		<b>Fax Number (with area code)</b> 202-582-0522
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		27-0034814		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b> 141933860
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	District of Columbia	
<b>Total HOPWA contract amount for this Organization</b>		\$202,572		
<b>Organization's Website Address</b>  http://www.homesforhopeinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



<b>Project Sponsor Agency Name</b> Housing Counseling Services		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Marian Siegel, Executive Director		
<b>Email Address</b>		<a href="mailto:mariansiegel@housingetc.org">mariansiegel@housingetc.org</a>		
<b>Business Address</b>		2410 17 <sup>th</sup> Street, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20009
<b>Phone Number (with area codes)</b>		202-667-2681	<b>Fax Number (with area code)</b> 202-667-0862	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-0958568	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 012403044	
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	District of Columbia	
<b>Total HOPWA contract amount for this Organization</b>		\$675,000		
<b>Organization's Website Address</b>  http://www.housingetc.org		<b>Does your organization maintain a waiting list?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Housing Counseling Services maintains a centralized waiting list for TBRA and Facility Based Housing in the District of Columbia. Clients become eligible to be on the waiting list after initial eligibility assessment. Clients on the waiting list are provided linkages to support services and referrals to other housing services by a HOPWA funded housing specialist located within the agency or through linkage with a Ryan White funded Medical Case Manager..		



<b>Project Sponsor Agency Name</b> Joseph's House		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Patty Wudel, Executive Director		
<b>Email Address</b>		<a href="mailto:pattywudel@josephshouse.org">pattywudel@josephshouse.org</a>		
<b>Business Address</b>		1730 Lanier Place, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20009
<b>Phone Number (with area codes)</b>		202-328-9161		<b>Fax Number (with area code)</b> 202-588-7097
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1693018		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 79-042-7686
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$280,000		
<b>Organization's Website Address</b>  http://www.josephshouse.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input checked="" type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



<b>Project Sponsor Agency Name</b> Miracle Hands Development Corporation		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Cornell Jones, Executive Director		
<b>Email Address</b>		<a href="mailto:Cornelljones1.miraclehands@verizon.net">Cornelljones1.miraclehands@verizon.net</a>		
<b>Business Address</b>		2127 Queens Chapel Road, NE		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20018
<b>Phone Number (with area codes)</b>		202-832-7744	<b>Fax Number (with area code)</b> 202-832-2711	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		33-1027412	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 02-232-0894	
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	District of Columbia	
<b>Total HOPWA contract amount for this Organization</b>		\$246,732		
<b>Organization's Website Address</b>  http://www.miraclehands.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Miriam's House		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Sam Collins, Executive Director		
<b>Email Address</b>		<a href="mailto:scollins@miriamshouse.org">scollins@miriamshouse.org</a>		
<b>Business Address</b>		1300 Florida Avenue, NW		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20009
<b>Phone Number (with area codes)</b>		202-667-1758	<b>Fax Number (with area code)</b> 202-667-4638	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-2069681	<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 03-198-0308	
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington	District of Columbia	
<b>Total HOPWA contract amount for this Organization</b>		\$300,000		
<b>Organization's Website Address</b>  <a href="http://www.miriamshouse.org">http://www.miriamshouse.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input checked="" type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Camille House		<b>Parent Company Name, if applicable</b> Our Place, DC		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ashley McSwain, Executive Director		
<b>Email Address</b>		<a href="mailto:amcswain@ourplacedc.org">amcswain@ourplacedc.org</a>		
<b>Business Address</b>		801 Pennsylvania Avenue, SE		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20003
<b>Phone Number (with area codes)</b>		202-548-2400		<b>Fax Number (with area code)</b> 202-548-2403
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		51-03933992		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 135775448
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$195,462		
<b>Organization's Website Address</b>  http://www.ourplacedc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Regional Addiction Prevention, Inc. (R.A.P.)		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Ron Clark, Executive Director		
<b>Email Address</b>		<a href="mailto:ron.clark@rapinc.org">ron.clark@rapinc.org</a>		
<b>Business Address</b>		1949 4 <sup>th</sup> Street, NE		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20002
<b>Phone Number (with area codes)</b>		202-462-7500		<b>Fax Number (with area code)</b> 202-462-7507
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-0906297		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 0748-333-02
<b>Congressional District of Business Location of Sponsor</b>		DC At Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$524,052		
<b>Organization's Website Address</b>  http://www.rapinc.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Transgender Health Empowerment (T.H.E.)		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Anthony Hall, Executive Director		
<b>Email Address</b>		<a href="mailto:ahall@theincdc.org">ahall@theincdc.org</a>		
<b>Business Address</b>		16 Rhode Island Avenue, NE		
<b>City, County, State, Zip,</b>		Washington	District of Columbia	DC 20002
<b>Phone Number (with area codes)</b>		202-526-9160		<b>Fax Number (with area code)</b> 202-526-9163
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		30-0006489		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 14-087-6071
<b>Congressional District of Business Location of Sponsor</b>		DC At-Large		
<b>Congressional District(s) of Primary Service Area(s)</b>		DC At-Large		
<b>Zip Code(s) of Primary Service Area(s)</b>		20001-20099, 20201-20599		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Washington		District of Columbia
<b>Total HOPWA contract amount for this Organization</b>		\$250,000		
<b>Organization's Website Address</b>  <a href="http://transgenderhealthempowerment.org">http://transgenderhealthempowerment.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>				



<b>Project Sponsor Agency Name</b> AIDS Network of the Tri-State Area		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Glenna Allison, RN, Acting Executive Director		
<b>Email Address</b>		<a href="mailto:gia_antsa@hotmail.com">gia_antsa@hotmail.com</a>		
<b>Business Address</b>		400 W. Martin Street		
<b>City, County, State, Zip,</b>		Martinsburg	Berkeley	WV 25401
<b>Phone Number (with area codes)</b>		304-263-0738		<b>Fax Number (with area code)</b> 304-263-9571
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1787211		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 944905926
<b>Congressional District of Business Location of Sponsor</b>		WV-2		
<b>Congressional District(s) of Primary Service Area(s)</b>		WV-2		
<b>Zip Code(s) of Primary Service Area(s)</b>		25410, 25414, 25423, 25425, 25430, 25432, 25438, 25441, 25442, 25443, 25446 All zip codes within the Jefferson County, WVA		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		All Cities within Jefferson County		Jefferson
<b>Total HOPWA contract amount for this Organization</b>		\$122,650		
<b>Organization's Website Address</b>  www.antsa.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		

**1. Grantee Information**

<b>Subrecipient Name</b>		<b>Parent Company (if applicable)</b>		
Prince George's County Housing Authority		Prince Georges County Government		
<b>Name and Title of Contact at Subrecipient</b>	James Johnson, Acting Director			
<b>Email Address</b>	JEJohnson@co.pg.md.us			
<b>Business Address</b>	9400 Peppercorn Place			
<b>City, State, Zip, County</b>	Largo	MD	20774	PrinceGeorgesCounty
<b>Phone Number (with area code)</b>	301-883-5531		<b>Fax Number (with area code)</b> 301-883-9832	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	52-1332044		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
<b>North American Industry Classification System (NAICS) Code</b>	925110			
<b>Congressional District of Location</b>	MD-4			
<b>Congressional District of Primary Service Area</b>	MD-4, MD-5			
<b>Zip Code of Primary Service Area(s)</b>	20601, 20604, 20607, 20608, 20610-20613, 20615-20617, 20622, 20623,20625, 20629, 20632, 20637, 20639, 20640, 20643, 20646, 20657, 20658, 20659, 20661, 20662, 20664, 20675-20678, 20682, 20685, 20688, 20689, 20693, 20695, 20697,20703-20712, 20714-20722 ,20731, 20732, 20735-20738, 20740-20750,20754, 20757, 20762, 20768-20773.			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	All Cities within Prince George's, Charles, and Calvert Counties		Prince George's, Charles, and Calvert Counties	
<b>Total HOPWA Contract Amount</b>	\$2,715,598.			



**2. Project Sponsor Information**

<b>Project Sponsor</b> Northern Virginia Family Service		<b>Parent Company (if applicable)</b> N/A		
<b>Name and Title of Contact at Subrecipient</b>	Sharon LeGrande, Program Manager			
<b>Email Address</b>	slegrande@nvfs.org			
<b>Business Address</b>	10455 White Granite Drive, Suite 100			
<b>City, State, Zip, County</b>	Oakton	VA	22315	Fairfax
<b>Phone Number (with area code)</b>	703-385-3267		<b>Fax Number (with area code)</b> 703-385-5176	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-0791977		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b>	
<b>North American Industry Classification System (NAICS) Code</b>				
<b>Congressional District of Location</b>	8 <sup>th</sup> Congressional District in Virginia			
<b>Congressional District of Primary Service Area</b>	1 <sup>st</sup> , 7 <sup>th</sup> , 8 <sup>th</sup> , 10 <sup>th</sup> , and 11 <sup>th</sup> Congressional District in Virginia			
<b>Zip Code of Primary Service Area(s)</b>	22201, 22301, 22031, 22191, 22401, 20175, 22485, 22551, 22553			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	City of Fredericksburg, City of Falls Church, Alexandria City, Fairfax City, and City of Manassas.		Arlington, Fairfax, Prince William, Loudon, King George, Spotsylvania County, Stafford County, Fauquier County, Warren, and Clarke Counties.	
<b>Total HOPWA contract amount for this Organization</b>	<b>\$1,006,884</b>			

<b>Project Sponsor Agency Name</b> Legal Services of Northern Virginia, Inc.		<b>Parent Company Name, if applicable</b>			
<b>Name and Title of Contact at Project Sponsor Agency</b>		HIV/AIDS Law Project			
<b>Email Address</b>		<a href="mailto:rcolon@lsnv.org">rcolon@lsnv.org</a>			
<b>Business Address</b>		6066 Leesburg Pike, Suite 500			
<b>City, County, State, Zip,</b>		Falls Church	Fairfax	VA	22041
<b>Phone Number (with area codes)</b>		703 778-6803		<b>Fax Number (with area code)</b> 703 778-4790	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-1137931		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 071240741	
<b>Congressional District of Business Location of Sponsor</b>		Northern Virginia and Counties of Clarke, Fauquier, Spotsylvania, Stafford and Warren			
<b>Congressional District(s) of Primary Service Area(s)</b>		1, 8, 10, 11			
<b>Zip Code(s) of Primary Service Area(s)</b>		All Northern Virginia zip codes and zip codes of Clarke, Fauquier, Spotsylvania, Stafford and Warren Counties.			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Counties of Arlington, , Fairfax, Prince William , Loudoun, Clarke, Fauquier, Spotsylvania, Stafford and Warren		Cities of Alexandria, Fairfax, Falls Church, Manassas City and Manassas Park	
<b>Total HOPWA contract amount for this Organization</b>		\$156,735			
<b>Organization's Website Address</b>  www.lsnv.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>			



<b>Project Sponsor Agency Name</b> Northern Virginia AIDS Ministry		<b>Parent Company Name, if applicable</b> N/A			
<b>Name and Title of Contact at Project Sponsor Agency</b>		Carol Jameson Executive Director			
<b>Email Address</b>		<a href="mailto:cjameson@novam.org">cjameson@novam.org</a>			
<b>Business Address</b>		803 West Broad Street			
<b>City, County, State, Zip,</b>		Falls Church	Falls Church City	VA	22046
<b>Phone Number (with area codes)</b>		703-533-5505		<b>Fax Number (with area code)</b> 703-533-5506	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-1421559		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b> 79-830-4572	
<b>Congressional District of Business Location of Sponsor</b>		Virginia 8th			
<b>Congressional District(s) of Primary Service Area(s)</b>		Virginia 8th			
<b>Zip Code(s) of Primary Service Area(s)</b>		22046 22314 22204 20121 22026 20141			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Falls Church Alexandria Arlington Fairfax Prince William Loudoun			
<b>Total HOPWA contract amount for this Organization</b>		\$122,269			
<b>Organization's Website Address</b>  www.novam.org		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>			

<b>Project Sponsor Agency Name</b> Prince William County Office of Housing and Community Development (PWC OHCD)		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Amanda Harris			
<b>Email Address</b>	aharris@pwcgov.org			
<b>Business Address</b>	15941 Donald Curtis Drive #112			
<b>City, County, State, Zip,</b>	Woodbridge	Prince William VA	VA	22191
<b>Phone Number (with area codes)</b>	703-792-7536		<b>Fax Number (with area code)</b> 703-792-4978	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-6001531		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 003096740	
<b>Congressional District of Business Location of Sponsor</b>	11 <sup>th</sup>			
<b>Congressional District(s) of Primary Service Area(s)</b>	11 <sup>th</sup>			
<b>Zip Code(s) of Primary Service Area(s)</b>	22191 22192 22193 22026 22172 20109 20155 20169			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Prince William County, which includes the following Cities: Woodbridge, Lake Ridge, Dale City, Dumfries, Triangle, Manassas, Gainesville, Haymarket			
<b>Total HOPWA contract amount for this Organization</b>	\$260,000			
<b>Organization's Website Address</b> www.pwcgov.org/housing		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<b>Is the sponsor a nonprofit organization?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Arlington County Government (Dept. of Human Services/Section 8 Office)		<b>Parent Company Name, if applicable</b> N/A		
<b>Name and Title of Contact at Project Sponsor Agency</b>		<b>Jack Jones, Management Specialist</b>		
<b>Email Address</b>		<b>JCJ@arlingtonva.us</b>		
<b>Business Address</b>		<b>3033 Wilson Blvd, Ste 400A</b>		
<b>City, County, State, Zip,</b>		<b>Arlington</b>	<b>VA</b>	<b>22201</b>
<b>Phone Number (with area codes)</b>		<b>(703) 228-1454</b>		<b>Fax Number (with area code)</b> <b>(703) 228-1042</b>
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		<b>54-6001123</b>		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>
<b>Congressional District of Business Location of Sponsor</b>		N/A		
<b>Congressional District(s) of Primary Service Area(s)</b>		N/A		
<b>Zip Code(s) of Primary Service Area(s)</b>		22201		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Arlington		
<b>Total HOPWA contract amount for this Organization</b>		\$97,000		
<b>Organization's Website Address</b> www.arlingtonva.us		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> RPJ Housing		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>		Eric Bonetti, Executive Director		
<b>Email Address</b>		<a href="mailto:ericb@rpjhousing.org">ericb@rpjhousing.org</a>		
<b>Business Address</b>		8 W. Nelson Avenue, Ste B-1		
<b>City, County, State, Zip,</b>		Alexandria	Virginia	22301
<b>Phone Number (with area codes)</b>		703-549-7170		<b>Fax Number (with area code)</b> 703-549-7175
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		52-1133518		<b>DUN &amp; Bradstreet Number (DUNS) if applicable</b> 17-795-4203
<b>Congressional District of Business Location of Sponsor</b>		8 <sup>th</sup>		
<b>Congressional District(s) of Primary Service Area(s)</b>		8 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup>		
<b>Zip Code(s) of Primary Service Area(s)</b>		22314,22301		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Alexandria		
<b>Total HOPWA contract amount for this Organization</b>		6		
<b>Organization's Website Address</b> <a href="http://www.rpjhousing.org">www.rpjhousing.org</a>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>If yes, explain in the narrative section how this list is administered.</b>		



<b>Project Sponsor Agency Name</b> Wesley Housing Development Corporation		<b>Parent Company Name, if applicable</b>		
<b>Name and Title of Contact at Project Sponsor Agency</b>	Julie Riddle, Supportive Services Management			
<b>Email Address</b>	jriddle@whdc.org			
<b>Business Address</b>	5515 Cherokee Ave Suite 200			
<b>City, County, State, Zip,</b>	Alexandria	VA	22312	Fairfax
<b>Phone Number (with area codes)</b>	703-642-3830		<b>Fax Number (with area code)</b> 703-642-1064	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	51-0155779		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b> 184 858 249	
<b>Congressional District of Business Location of Sponsor</b>	11th			
<b>Congressional District(s) of Primary Service Area(s)</b>	11th			
<b>Zip Code(s) of Primary Service Area(s)</b>	22030			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Fairfax			
<b>Total HOPWA contract amount for this Organization</b>	\$			

**3. Subrecipient Information**

<b>Subrecipient Name</b>		<b>Parent Company (if applicable)</b>		
Northern Virginia Regional Commission				
<b>Name and Title of Contact at Subrecipient</b>	G. Mark Gibb, Executive Director			
<b>Email Address</b>	gmg@novaregion.org			
<b>Business Address</b>	3060 Williams Drive, Suite 510			
<b>City, State, Zip, County</b>	Fairfax	VA	22031	USA
<b>Phone Number (with area code)</b>	703-642-0700		<b>Fax Number (with area code)</b>	
			703-642-5077	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-0567355		<b>DUN &amp; Bradstreet Number (DUNs) if applicable</b>	
			12-402-0830	
<b>North American Industry Classification System (NAICS) Code</b>	Not Applicable			
<b>Congressional District of Location</b>	Virginia Congressional District 11			
<b>Congressional District of Primary Service Area</b>	Virginia Congressional <u>Districts 1,8,10,11</u>			
<b>Zip Code of Primary Service Area(s)</b>	<b>Zip codes within the series:</b> 220xx (Fairfax Co/City, Falls Church), 221xx (Fairfax Co.) 222xx (Arlington Co.), 223xx (Alexandria/Fairfax Co.) 201xx in Virginia (Fauquier Co., Manassas, Manassas Park, Loudoun Co. & Prince William Co) 224xx Fredericksburg, 2252xx (Spotsylvania & Stafford Co's.) & 226xx (Clarke & Warren Co's.)			
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Cities of Alexandria, Fairfax, Falls Church, Manassas, Manassas Park, & Fredericksburg		Counties of Arlington, Clarke, Fairfax, Fauquier, Loudoun, Prince William, Spotsylvania, Stafford, & Warren	
<b>Total HOPWA Contract Amount</b>	\$1,912,243			



## **A. Grantee and Community Overview**

### **INTRODUCTION**

The Northern Virginia Regional Commission (NVRC) is the administrative agent for the Housing for Persons with AIDS program (HOPWA) in Northern Virginia. NVRC is a council of local governments serving a number of localities that are a part of the Washington D.C. eligible metropolitan area. The Suburban Virginia service area consists of 15 cities/counties.

### **The Continuum of Care & HOPWA Funded Services**

People in Virginia living with HIV/AIDS have a wide range of housing and related needs. Throughout his/her lifetime a person living with HIV/AIDS may need varying types of assistance from: one-time, periodic assistance paying rent or mortgage to an ongoing subsidy to coverage for their last nights in a hospice.

The types of assistance identified as important for the Suburban Virginia HIV/AIDS housing continuum include housing information and referral, emergency housing assistance, transitional housing, permanent housing, specialized care facilities and supportive services. Because of the range of needs that people experience and because resources dedicated to serving people with HIV/AIDS are limited, funding within the Suburban Virginia continuum focuses on HIV/AIDS housing programs that are most in demand by people living with HIV/AIDS (PLWH).

#### ***HIV Resources Project***

NVRC's HIV Resources Project exists to help persons with HIV/AIDS and their caregivers in Suburban Virginia identify appropriate housing options and supportive services that will contribute to enhanced health outcomes and quality of life. Assistance is provided to PLWHs who call for information and through the information provided on the HIV Resources Project website at [www.novaregion.org/hiv](http://www.novaregion.org/hiv). 1,079 HIV clients were assisted in identifying needed resources. The website received over 11,700 "hits" during the reporting period.

#### ***Short Term Rent, Mortgage and Utilities (STRMU)***

The suburban Virginia STRMU program is used to prevent homelessness of an eligible person. Funds pay for rent, mortgage, or utilities for a period of up to 21 weeks in any 52 week period. The program served 76 households during the reporting period. The STRMU program was able to utilize all of its funds in the program year. The continuing crisis in the economy was a factor in the use of these funds

#### ***Stewardship Units -- Transitional Housing Units***

Homestretch, a non-profit housing organization provides transitional housing to residents of Suburban Virginia. Several years ago, HOPWA funds purchased two condominium units to provide transitional housing to HOPWA-eligible families with dependent children. Homestretch provides a robust wraparound skills building program (case management, budgeting/savings/credit repair, job skills training, substance abuse treatment & mental health counseling, if indicated) to empower homeless families to return to stable housing and self-sufficiency. Two (2) families were served in this program during the reporting period.

#### ***Tenant Based Rental Assistance (TBRA)***

Northern Virginia Family Service, Arlington County Dept. of Human Services, and Prince William County Department of Housing and Community Development provide permanent rental housing subsidies. 85 households were assisted with TBRA during the reporting period. Clients seeking TBRA must apply to be put on the regional waiting list, maintained by NVRC. During the program year NVRC purged the TBRA waiting list and sought other ways to assist clients in finding suitable housing. Individuals were referred to



local nonprofits who specialized in affordable housing. Currently 220 PLWH are on the wait list awaiting assistance; 5 were moved off the list this year into a subsidy situation. Local TBRA programs are modeled on the Housing Voucher program, with most of the same benefits/policies used except for portability which is not available with HOPWA.

Robert Pierre Johnson Development Corporation (RPJ) sets aside seven (7) housing units within its portfolio of affordable housing developments for use by HOPWA clients. RPJ offers housing to HOPWA-eligible PLWHs who have difficulty executing a successful housing search because of poor credit or past rental history. Tenure in an earmarked unit can last up to five years. Ten (10) households benefited from these stewardship units during the reporting period.

### ***Partial Operating Support***

Wesley Housing Development Corporation (Wesley) developed, owns, and operates a HUD 811 project in Fairfax County exclusively for persons with HIV/AIDS. Agape House features eight one-bedroom and four two-bedroom units. HOPWA funds provide partial support for maintaining the physical plant of the facility. Thirteen (13) households were assisted operating support during the reporting period. Some of the funds were used to make necessary yard improvements.

### **Supportive Services**

Legal Services of Northern Virginia provides outreach, legal services, and entitlements counseling to Suburban Virginia PLWH. Clients are assisted in the areas of: housing, family issues, consumer related issues, employment, discrimination, futures planning, and assistance in applying for/receiving/appealing public benefits. 583 HOPWA-eligible PLWH received this assistance during the reporting period.

Wesley uses support services funding to underwrite a part-time Resident Services Coordinator who plays a vital role in crisis intervention, service referral, and linkages to outside resources for Agape House residents. Thirteen (13) households were assisted.

Northern Virginia AIDS Ministry (NOVAM) provides transportation and case management for PLWH. Transportation is available to medical, dental and other supportive service appointments using a variety of mechanisms, including: van rides, Metro bus/Metrorail fare cards, and emergency taxi assistance. 182 PLWH were assisted with transportation during the reporting period. NOVAM's case management program assisted 11 PLWH with non-housing the resolution of which will enable PLWH to maintain their current living conditions.

## **B. Annual Performance under the Action Plan**

**Outputs.** About 98 percent of the target number of households was served with supportive services. Actual contacts to the HIV Resources Project were substantially higher than the planned number, approximating numbers of website hits from before the website retooling, suggesting that people are finding and using the new site without problems. Targets were exceeded for security deposits and first month's rent payments under permanency planning.

TBRA clients continue to experience significant delays in lease up and moving into rental units. The amount of time needed to find a unit that will accept the HOPWA subsidy and any of the client's credit issues, as well as variable client health status have led to an often lengthy (up to 6 mos.) period to get a unit under contract. This delay affects Suburban Virginia HOPWA's ability to meet targeted spending goals. Performance on TBRA slightly exceeded project goals. Numbers of households assisted with STRMU was just about at goal.

### **Outcomes**

86 of 95 households (91%) receiving housing assistance, maintained housing stability. None of the STRMU



households experienced housing instability. Fifty-six of 76 STRMU households (74%) remained stable in permanent housing, while Twenty (26%) reduced their risk of homelessness.

### **Coordination**

NVRC contributes data about the HOPWA program for inclusion in DC and Virginia local government housing office consolidated plans.

### **Technical Assistance**

## **C. Barriers and Trends Overview**

### **BARRIERS --**

#### **Housing Affordability**

HOPWA eligible clients have difficulty finding housing that is affordable to them. Northern Virginia is an affluent area -- the cost of rental properties is high and approval standards are stringent. Most HOPWA clients have insufficient incomes, many on SSI/SSDI, to qualify for many available rentals. Clients are turned down for various reasons, such as not meeting income requirements or having poor credit. Many landlords/large apartment complexes are not willing to work with the HOPWA programs.

To address this issue HOPWA case managers have reached out to landlords to educate them on the benefits of participating in the HOPWA program. Case managers have compiled a list of rental properties that have accepted HOPWA clients in the past, as well as information resources regarding housing options for new clients. The HIV Resources Project also features a number of affordable housing resource lists and search engines. The goal is to provide as much information regarding affordable housing opportunities so that client can secure housing and stabilize their health.

#### **Other -- Failure to Document Need**

During the reporting period HOPWA STRMU has often struggled to get clients, landlords, and referring case workers to return the documentation required to process cases in a timely manner. This issue prolongs the application process and causes much distress for all participating parties. The STRMU subcontractor has added staff to the HOPWA program to proactively pursue required documentation but continues to experience delays and requests going unfilled based on insufficient documentation of STRMU eligible need

#### **Other -- Difficulty in Obtaining Security Deposit Repayment**

Suburban Virginia HOPWA has difficulty ensuring security deposits are returned by landlords when the tenant vacates. Former landlords are reporting that clients are causing damage to their rental properties and therefore they are using the security deposit for repairs. HOPWA case managers have requested documentation or receipts of repairs from landlords to justify situations when the security deposit is not returned, but none have been given. Landlords are also keeping security deposits to offset nonpayment of the tenant rent portion. Although clients are informed that they are not allowed to use the security deposit for rent payments, this continues to happen. A requirement for repayment by the client prior to receipt of subsequent security deposits or other HOPWA assistance is a proposed policy change for 2011, with public comment pending.

#### **Other- Lack of turnover in the TBRA units**

PLWH are receiving better care and therefore living longer. Clients already under lease for HOPWA TBRA are tending to stay in their units for longer periods of time. Each year there is less change over in tenants leaving their units which extends the time others have to spend on the waitlist.



**TRENDS --**

NVRC anticipated that the economic downturn would require much more money in STRMU. Although more families were helped, spending is still slightly below what was made available. We believe this trend took awhile to filter down through the HOPWA population, but demand for assistance picked up last year and is anticipated to continue to be high in the coming grant period. The economic downturn has had a dramatic effect on the HOPWA eligible population. Some PLWH who were doubled up with friends and family are being asked to leave because of a change in fiscal situation among the hosting household. This causes the HOPWA wait list to grow. Local homeless shelters are seeing an increase in requests for assistance. The availability of affordable housing units continues to contract in our region as families throughout the community have had to downsize housing in this economy, i.e. people who had been homeowners, but have been through foreclosure are competing with HOPWA clients for a limited supply of more affordable rental housing. The increased amount of the HOPWA Year 19 award is expected to help ameliorate some of these trends.

**D. Unmet Housing Needs: An Assessment of Unmet Housing Needs**

**1. Assessment of Unmet Need for HOPWA-eligible Households**

1. Total number of households that have unmet housing needs	= 614
<b>From Item 1, identify the number of households with unmet housing needs by type of housing assistance</b>	
a. Tenant-Based Rental Assistance (TBRA)	= 270
b. Short-Term Rent, Mortgage and Utility payments (STRMU)	= 117
c. Housing Facilities, such as community residences, SRO dwellings, other housing facilities	= 227

**2. Recommended Data Sources for Assessing Unmet Need (check all sources used)**

<input checked="" type="checkbox"/> = Data as reported in the area Consolidated Plan, e.g. Table 1B, CPMP charts, and related narratives
<input type="checkbox"/> = Data established by area HIV/AIDS housing planning and coordination efforts, e.g. Continuum of Care
<input type="checkbox"/> = Data from client information provided in Homeless Management Information Systems (HMIS)
<input type="checkbox"/> = Data from project sponsors or housing providers, including waiting lists for assistance or other assessments on need
<input type="checkbox"/> = Data from prisons or jails on persons being discharged with HIV/AIDS, if mandatory testing is conducted
<input type="checkbox"/> = Data from local Ryan White Planning Councils or reported in CARE Act Data Reports, e.g. number of clients with permanent housing
<input type="checkbox"/> = Data collected for HIV/AIDS surveillance reporting or other health assessments, e.g. local health department or CDC surveillance data

**End of PART 1**

PART 2: Sources of Leveraging

[1] Sources of Leveraging		Total Amount of Leveraged Dollars (for this operating year)	
		[2] Housing Assistance	[3] Supportive Services and other non-direct housing costs
1.	Program Income	= 0	=
2.	Federal government (please specify):	= \$98,459.19	= \$44,822.00
	Ryan White	= \$21,059.19	= \$44,822.00
	Section 811	= \$77,436	=
		=	=
3.	State government (please specify)	=	=
		=	=
		=	=
		=	=
4.	Local government (please specify)	=	= \$69,143.00
	Fairfax County	=	= \$43,143
	City of Alexandria	=	= \$26,000
		=	=
5.	Foundations and other private cash resources (please specify)	= \$90,579.02	= \$309,013.48
	Did not report	=	= \$272,113.48
	Good Shepard	=	= \$5,000.00
	Broadway Cares	=	= \$5,000.00
	Arlington/Broadway Caress/Washington Forest/Wesley Group	=	= \$16,500.00
	United Way	=	= \$10,400.00
6.	In-kind Resources	=	= \$11,150.00
7.	Resident rent payments in Rental, Facilities, and Leased Units	= \$1,280,105.64	=
8.	Grantee/project sponsor (Agency) cash	= \$4,486.00	= \$43,983.00
9.	<b>TOTAL (Sum of 1-7)</b>	<b>= \$1,530,904.85</b>	<b>= \$478,111.48</b>

End of PART 2



PART 3: Accomplishment Data - Planned Goal and Actual Outputs

1. HOPWA Performance Planned Goal and Actual Outputs

	<b>HOPWA Performance Planned Goal and Actual</b>	<b>Output Households</b>				<b>Funding</b>	
		<b>HOPWA Assistance</b>		<b>Non-HOPWA</b>		<b>e.</b>	<b>f.</b>
		<b>a.</b>	<b>b.</b>	<b>c.</b>	<b>d.</b>		
		<b>Goal</b>	<b>Actual</b>	<b>Goal</b>	<b>Actual</b>	<b>HOPWA Budget</b>	<b>HOPWA Actual</b>
<b>Housing Subsidy Assistance</b>		<b>Output Households</b>					
1.	Tenant-Based Rental Assistance		599				\$6,665,926.93
2a.	Households in permanent housing facilities that receive operating subsidies/leased units		13				\$34,647.00
2b.	Households in transitional/short-term housing facilities that receive operating subsidies/leased units		275		70		\$1,992,305.04
3a.	Households in permanent housing facilities developed with capital funds and placed in service during the program year						
3b.	Households in transitional/short-term housing facilities developed with capital funds and placed in service during the program year						
4.	Short-Term Rent, Mortgage and Utility Assistance		378		2		\$732,243.00
5.	Adjustments for duplication (subtract)						
6.	<b>Total Housing Subsidy Assistance</b>		1,267		72		\$9,425,121.55
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>Output Units</b>					
7.	Facility-based units being developed with capital funding but not opened (show units of housing planned)						
8.	Stewardship Units subject to 3 or 10 year use agreements						
9	<b>Total Housing Developed</b>	2	2				
<b>Supportive Services</b>		<b>Output Households</b>					
10a.	Supportive Services provided by project sponsors also delivering HOPWA housing assistance		275				\$807,135.54
10b.	Supportive Services provided by project sponsors serving households who have other housing arrangements		1,055				\$846,824.21
11.	Adjustment for duplication (subtract)						
12.	<b>Total Supportive Services</b>		1,330				\$1,653,959.75
<b>Housing Placement Assistance Activities</b>							
13.	Housing Information Services		13,094				\$436,244.00
14.	Permanent Housing Placement Services		62				\$66,763.00
15.	Adjustment for duplication						
16.	<b>Total Housing Placement Assistance</b>		13,156				\$503,006.00
<b>Grant Administration and Other Activities</b>							
17.	Resource Identification to establish, coordinate and develop housing assistance resources						\$0
18.	Technical Assistance (if approved in grant agreement)						\$0
19.	Grantee Administration (maximum 3% of total HOPWA grant)						\$406,282.13
20.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)						\$839,423.15
<b>Total Expenditures for program year (Sum of rows 6, 9, 12, 16, and 20)</b>							



**2. Listing of Supportive Services**

Supportive Services		Number of <u>Households</u> Receiving HOPWA Assistance	Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	41	\$148,513.33
2.	Alcohol and drug abuse services		
3.	Case management/client advocacy/ access to benefits & services	592	\$1,062,079.08
4.	Child care and other child services	0	
5.	Education	42	
6.	Employment assistance and training		
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	37	\$28,138.13
8.	Legal services	583	\$151,140.00
9.	Life skills management (outside of case management)	17	\$10,546.07
10.	Meals/nutritional services	77	\$43,206.14
11.	Mental health services	20	\$896.00
12.	Outreach		
13.	Transportation	210	\$139,474.00
14.	Other Activity (if approved in grant agreement). Specify: Tenant Services	13	\$35,647.00
15.	<b>Adjustment for Duplication (subtract)</b>	199	
16.	<b>TOTAL Households receiving Supportive Services (unduplicated)</b>	1612	\$1,644,650.55

HUD Grant Number	Operating Year for this report
	From (mm/dd/yy) To (mm/dd/yy)
<input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> ExtYr	
Grantee Name	

**Part 1: Summary Overview of Grant Activities: Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Assistance**

Chart a. Individuals Served with Housing Assistance	Total
Total number of individuals with HIV/AIDS who received HOPWA housing assistance	1269

Chart b. Special Needs	Total
Number of HOPWA eligible individuals served with Housing Assistance who are veterans?	8



Number of HOPWA eligible individuals served with Housing Assistance who were chronically homeless?	22
--	----

**Chart c. Prior Living Situation:** Indicate the prior living arrangements for all eligible individuals, referenced in Chart a, who received HOPWA housing assistance. *Note: The total number of eligible individuals served in Row 17 should equal the total number of individuals served through housing assistance reported in Chart a above.*

Category		Number of HOPWA Eligible Individuals Served with Housing Assistance
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	588
<b>New Individuals who received HOPWA Housing Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	9
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	52
4.	Transitional housing for homeless persons	18
5.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	10
6.	Psychiatric hospital or other psychiatric facility	1
7.	Substance abuse treatment facility or detox center	45
8.	Hospital (non-psychiatric facility)	2
9.	Foster care home or foster care group home	0
10.	Jail, prison or juvenile detention facility	44
11.	Rented room, apartment, or house	184
12.	House you own	9
13.	Staying or living in someone else's (family and friends) room, apartment, or house	51
14.	Hotel or motel paid for without emergency shelter voucher	1
15.	Other	12
16.	Don't Know or Refused	0
17.	<b>TOTAL (sum of items 1-16)</b>	1269

**Section 2. HOPWA Beneficiaries.**

**a. Total Number of HOPWA Beneficiaries Served with Housing Assistance**

Individuals and Families Served with Housing Assistance	Total Number
1. Number of individuals with HIV/AIDS who received HOPWA housing assistance (Chart a page 4)	1269
2. Number of other persons residing with the above eligible individuals in HOPWA-assisted housing	547
<b>3. TOTAL number of <u>beneficiaries</u> served with Housing Assistance (Rows 1 + 2)</b>	1816



**b. Age and Gender**

Category		Male	Female
1.	Under 18	204	216
2.	18 to 30 years	144	123
3.	31 to 50 years	406	311
4.	51 years and Older	210	134

**c. Race and Ethnicity\***

	Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino		Category	Total Beneficiaries Served with Housing Assistance	Total Beneficiaries also identified as Hispanic or Latino
1.	American Indian/Alaskan Native	2	2	6.	American Indian/Alaskan Native & White		
2.	Asian	5		7.	Asian & White		
3.	Black/African American	1526	21	8.	Black/African American and White	2	
4.	Native Hawaiian/Other Pacific Islander			9.	American Indian/Alaskan Native & Black/African American	4	
5.	White	219	57	10.	Other Multi-Racial	53	

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Household Income**

**a. Household Area Median Income.** Report the area median income(s) for all households served with HOPWA housing assistance. The total number of households served with housing assistance should equal total households reported in Part 3C, Section 1, Line 6 of the CAPER. *Note: Refer to [www.hud.gov](http://www.hud.gov) for information on area median income in your community.*

Percentage of Area Median Income		Households Served with Housing Assistance
1.	0-30% of area median income (extremely low)	1210
2.	31-50% of area median income (very low)	101
3.	51-60% of area median income (low)	53
4.	61-80% of area median income (low)	22

**End of PART 3**



**Part 4: Summary of Performance Outcomes**

[A] Permanent Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Assessment: Number of Households Continuing with this Housing (per plan or expectation for next year)		[3] Assessment: Number of Exited Households and Housing Status	
Tenant-Based Rental Assistance	= 599	= 553		1 Emergency Shelter/Streets	= 1
				2 Temporary Housing	= 1
				3 Private Housing	= 12
				4 Other HOPWA	=
				5 Other Subsidy	= 3
				6 Institution	= 5
				7 Jail/Prison	= 2
				8 Disconnected/Unknown	= 12
				9 Death	= 10
Permanent Supportive Housing Facilities/Units	= 13	= 12		1 Emergency Shelter/Streets	=
				2 Temporary Housing	=
				3 Private Housing	= 1
				4 Other HOPWA	=
				5 Other Subsidy	=
				6 Institution	=
				7 Jail/Prison	=
				8 Disconnected/Unknown	=
				9 Death	=
[B] Transitional Housing Assistance	[1] Total Number of Households Receiving Housing Assistance	[2] Of the Total Number of Households Receiving Housing Assistance this Operating Year		[3] Assessment: Number of Exited Households and Housing Status	
Transitional/Short-Term Supportive Facilities/Units	= 287	Total number of households that will continue in residences:	= 58	1 Emergency Shelter/Streets	= 12
		2 Temporary Housing		= 36	
		3 Private Housing		= 80	
		4 Other HOPWA		= 20	
		5 Other Subsidy	= 6	6 Institution	= 5
		6 Institution		= 5	
		7 Jail/Prison		= 6	
		8 Disconnected/unknown		= 31	
		9 Death		= 16	



**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness**

**Assessment of Households receiving STRMU Assistance**

[1] STRMU Housing Assistance	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
= 378	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	= 205	<i>Stable/Permanent Housing (PH)</i>
	Other Private Housing without subsidy	=	
	Other HOPWA support (PH)	= 5	
	Other housing subsidy (PH)	= 9	
	Institution (e.g. residential and long-term care)	=	
	Likely to maintain current housing arrangements, with additional STRMU assistance	= 113	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	=	
	Temporary/non-permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	=	
	Emergency Shelter/street	=	<i>Unstable Arrangements</i>
	Jail/Prison	=	
	Disconnected	=	
	Death	=	<i>Life Event</i>
1a. Total number of households that received STRMU assistance in the prior operating year, that also received STRMU assistance in the current operating year.	= 102		
1b. Total number of those households that received STRMU assistance in the two (2 years ago) prior operating years that also received STRMU assistance in the current operating year.	= 64		



**Section 3. HOPWA Outcomes on Access to Care and Support**

Status of Households Accessing Care and Support by Project Sponsors delivering HOPWA Housing Assistance/Housing Placement/Case Management

Categories of Services Accessed	Households Receiving Housing Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	892	<i>Support for Stable Housing</i>
2. Has contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan..	736	<i>Access to Support</i>
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan,	446	<i>Access to Health Care</i>
4. Has accessed and can maintain medical insurance/assistance.	353	<i>Access to Health Care</i>
5. Successfully accessed or maintained qualification for sources of income.	332	<i>Sources of Income</i>

Number of Households Obtaining Employment

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	32	<i>Sources of Income</i>

Sources of income include, but are not limited to the following *(Reference only)*

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Unemployment Insurance</li> <li>• Supplemental Security Income (SSI)</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Veteran's Disability Payment</li> </ul>	<ul style="list-style-type: none"> <li>• Veteran's Pension</li> <li>• Pension from Former Job</li> <li>• Child Support</li> <li>• Alimony or Other Spousal Support</li> <li>• Retirement Income from Social Security</li> <li>• Private Disability Insurance</li> </ul>
<ul style="list-style-type: none"> <li>• General Assistance, or use local program name</li> <li>• Temporary Assistance for Needy Families (TANF) income, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>• Worker's Compensation</li> </ul>

Sources of medical insurance and assistance include, but are not limited to the following *(Reference only)*

<ul style="list-style-type: none"> <li>• MEDICAID Health Insurance Program, or local program name</li> <li>• Veterans Affairs Medical Services</li> <li>• State Children's Health Insurance Program (SCHIP), or local program name</li> </ul>	<ul style="list-style-type: none"> <li>• MEDICARE Health Insurance Program, or local program name</li> <li>• AIDS Drug Assistance Program (ADAP)</li> <li>• Ryan White-funded Medical or Dental Assistance</li> </ul>
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Status of Households Accessing Care and Support through HOPWA-funded Services receiving Housing Assistance from Other Sources

Categories of Services Accessed	Households Receiving HOPWA Assistance within the Operating Year	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing.	312	Support for Stable Housing
2. Successfully accessed or maintained qualification for sources of income.	277	Sources of Income
3. Had contact with a primary health care provider consistent with the schedule specified in clients individual service plan.	67	Access to Health Care
4. Has accessed and can maintain medical insurance/assistance.	277	Access to Health Care
5. Has contact with case manager, benefits counselor, or housing counselor consistent with the schedule specified in client's individual service plan.	297	Access to Support

Number of Households Obtaining Employment

Categories of Services Accessed	Number of Households that Obtained Employment	Outcome Indicator
Total number of households that obtained an income-producing job	2	Sources of Income

Sources of income include, but are not limited to the following *(Reference only)*

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Unemployment Insurance</li> <li>• Supplemental Security Income (SSI)</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Veteran's Disability Payment</li> </ul>	<ul style="list-style-type: none"> <li>• Veteran's Pension</li> <li>• Pension from Former Job</li> <li>• Child Support</li> <li>• Alimony or Other Spousal Support</li> <li>• Retirement Income from Social Security</li> <li>• Private Disability Insurance</li> </ul>
<ul style="list-style-type: none"> <li>• General Assistance, or use local program name</li> <li>• Temporary Assistance for Needy Families (TANF) income, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>• Worker's Compensation</li> </ul>

Sources of medical insurance and assistance include, but are not limited to the following *(Reference only)*

<ul style="list-style-type: none"> <li>• MEDICAID Health Insurance Program, or local program name</li> <li>• Veterans Affairs Medical Services</li> <li>• State Children's Health Insurance Program (SCHIP), or local program name</li> </ul>	<ul style="list-style-type: none"> <li>• MEDICARE Health Insurance Program, or local program name</li> <li>• AIDS Drug Assistance Program (ADAP)</li> <li>• Ryan White-funded Medical or Dental Assistance</li> </ul>
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**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes**

1. This chart is designed to assess program results based on the information reported in Part 4.

<b>Permanent Housing Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6=#)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8=#)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)	20	1	15	10
Permanent Facility-based Housing Assistance/Units	1	0	0	0
Transitional/Short-Term Facility-based Housing Assistance/Units	118	36	51	16
<b>Total Permanent HOPWA Housing Assistance</b>	<b>139</b>	<b>37</b>	<b>66</b>	<b>26</b>
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	219	113	0	0
<b>Total HOPWA Housing Assistance</b>	<b>348</b>	<b>150</b>	<b>66</b>	<b>26</b>

**Background on HOPWA Housing Stability Codes**  
**Stable Permanent Housing/Ongoing Participation**

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.



**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Certification of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

**1. General information**

HUD Grant Number(s)	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10;
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Leveraging**

Housing Assistance	Number of Units Receiving Housing Assistance with HOPWA funds	Amount of Leveraging from Other Sources Used during the Operating Year
Stewardship units (developed with HOPWA funds but no current operations or other HOPWA costs) subject to 3 or 10 year use periods		

**3. Details of Project Site**

Name of HOPWA-funded project site	
Project Zip Code(s) and Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list. <input type="checkbox"/> Not confidential; information can be made available to the public.
If the site address is not confidential, please provide the contact name, phone, email, and physical address, if different from business address.	

I certify that the facility that received assistance for acquisition, rehabilitation, or new construction from the Housing Opportunities for Persons with AIDS Program has operated as a facility to assist HOPWA-eligible persons from the date shown above. I also certify that the grant is still serving the planned number of HOPWA-eligible households at this facility through leveraged resources and all other requirements of the grant agreement are being satisfied.

<i>I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.</i>	
Name & Title of Authorized Official	Signature & Date (mm/dd/yy)
Name & Title of Contact at Grantee Agency <i>(person who can answer questions about the report and program)</i>	Contact Phone (with area code)

**End of PART 6**



# Department of Housing and Community Development

## FY 2007 - 2010 Performance Report



Government of the District of Columbia  
Adrian M. Fenty, Mayor | Leila Finucane Edmonds, Director, DHCD





## Appendix J IDIS Reports

### IDIS REPORTS TO SUBMIT WITH CAPER

#### CDBG REPORTS

- \*PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- \*PR02 List of Activities lists - by project, activity and program sequence - the amount authorized for draw, amount drawn and the difference.
- PR03- Summary of Activities lists each CDBG activity which was open during a program year. For each activity the report shows the status, accomplishments, program year narrative and program year expenditures. For each activity the report also shows the activity code, regulation cite and characteristics of the beneficiaries.
- PR06 Consolidated Annual Performance and Evaluation Report tracks progress in implementing projects identified in the action plan. This report lists all projects for a plan year in sequence by project number. Disbursements are summarized by program for each project's activities. Accomplishments reported for the program year in the C04MA08 screens are summarized for each program area.
- \*PR07 Drawdown voucher report lists the details for all vouchers in sequence by voucher identification. The voucher details include voucher status, amount drawn and the grant identification.
- \*PR08 Grantee Summary Activity Report provides a list of activities in grantee activity number sequence. For each activity the report shows the date funded, grant status, amount drawn and date last draw.
- \*PR23 Summary of Accomplishments Report presents data on CDBG activity counts and disbursements by priority need categories. It also contains data on CDBG accomplishments by various units of measure and housing units by racial/ethnic categories.
- \*PR26 Financial Summary Report provides the key CDBG program indicators. This report shows the obligations, expenditures which the grantee has made for a specified program year. The expenditures are summarized to determine the relevant indicators for low- and moderate-income, planning/ administration, public service activities and economic development.

#### ESG REPORTS

- \*PR12 ESG Financial summary show the grants, committed and disbursed amounts for each ESG project/activity.
- \*PR19 ESG Program for Grantee Statistics provides statistics on the characteristics of beneficiaries and services for each ESG project/activity.
- \*PR20 ESG Activity Summary report provides the amounts that are committed and disbursed by type of ESG expenditure.

#### HOME REPORTS

- \*PR01 Federal Entitlement Grant Funding shows for each grant the amount authorized, sub allocated, drawn and available to draw. The grants are organized by program and listed by fiscal year.
- \*PR22 Status of HOME Activities shows the status of current HOME activities. The report lists activities which are currently open and funded or which have been closed out within the past 12 months. For each activity, the report shows the address, the number of units, funds committed and disbursed and activity status.
- \*PR25 Status of CHDO funds shows for each fiscal year the funds reserved, committed and disbursed for each CHDO.
- \*PR27 Status of HOME grants provide a summary of funding by fiscal year. This report contains the key programmatic indicators. The funding report show the status of commitments, disbursements, administrative funds, CHDO operating funds, all CHDO funds, CHDO loan/capacity building, other entities and program income.
- PR33 Match Report shows the required match percentage, funds disbursed and required match for a given fiscal year.



**Adrian M. Fenty, Mayor**  
Government of the District of Columbia

Valerie Santos, Deputy Mayor for  
Planning and Economic Development

Leila Finucane Edmonds, Director  
Department of Housing and Community Development

For further information, call  
202-442-7200